

BOROUGH OF WALLINGTON
Request for Qualifications

The Borough of Wallington is soliciting Qualification Statements from interested persons and/or firms for the provision of professional services listed below. Through a Request for Qualifications (hereafter "RFQ") process, persons and/or firms interested in assisting the Borough with the provision of such services must prepare and submit a Qualification Statement in accordance with the procedure and schedule in the RFQs. The Borough will review the Qualification Statements only from those persons or firms that submit a Qualification Statement that includes substantially all of the information required to be included as described (in the sole judgment of the Borough).

The Borough will consider proposals only from (a) person(s) and/or firm(s) that (a) possess(es) the professional, financial and administrative capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Borough that provide the greatest benefit to the taxpayers of Wallington.

The selection of Qualified Respondents is not subject to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection shall be made pursuant to the fair and open process set forth in N.J.S.A. 19:44A-20.4 et seq. The Borough has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process, to assure that each person and/or firm is provided an equal opportunity to submit a Qualification Statement in response to the RFQ.

Proposals will be evaluated by the Borough of Wallington Governing Body on the following non-exclusive criteria, including but not limited to: (a) knowledge, experience and reputation in the field; (b) knowledge of the particular needs of the Borough of Wallington including its various departments, personnel, employees, projects and needs; (c) past work history and services; (d) availability to accommodate any required meetings of the Borough; (e) and any other factors determined by the Governing Body to be in the best interest of the Borough.

Qualification Statements must be submitted to and be received by, Mr. Witold Baginski, Borough Administrator, Borough of Wallington, 24 Union Boulevard, Wallington, NJ 07057 on or before 11:00 a.m. on December 2, 2015 at which time they will be opened in the Office of the Borough Administrator. Qualification Statements will not be accepted by facsimile transmission or e-mail.

CONTRACTS SUBJECT TO THE WITHIN NOTICE:

1. Borough Attorney
2. Borough Auditor
3. Borough Engineer
4. Planning Board Attorney
5. Zoning Board of Adjustment Attorney
6. Municipal Prosecutor
7. Public Defender
8. Tax Appeal Counsel
9. Rent Leveling Board Attorney
10. Planning Board Engineer
11. Zoning Board Engineer
12. Borough Planner
13. Grant Services Consultant
14. Labor Attorney
15. Bond Counsel
16. Banking Services for the Borough of Wallington
17. Insurance/Risk Management Consultant

The instructions for Qualification Statements are filed in the Office of Mr. Witold Baginski, Borough Administrator, Borough of Wallington, 24 Union Boulevard, Wallington, NJ 07057 and may be inspected by prospective respondents during regular business hours.

CONDITIONS APPLICABLE TO RFQ

Upon submission of a Qualification Statement in response to this RFQ, the Respondent acknowledges and consents to the following conditions relative to the submission, review, and consideration of its Qualification Statement.

1. This document is an RFQ and does not constitute an RFP.
2. This RFQ does not commit the Borough to issue an RFP.
3. The Borough reserves the right to select qualified contractors in their sole discretion, which shall be exercised in accordance with their sole judgment as to the public interest.
4. The Borough reserves the right (in its sole judgment) to reject for any reason any and all responses and components thereof and to eliminate any and all Respondents responding to this RFQ from further consideration for these procurements.
5. The Borough may request Respondents to send representatives to the Borough for interviews.

Witold T. Baginski
Borough Administrator