

Child Protection – Safe Sanctuary Committee
Ministry Position Description
Bethel United Methodist Church (January 2014)

The primary task of the Committee is to meet at least once yearly to review the policy and procedures manual, making updates or changes if necessary. The committee meets more often if the need arises. This committee is also responsible for the training program of volunteers working with children and youth (offered at least once a quarter), and for the background checks required for those volunteers.

The Chairperson is responsible for the meeting schedule.

The Outgoing Chairperson will “Shepherd” incoming chair for at least the last quarter of their term as Chairperson. If possible, the Committee on Lay Leadership team will seek to identify a member who is willing to serve as chair on following years and have them train under current chairperson for up to a year before becoming chairperson.

Meeting Requirements:

The chairperson will call meetings as needed, but meetings will be held at least quarterly. The chairperson will consult with team members to carry out responsibilities of the team.

The Chairperson meets with the Education and Family Ministries Team on the 2nd Thursday of even months beginning in February at 12:30 pm or called meetings.

The Chairperson serves on the Church Council which meets 4th Monday, 6:00 PM bi-monthly beginning in January with called meetings as necessary.

The committee is made up of the following persons:

Child Protection Ministry Team (Safe Sanctuary)

Three lay persons who will serve a three-year term

Chairperson

Sunday School Superintendent

Children’s Coordinator

Director of the Weekday Preschool

Director of Christian Education, Families and Youth

Chair of Trustees

Lay Leader

Staff Liason – Minister