

**Older Adult Council Chair
Ministry Position Description
Bethel United Methodist Church – August 2013**

The Education and Family Ministries Chair, along with the chairs of the Young Adult and Older Adult Councils, and the Children's Coordinator, have the overall responsibility for visioning, planning, implementing, and evaluating the various ministries for families of all configurations, as represented by the church membership. The emphasis of programming is on spiritual growth as well as fun and fellowship and intergenerational activities. The Preschool Director, Sunday School Superintendent and Fellowship Supper Coordinator also report to the chair of Education and Family Ministries.

Specific Responsibilities:

Work with the Education and Family Ministries team and chair in **setting goals** based on an on-going visioning process to meet the needs of families. The visioning process always upholds the mission statement of the church (Knowing, Loving, Serving...So that the world will experience Christ's love) and includes educational, outreach, and programmatic ministries.

Assist the Education and Family Ministries team in the **planning and implementing of new ministries** as specified in the visioning process.

Assist the Education and Family Ministries team in **continuing on-going ministries** that meet the goals set by the Church Council.

Assist the Education and Family Ministries team in an **on-going evaluation** of existing and new ministries.

The Outgoing Chairperson will "Shepherd" incoming chair for at least the last quarter of their term as Chairperson. If possible, the Committee on Lay Leadership team will seek to identify a member who is willing to serve as chair on following years and have them train under current chairperson for up to a year before becoming chairperson.

Meeting Requirements:

The chairperson will call meetings as needed, but meetings will be held at least quarterly with the Older Adult team. The chairperson will consult with team members to carry out responsibilities of the team.

Meets with The Education and Family Ministries team the 2nd Thursday at 12:30 pm every other month beginning in February, with called meetings as necessary to carry out responsibilities as outlined above.

Also member of the Church Council which meets 4th Monday, 6:00 PM bi-monthly beginning in January with called meetings as necessary.