

103 – ITAS tutoring for students

The Indigenous Tutorial Assistance Scheme (ITAS) provides Indigenous students with tutoring support. Indigenous undergraduate students are eligible for additional tutoring per week, per subject. Many Indigenous Units have ITAS Officers or staff who can assist you to find tutors for your subjects and guide you through the application process.

1. In order to apply for ITAS tutoring, you'll need:

- a. A copy of your enrolment, including course names and codes
- b. The Indigenous unit's ITAS guidelines
- c. Application forms (available through your Indigenous Unit)

2. Read the Indigenous Unit's ITAS guidelines (available online) prior to applying.

3. Both students and tutors must register for ITAS.

4. Some Indigenous Units can arrange tutors for you and others allow you to nominate your own tutors.

5. Once your tutor has been approved by the Indigenous Unit to commence tutoring with you, make contact with your tutor to schedule regular sessions.

6. Do not commence tutoring until your tutor's contract has been signed, returned to the university and processed.

7. Communicate regularly with your tutor and always confirm your tutoring session a few hours prior to meeting up.

8. Ensure your tutoring timesheets are kept up to date and submitted to for processing regularly.

9. Contact your Indigenous Unit or ITAS Officer for assistance.