

Memorial Gardens Committee
Ministry Position Description
Bethel United Methodist Church
(September 2009)

The primary task of the Memorial Gardens Committee is to manage the gardens according to the Memorial Gardens Guidelines and Regulations. The Memorial Gardens Committee reports to Trustees.

Responsibilities include:

- Securing reservations for burial plots
- Assignment and allocation of burial spaces
- Ensuring payment is made for reservations
- Securing Urn and Vaults for Interment
- Ensuring proper maintenance and care of gardens
- Ensuring the Memorial Garden's financial viability without dependence on the Church for funds.
- Maintaining the "Guidelines and Regulations" and other written material related to the Memorial Garden.
- Give timely consideration to enlarging the Memorial Garden if and when needed.

Meeting Requirements: Meetings are called by the chairperson of the Memorial Gardens committee as needed.