

THE PARSONAGE COMMITTEE
Bethel United Methodist Church
Ministry Position Description (July 2012)

The Parsonage Committee is a sub-committee of the Board of Trustees. Book of Discipline of the United Methodist Church states that it is the responsibility of each local church to provide adequate housing for the pastor(s). The Parsonage Committee is responsible for upkeep and routine maintenance of Bethel's parsonage located at 4545 Bethel Church Road. The committee functions according to the parsonage guidelines of the S.C. Conference. The committee meets once each year for a complete, attic to basement, review of the parsonage, which usually occurs in the fall before the annual Charge Conference. Each year goals should be set in order to properly maintain the inside, outside and grounds of the parsonage. Meetings are held throughout the year in order to fulfill the stated yearly goals. Methodist parsonages are to be completely furnished. The Conference provides guidelines for the proper furnishing of the parsonage. The conference also provides guidelines for the purchase or building of a new parsonage.

The Outgoing Chairperson will "Shepherd" incoming chair for at least the last quarter of their term as Chairperson. If possible, the Committee on Lay Leadership team will seek to identify a member who is willing to serve as chair on following years and have them train under current chairperson for up to a year before becoming chairperson.

The Chair of the Parsonage Committee calls meetings as needed.

The Chair of the Parsonage Committee serves as an ex-officio member on the Board of Trustees which meets on the 2nd Monday of February, April, June, August, October, and December.