

EVANGELISM MINISTRY TEAM CHAIR
Ministry Position Description
Bethel United Methodist Church
(July 2012)

The chair of the Evangelism Ministry Team's primary role is to lead and coordinate the overall work of the Evangelism Ministry Team. This includes overseeing the hospitality ministries of our church to visitors and the process we use to move these visitors to active membership into the life of our church.

Specific Responsibilities:

To lead the Ministry Team in an on-going evaluation of the effectiveness of **existing hospitality ministries and identifying needs for new ministries.** (i.e. Greeters, Lay member phone call follow up with first time visitors, attendance registration, visitor brochures/packets, new member classes, Bethel Blitz, Community Picnic, Festival of Faith, Fifth Sunday Special Services, Ice Cream Social/Neighborhood Groups, etc.)

Take an active role in leading the Ministry Team in **designing and implementing new ministries and programs.**

To ensure that the Ministry Team's **existing ministries** are carried out in an **effective** and **timely** manner.

The chair will assist the Minister **recruiting, supporting, and providing training for the evangelistic ministries** of the church.

To lead the Ministry Team in assessing its **financial needs** and designing an annual **budget** to meet those needs.

To lead the effort in organizing our annual Festival of Faith.

Schedule and conduct the meetings of the Ministry Team.

The Outgoing Chairperson will “Shepherd” incoming chair for at least the last quarter of their term as Chairperson. If possible, the Committee on Lay Leadership team will seek to identify a member who is willing to serve as chair on following years and have them train under current chairperson for up to a year before becoming chairperson.

The Evangelism Ministry Team meets 1st Monday of every other month beginning in February at 6:00 PM, with called meetings as needed.

The Evangelism Chairperson is a member of the Church Council which meets on the 4th Monday, 6:00 PM bi-monthly beginning in January with called meetings as necessary.