



LLOYDMINSTER

CITY OF LLOYDMINSTER Regular Council - AGENDA

Date: Monday, March 11, 2019
Time: 1:30 pm
Location: Council Chambers

Pages

1. Call to Order and Silent Moment of Personal Reflection

Reminder, all members of Council are obligated to declare a conflict of interest OR a pecuniary interest (as per S. 133 of the Lloydminster Charter) regarding any item on the agenda.

2. Additions/Deletions to the Agenda

3. Approval of the Agenda

Recommendation:

That the Agenda dated March 11, 2019 be approved.

4. Approval of Minutes of Previous Meeting

4 - 7

Recommendation:

That the Regular Council Minutes dated February 25, 2019 be approved.

5. Business Arising from the Minutes

6. New Business; Department Reports; Bylaws

6.1 Bylaws

6.1.1 Bylaw No. 2-2019 Amendment to Bylaw No. 9-2017

8 - 18

Recommendation:

That Council grant Bylaw No. 02-2019, being a bylaw to amend Bylaw No. 9-2017, second reading.

Recommendation:

That Council grant Bylaw No. 02-2019, being a bylaw to amend Bylaw No. 9-2017, third and final reading.

6.1.2 Bylaw No. 3-2019 Amendment to Bylaw No. 26-2016

19 - 24

Recommendation:

That Council grant Bylaw 03-2019, being a bylaw to amend Bylaw No. 26-2016, second reading.

Recommendation:

That Council grant Bylaw 03-2019, being a bylaw to amend Bylaw No. 26-2016, third and final reading.

6.2 City Manager's Office

6.3 Office of the City Clerk

6.3.1 Support for Resource Communities of Canada Coalition 25 - 26

Recommendation:

That Council resolve to support the Resource Communities of Canada Coalition and that the Mayor be authorized to provide letters of support on behalf of the City of Lloydminster.

6.3.2 2019 Proclamations 27 - 28

Recommendation:

That Council approve proclamations be provided in 2019 for the Denham's Ram Tough CPCA Finals (August 12-18, 2019), as well as the National Day of Mourning (April 28, 2019).

6.4 Chief Financial Officer

6.5 Community Development Services

6.5.1 Lloydminster Golf & Curling Centre Fees 29 - 34

Recommendation:

That Council approve the Lloydminster Golf and Curling Centre Golf, Squash Court and Meeting Room fees as presented.

6.5.2 Recreation Access Program Policy 35 - 40

Recommendation:

That Council approve Policy No. 551-02, the Recreation Access Policy as amended.

6.5.3 2019-2020 Saskatchewan Lotteries Grant Allocations 41 - 43

Recommendation:

That Council approve the following grant allocations and authorize the FCSS Advisory Committee to reallocate any unused or returned grant funds:

- \$10,000 to the Lloydminster Interval Home Society for the LCYC Recreation and Support Program

- \$8,900 to the Lloydminster Roman Catholic Separate School Division #89 for Youth Sports Explorers & Free Adult/Family Gym Nights

- \$8,000 to the Lloydminster Air Cadets 186 Squadron Inc for 186 Air Cadets

- \$6,440 to the Lloydminster Housing Authority for Hallsholme

Senior Fitness Classes

- \$5,000 to the Lloydminster and District Centennial Commemorative Association for Saving and Sharing the Midwest's Televised History
- \$2,574 to the Libbie Young Centre Inc for the Summer Recreation Program
- \$7,250 to the Lloydminster Association for Community Living for a Recreation Liaison
- \$9,000 to the Lloydminster Area Drug Strategy for Lloydminster Youth Council
- \$1,500 to the Lloydminster and Area Brain Injury Society for Brain Fit
- \$7,250 to the Lloydminster Learning Council Association for Lloydminster Connections for Newcomers
- \$5,500 to the Lloydminster Native Friendship Centre for Connecting Us All - Diversity and Inclusion Forum
- \$10,000 to Lloydminster Special Olympics for Special Olympics Lloydminster

6.6 Operations

6.7 Chief of Staff

7. Correspondence/Information Items

8. Mayor/Councillor Reports

9. Any Other Matters

10. Inquiries from the Media

Recommendation:

That the March 11, 2019 Regular Council Meeting recess for a short break at ____ PM.

11. In Camera Session

15.1 Policy Options/Advice (Section 16(1)(a) LAFOIP)

15.2 Labour/Personnel Matters (Section 16(1)(d) LAFOIP)

Recommendation:

That the March 11, 2019 Regular Council Meeting go into a closed session at ____ PM.

Recommendation:

That the March 11, 2019 Regular Council Meeting resume open session at ____ PM.

12. Adjournment

Recommendation:

That the March 11, 2019, 2019 Council Meeting be adjourned at ____ PM.



LLOYDMINSTER

City of Lloydminster

Minutes of a Regular Council Meeting

Date: Monday, February 25, 2019
Time: 1:30 pm
Location: Council Chambers

Members Present Mayor Gerald Aalbers
Councillor Ken Baker
Councillor Stephanie Brown Munro
Councillor Aaron Buckingham
Councillor Michael Diachuk
Councillor Glenn Fagnan
Councillor Jonathan Torresan

Staff Present Dion Pollard, City Manager
Doug Rodwell, City Clerk
Don Stang, Executive Manager Operations
Marie Pretty, Chief of Staff
Denise MacDonald, Chief Financial Officer
Wendy Leaman, Executive Coordinator
Leo Pare, Director Communications
Marilyn Lavoie, Manager, Legislative Services
Bailey Cook, Legislative Services Admin Support 4

1. Call to Order and Silent Moment of Personal Reflection

Mayor Aalbers called the meeting to order at 1:30 PM.

2. Additions/Deletions to the Agenda

3. Approval of the Agenda

Motion No.: 37-2019

Moved By: Councillor Fagnan

Seconded By: Councillor Buckingham

That the Agenda dated February 25, 2019 be approved.

CARRIED

4. Approval of Minutes of Previous Meeting

Motion No.: 38-2019

Moved By: Councillor Buckingham

Seconded By: Councillor Baker

That the Regular Council Minutes dated February 11, 2019 be approved.

CARRIED

5. Business Arising from the Minutes

6. New Business; Department Reports; Bylaws

6.1 Bylaws

6.1.1 Bylaw No. 2-2019 Amendment to Bylaw No. 9-2017, The Stormwater Utility Bylaw

Administration presented Council with an amendment to the Stormwater Utility Bylaw, noting that the current rates will continue and not be amended at this time.

Motion No.: 39-2019

Moved By: Councillor Diachuk

Seconded By: Councillor Brown Munro

That Council grant first reading to Bylaw No. 2-2019 Amendment to Bylaw No. 9-2017, The Stormwater Utility Bylaw.

CARRIED

6.1.2 Bylaw No. 3-2019 Amendment to Bylaw No. 26-2016, City's Utility Services

Motion No.: 40-2019

Moved By: Councillor Buckingham

Seconded By: Councillor Diachuk

That Council grant first reading to Bylaw No. 3-2019 Amendment to Bylaw No. 26-2016, The City's Utility Service Bylaw.

CARRIED

6.2 City Manager's Office

6.2.1 Annexation Negotiation Protocols

Motion No.: 41-2019
Moved By: Councillor Fagnan
Seconded By: Councillor Baker

That Council approve the City of Lloydminster- County of Vermilion River Annexation Negotiation Protocols as presented.

CARRIED

8. Mayor/Councillor Reports

The Mayor reported that tickets are now on sale for the 5th Annual Todd Gustavson Memorial Hockey Tournament, "Battle of the Badges". The event will see the Lloydminster Fire Department take on the Lloydminster RCMP on March 9, 2019 with the puck drop at 2:30 PM.

9. Any Other Matters

Council requested information on the deadline to file assessment appeals, which Administration confirmed is April 23, 2019.

Fire Chief Newton introduced Bill Heesing, the City's new Assistant Fire Chief.

10. Inquiries from the Media

Media requested to speak with Mayor Aalbers and Councillor Brown Munro.

Motion No.: 42-2019
Moved By: Councillor Diachuk
Seconded By: Councillor Fagnan

That the February 25, 2019 Regular Council Meeting recess for a short break at 2:13 PM.

CARRIED

11. In Camera Session

The media interviews were conducted and then the February 25, 2019 Regular Council Meeting reconvened at 2:40 PM.

Motion No.: 43-2019
Moved By: Councillor Diachuk
Seconded By: Councillor Fagnan

That the February 25, 2019 Regular Council Meeting go into a closed session at 2:41 PM.

CARRIED

Councillor Brown Munro left the meeting at 3:42 PM and returned at 3:45 PM.

Motion No.: 44-2019
Moved By: Councillor Diachuk
Seconded By: Councillor Fagnan

That the February 25, 2019 Regular Council Meeting resume open session at 3:55 PM.

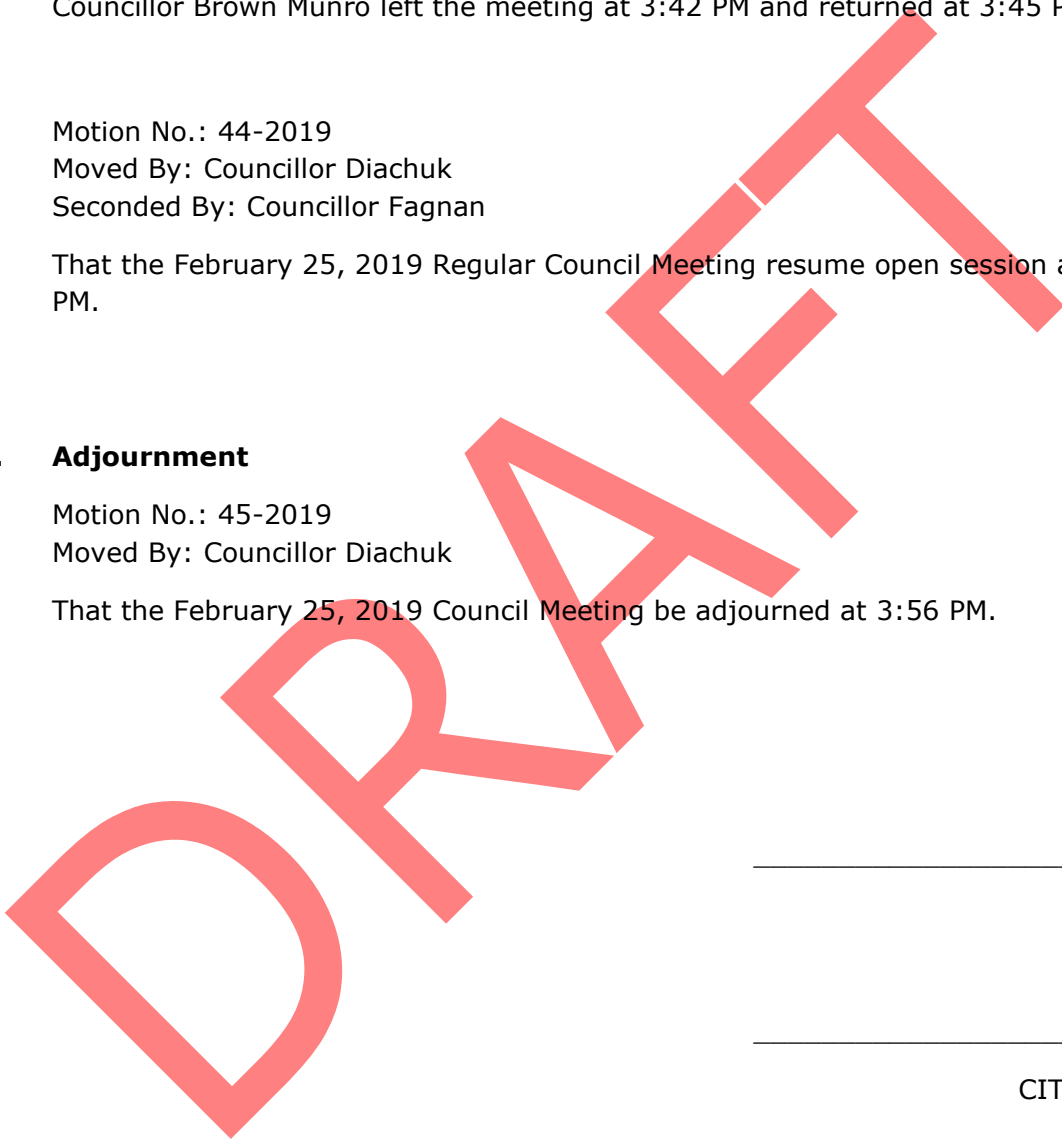
CARRIED

12. Adjournment

Motion No.: 45-2019
Moved By: Councillor Diachuk

That the February 25, 2019 Council Meeting be adjourned at 3:56 PM.

CARRIED



MAYOR

CITY CLERK

Subject Matter: Bylaw No. 02-2019 Amendment to Bylaw No. 9-2017	
Report Information	
Department: Operations	RFD No: UE-002-2019
Presented by: Don Stang	Attachments: Bylaw No. 02-2019 and Bylaw 9-2017
	Council Meeting Date: March 11, 2019

Recommendation:

1. That Council grant Bylaw No. 02-2019, being a bylaw to amend Bylaw No. 9-2017, second reading.
2. That Council grant Bylaw No. 02-2019, being a bylaw to amend Bylaw No. 9-2017, third reading.

Issue: Stormwater Utility Rates expired on December 31, 2018, requiring an extension, and with the implementation of utility billing changes from bi-monthly to monthly, Bylaw 9-2017 requires amending.

Background: Bylaw No. 9-2017, the Stormwater Utility Bylaw, was approved by Council on March 27, 2017. The Stormwater Utility was intended to provide an equitable funding mechanism for the City’s stormwater infrastructure.

At the February 19, 2019 Governance and Priorities Committee meeting, Administration advised that the rates established in 2017 expired on December 31, 2018. Bylaw No. 02-2019, Amend Bylaw 09-2017, the Stormwater Utility Bylaw, will extend the current rates and provide provision for the implementation of the change from bi-monthly billing to monthly billing.

Bylaw No.02-2019, received first reading at the February 25, 2019 Regular Council Meeting. Changes to the monthly billing process will be communicated to account holders via mail inserts included with utility bills, the City’s website and Social Media outlets.

Options:

1. That Council grant Bylaw No. 02-2019, being a bylaw to amend Bylaw No. 9-2017, second reading.
2. That Council grant Bylaw No. 02-2019, being a bylaw to amend Bylaw No. 9-2017, third reading.

3. That Council send Bylaw No. 02-2019 back to Administration and request more information. This could delay the implementation of monthly billing from starting March 31, 2019.

Legal Review: N/A

Governance Implications: N/A

Budget/Financial Implications: There are no financial implications on the utility rate extension. Budgeted revenues from 2019 Stormwater Utility Fees accounted for a possible rate extension.

Environmental Implications: N/A



LLOYDMINSTER

**City of Lloydminster
Request for Decision (RFD)**

Prepared by: Dorothy MacMillan

Executive Manager: Don Stang

City Clerk: Doug Rodwell

Date: MAR 0 1 2019

City Manager: Dion Pollard

Date: MAR 0 1 2019

Additional Comments by City Manager:

BYLAW NO. 02-2019

A BYLAW OF THE CITY OF LLOYDMINSTER IN
THE PROVINCES OF ALBERTA AND
SASKATCHEWAN TO AMEND BYLAW 09-2017 THE
STORMWATER UTILITY BYLAW

WHEREAS, the *Lloydminster Charter*, provides authority to City Council to pass bylaws for municipal purposes;

AND WHEREAS the *Lloydminster Charter* provides authority to the City to pass bylaws respecting the enforcement of bylaws.

NOW THEREFORE, the Council of the City of Lloydminster, pursuant to the authority granted in the *Lloydminster Charter*, enacts as follows:

That Bylaw No. 09-2017, the Stormwater Utility Bylaw is hereby amended in the manner set fourth:

1. That Section 5.3 be amended to read "Properties connected to the City's Water Utility shall be invoiced monthly or bi-monthly for the Stormwater Utility in accordance with the Utility Bylaw."
2. That a Section 5.6 be added to read "The City may add any outstanding Account balance to the tax roll of a Property Owner."
3. That a Section 5.7 be added to read "A late payment charge of 2.5% per month may be applied to all charges on an Account if the Customer's payment is received after the payment due date."
4. That Schedule B be deleted in its entirety and replaced with Schedule B attached to this Bylaw.

This Bylaw shall come into force and effect upon the final passing thereof.

INTRODUCED AND READ a first time this [Click here to enter text.](#) day of [Click here to enter text.](#), [Click here to enter text.](#), A.D.

READ a second time this [Click here to enter text.](#) day of [Click here to enter text.](#), [Click here to enter text.](#), A.D.

READ a third time this [Click here to enter text.](#) day of [Click here to enter text.](#), [Click here to enter text.](#), A.D.

Date signed _____

MAYOR

Date signed _____

CITY CLERK

**SCHEDULE "B" ATTACHED TO
BYLAW NO. 02-2019**

Stormwater Utility Rates

1. Explanation

Stormwater Utility Rates are established based on lot size. This utility model considers the contribution of a property to the Stormwater System thus making it equitable.

Properties that are deemed vacant or undeveloped still contribute Stormwater into the system, though less than developed properties. Re-grading of land for example promotes run-off by increasing the velocity of water and directing it into the Stormwater collection system. Reduced Stormwater Utility Rate for vacant or undeveloped properties take into account that contribution of such properties into the system is less than developed properties.

2. Stormwater Utility Rates

A. Regular Rate

Lot Size (sqm)	Rate (\$/month)
Up to 2000	\$13.0
2001-7000	\$20.0
7001-12000	\$130.0
12001-17000	\$195.0
17001-22000	\$260.0
22001-30000	\$325.0
30001 up	\$480.0

B. Vacant/Undeveloped Rate

Lot Size (sqm)	Rate (\$/month)
Up to 2000	\$3.3
2001-7000	\$5.00
7001-12000	\$32.5
12001-17000	\$48.8
17001-22000	\$65.0
22001-30000	\$81.3
30001 up	\$120.0

BYLAW NO. 9-2017

A BYLAW OF THE CITY OF LLOYDMINSTER IN
THE PROVINCES OF ALBERTA AND
SASKATCHEWAN TO ESTABLISH FEES FOR ALL
PROPERTIES BENEFITING FROM THE CITY OF
LLOYDMINSTER STORMWATER SYSTEM

WHEREAS the Council of the City of Lloydminster deems it necessary to establish a Bylaw to deal with: safety, health and welfare of people and the protection of people and property, services provided by or on behalf of the City, and public utilities;

AND WHEREAS, the *Lloydminster Charter*, provides authority to City Council to pass bylaws for municipal purposes;

AND WHEREAS the *Lloydminster Charter* provides authority to the City to pass bylaws respecting the enforcement of bylaws.

NOW THEREFORE the Council of the City of Lloydminster deems it necessary to establish a Bylaw to establish fees for all Properties benefiting from the City of Lloydminster Stormwater System.

NOW THEREFORE, the Council of the City of Lloydminster, pursuant to the authority granted in the *Lloydminster Charter*, enacts as follows:

1. SHORT TITLE

- 1.1 This Bylaw shall be cited as the "Stormwater Utility Bylaw" and shall be referred to throughout the document as "Bylaw".

2. DEFINITIONS

The definitions listed in Schedule A attached to this Bylaw shall apply, unless the context otherwise requires.

3. APPOINTMENT, AUTHORITY AND DUTIES OF THE CITY MANAGER

- 3.1. Except where specific authority is reserved to Council, in the Bylaw, the administration and enforcement of this Bylaw is hereby delegated to the City Manager.
- 3.2. Without restricting any other power, duty or function granted by this Bylaw, the City Manager may carry out anything required for the administration of this Bylaw, including but not limited to the following:
- 3.2.1. delegate any powers, duties or functions under this Bylaw to an employee of the City, including a Designated Officer or a member of the RCMP;
- 3.2.2. carry out any inspections that are reasonably required to determine compliance with this Bylaw;
- 3.2.3. establish any forms required for the administration of this Bylaw, and;



3.2.4. initiate and conduct any legal action required to ensure compliance with the provisions of this Bylaw.

4. STORMWATER UTILITY

- 4.1. All Properties within the City of Lloydminster, except those designated as exempt under Section 4.2 and 4.3 of this Bylaw, shall be charged the Stormwater Utility Rates set out in Schedule B of this Bylaw.
- 4.2. Properties designated by the City Manager as Public Utility shall be exempt from the Stormwater Utility Rates.
- 4.3. Properties designated by the City Manager as Green Space shall be exempt from the Stormwater Utility Rates.
- 4.4. Multi-family Dwellings and Multi-unit Commercial Properties with a single connection to the City's Water Utility shall be billed as one property based on the Stormwater Utility Rates set out in Schedule B.
- 4.5. Multi-family Dwellings and Multi-unit Commercial Properties where each dwelling or unit has an individual connection to the City's Water Utility shall be billed individually. The applicable Stormwater Utility Rate for each individual dwelling or unit shall be determined by dividing the Stormwater Utility Rate for the entire Multi-family Dwelling or Multi-unit Commercial Property by the number of individual dwellings or units.
- 4.6. Notwithstanding Section 4.5 of this Bylaw the City may in its sole discretion, if it deems it efficient or desirable to do so, bill the owner of a Multi-family Dwelling or Multi-unit Commercial Property for the entire property, based on the Stormwater Utility Rates set out in Schedule B, and may invoice the owner on an annual basis.
- 4.7. Duplex Dwellings, with or without individual connections to the City's Water Utility, shall be billed as one property based on the Stormwater Utility Rates set out in Schedule B. In the case of individual utility connections, the applicable rate for the entire property will be divided between the two utility accounts.
- 4.8. Semi-detached Dwellings, with or without individual connections to the City's Water Utility, shall be billed individually. The applicable Stormwater Utility Rate for each individual dwelling shall be the Stormwater Utility Rate for the entire Semi-detached Dwelling. In the event the Semi-detached Dwelling has a single connection to the City's Water Utility, the applicable Stormwater Rate for the entire Semi-detached Dwelling shall be multiplied by two and applied to the single utility account.
- 4.9. The reduced Stormwater Utility Rate set-out in Schedule B of this Bylaw shall apply to all Properties deemed Vacant or Undeveloped by the City Manager.
- 4.10. The City Manager may at any time re-evaluate the designation or categorization of a Property for the purpose of Section 4 of this Bylaw, and change the designation or categorization the Property if in the opinion of the City Manager it is appropriate to do so. The City Manager's designation or categorization of a Property is in his or her sole discretion and not subject to appeal.


Mayor

City Clerk

5. UTILITY ACCOUNT AND BILLING

- 5.1. For the purposes of this section, capitalized terms not defined in this Bylaw shall have the meaning given to them in the Utility Bylaw, as amended from time to time.
- 5.2. The provisions of Part 3 of the Utility Bylaw (Utility Services Accounts and Billings), as amended from time to time, shall apply to the Stormwater Utility with the necessary modifications.
- 5.3. Properties connected to the City's Water Utility shall be Invoiced bi-monthly for the Stormwater Utility in accordance with the Utility Bylaw.
- 5.4. Properties not connected to the City's Water Utility shall be Invoiced on an annual basis.
- 5.5. An Account established under the Utility Bylaw which includes the Stormwater Utility creates a Contract between the Customer and the City in accordance with Section 9(b) of the Utility Bylaw and the Customer agrees to be bound by the provision of the Utility Bylaw including (Part 2), Section 6 (Responsibility and Liability), with the necessary modifications.

6. NUMBER AND GENDER REFERENCES

All references in this Bylaw will be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

7. SEVERABILITY

Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

This Bylaw shall come into force and effect upon the final passing thereof.

INTRODUCED AND READ a first time this 27th Day of February, 2017, A.D.

READ a second time this 27th Day of March, 2017, A.D.

READ a third time this 27th Day of March, 2017, A.D.

Date signed MAR 28 2017



 MAYOR

Date signed MAR 28 2017



 CITY CLERK



SCHEDULE "A" ATTACHED TO

BYLAW NO. 9-2017

Definitions

City	The City of Lloydminster, or the area contained within the corporate boundaries of the City of Lloydminster as the context may require.
City Manager	The Commissioner of the City or his designate.
Commercial	Premises used to conduct a profession or business, and for the purpose of this Bylaw shall include Industrial and Institutional Properties.
Duplex Dwelling	A residential building containing only two dwellings with one dwelling placed over the other in whole or in part with individual and separate access to each dwelling, and includes a Property on which a Duplex Dwelling is located.
Green Space	A Property partially or completely covered with grass, trees, shrubs or other vegetation, with no hard surfacing, and which allows stormwater to be absorbed into the ground.
Industrial	Premises that are used for manufacturing, processing, assembling, cleaning, servicing, repairing, testing, storage, distribution or warehousing of materials, goods, or equipment.
Institutional	Premises used as a temporary place of residence and includes hotel, motel, school, church, prison, senior citizen's home, special care home, community home and hospital, but does not include permanent residential premises.
Multi-family Dwelling	A residential building containing three or more dwellings with separate access to each dwelling, and includes a Property on which a Multi-family Dwelling is located.
Multi-unit Commercial Property	A Property upon which a building containing two or more units used to conduct a profession or business is located, and for the purposes of this Bylaw shall include Industrial and Institutional Properties.


 Mayor
 City Clerk

Public Utility	A Property specifically designated and solely used to contain a public utility
Property	A parcel of land and the buildings or infrastructure on it
Semi-detached Dwelling	A residential building containing row housing of only two dwellings, and includes a Property on which a Semi-detached Dwelling is located.
Stormwater	Surface run-off water that is the result of natural precipitation
Stormwater System	A network of infrastructure designed for Stormwater management. This includes but is not limited to storm pipes, manholes, catch basins, Stormwater management ponds and drainage channels.
Stormwater Utility	The provision of stormwater management services by the City and includes those services provided by the Stormwater System.
Utility Bylaw	The City of Lloydminster Utility Bylaw, as amended by Council from time to time
Utility Services	Water, sewer, stormwater and garbage collection services provided by or on behalf of the City of Lloydminster
Vacant / Undeveloped	Property without a building or any infrastructure. This includes but is not limited to agricultural lands, residential lots, and industrial/commercial lots which meet this definition.
Water Utility	Has the meaning given to it in the Utility Bylaw.



 Mayor


 City Clerk

SCHEDULE "B" ATTACHED TO
 BYLAW NO. 9-2017
Stormwater Utility Rates
 Effective March 29, 2017 – December 31, 2018

1. Explanation

Stormwater Utility Rates are established based on lot size. This utility model considers the contribution of a property to the Stormwater System thus making it equitable.

Properties that are deemed vacant or undeveloped still contribute Stormwater into the system, though less than developed properties. Re-grading of land for example promotes run-off by increasing the velocity of water and directing it into the Stormwater collection system. Reduced Stormwater Utility Rate for vacant or undeveloped properties take into account that contribution of such properties into the system is less than developed properties.

2. Stormwater Utility Rates

A. Regular Rate

Lot Size (sqm)	Rate (\$/month)
Up to 2000	\$13.0
2001-7000	\$20.0
7001-12000	\$130.0
12001-17000	\$195.0
17001-22000	\$260.0
22001-30000	\$325.0
30001 up	\$480.0

B. Vacant/Undeveloped Rate

Lot Size (sqm)	Rate (\$/month)
Up to 2000	\$3.3
2001-7000	\$5.00
7001-12000	\$32.5
12001-17000	\$48.8
17001-22000	\$65.0
22001-30000	\$81.3
30001 up	\$120.0

Meyer
 City Clerk

Subject Matter: Bylaw No. 03-2019 Amendment to Bylaw No. 26-2016	
Report Information	
Department: Operations	RFD No: UE-008-2019
Presented by: Don Stang	Attachments: Bylaw No. 03-2019 and Bylaw No. 26-2016 Schedule "B"
	Council Meeting Date: March 11, 2019

Recommendation:

1. That Council grant Bylaw 03-2019, being a bylaw to amend Bylaw No.26-2016, second reading.
2. That Council grant Bylaw 03-2019, being a bylaw to amend Bylaw No.26-2016, third reading.

Issue: With the implementation of Water Services Utility billings from bi-monthly billing to monthly billing, Bylaw No. 26-2016 requires amending.

Background: Administration has started work implementing monthly billing. Going forward, every Utility account will have water meter reads completed at the end of each month, with implementation commencing March 31, 2019.

The Water Services Billing change implementation was presented at the February 19, 2019 Governance and Priorities Committee meeting. It was noted that with the change to monthly billing an amendment is required to Bylaw 26-2016 Schedule "B" to reduce consumption of 60 m³/billing period to 30 m³/billing period.

Bylaw 03-2019 received first reading at the February 25, 2019 Regular Council Meeting. The changes to monthly billing will be communicated to account holders via mail included with utility bills, the City's website and Social Media outlets.

Options:





1. That Council grant Bylaw 03-2019, being a bylaw to amend Bylaw No. 26-2016, second reading.
2. That Council grant Bylaw 03-2019, being a bylaw to amend Bylaw No. 26-2016, third reading.
3. That Council send Bylaw No. 03-2019 back to Administration and request more information. This could delay the implementation of Water Services Monthly billing from starting March 31, 2019.

Legal Review: N/A

Governance Implications: The new Bylaw will amend Bylaw No. 26-2016.

Budget/Financial Implications: N/A

Environmental Implications: N/A

Prepared by: Dorothy MacMillan	
Executive Manager: Don Stang	
City Clerk: Doug Rodwell	
Date: MAR 0 1 2019	
City Manager: Dion Pollard	
Date: MAR 0 1 2019	

Additional Comments by City Manager:

BYLAW NO. 03-2019

A BYLAW OF THE CITY OF LLOYDMINSTER
IN THE PROVINCES OF ALBERTA AND
SASKATCHEWAN TO AMEND BYLAW 26-
2016 THE UTILITY BYLAW

AND WHEREAS, the *Lloydminster Charter*, provides authority to City Council to pass bylaws for municipal purposes;

AND WHEREAS the *Lloydminster Charter* provides authority to the City to pass bylaws respecting the enforcement of bylaws.

NOW THEREFORE, the Council of the City of Lloydminster, pursuant to the authority granted in the *Lloydminster Charter*, enacts as follows:

That Bylaw No. 26-2016 entitled "Utility Bylaw" is hereby amended in the manner set fourth:

1. That Schedule B be deleted in its entirety and replaced with Schedule B attached to this Bylaw.

This Bylaw shall come into force and effect upon the final passing thereof.

INTRODUCED AND READ a first time this 25th day of February, 2019, A.D.

READ a second time this [Click here to enter text.](#) day of [Click here to enter text.](#), [Click here to enter text.](#), A.D.

READ a third time this [Click here to enter text.](#) day of [Click here to enter text.](#), [Click here to enter text.](#), A.D.

Date signed _____

MAYOR

Date signed _____

CITY CLERK

**SCHEDULE "B" ATTACHED TO
BYLAW NO. 03-2019**

Fees for customers connected to the City of Lloydminster Water Utility.

		Water & Wastewater		
		Fixed Fee Monthly Charge		
Meter Size	Meter Area	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
5/8"	1 x	\$ 17.90	\$ 18.44	\$ 18.99
3/4"	1.5 x	\$ 26.84	\$ 27.65	\$ 28.48
1"	2.5 x	\$ 44.74	\$ 46.08	\$ 47.46
1.5"	6 x	\$ 107.38	\$ 110.60	\$ 113.92
2"	10 x	\$ 178.96	\$ 184.33	\$ 189.86
3"	23 x	\$ 411.61	\$ 423.96	\$ 436.68
4"	41 x	\$ 733.73	\$ 755.74	\$ 778.41
6"	92 x	\$ 1,646.42	\$ 1,695.81	\$ 1,746.68

Variable Fee (\$/m³)			
	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
*1	\$ 3.40	\$ 3.50	\$ 3.60
*2	\$ 3.55	\$ 3.65	\$ 3.76

Fees for customers connected to City of Lloydminster Water Only Service

		Water Only		
		Fixed Fee Monthly Charge		
Meter Size	Meter Area	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
5/8"	1 x	\$ 13.96	\$ 14.38	\$ 14.81
3/4"	1.5 x	\$ 20.94	\$ 21.57	\$ 22.21
1"	2.5 x	\$ 34.90	\$ 35.94	\$ 37.02
1.5"	6 x	\$ 83.75	\$ 86.27	\$ 88.85
2"	10 x	\$ 139.59	\$ 143.78	\$ 148.09
3"	23 x	\$ 321.05	\$ 330.68	\$ 340.60
4"	41 x	\$ 572.31	\$ 589.48	\$ 607.16
6"	92 x	\$ 1,284.21	\$ 1,322.74	\$ 1,362.42

Variable Fee (\$/m³)			
	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
*1	\$ 2.65	\$ 2.73	\$ 2.81
*2	\$ 2.77	\$ 2.85	\$ 2.94

*1 Up to 30 m³ /billing period.

*2 Up to and over 30 m³ /billing period (Any bill showing consumption over 30 m³ will be charged at the higher rate for the full amount).

Fees for the purchase of bulk water and for the supply of temporary water service.

Bulk Water		
Bulk Water (\$/m³)		
Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
\$ 7.52	\$ 7.74	\$ 7.98

**Schedule B attached to
Bylaw No. 26-2016**

Fees for customers connected to the City of Lloydminster Water Utility.

		Water & Wastewater		
		Fixed Fee Monthly Charge		
Meter Size	Meter Area	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
5/8"	1 x	\$ 17.90	\$ 18.44	\$ 18.99
3/4"	1.5 x	\$ 26.84	\$ 27.65	\$ 28.48
1"	2.5 x	\$ 44.74	\$ 46.08	\$ 47.46
1.5"	6 x	\$ 107.38	\$ 110.60	\$ 113.92
2"	10 x	\$ 178.96	\$ 184.33	\$ 189.86
3"	23 x	\$ 411.61	\$ 423.96	\$ 436.68
4"	41 x	\$ 733.73	\$ 755.74	\$ 778.41
6"	92 x	\$ 1,646.42	\$ 1,695.81	\$ 1,746.68

Variable Fee (\$/m³)			
	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
*1	\$ 3.40	\$ 3.50	\$ 3.60
*2	\$ 3.55	\$ 3.65	\$ 3.76

Fees for customers connected to City of Lloydminster Water Only Service

		Water Only		
		Fixed Fee Monthly Charge		
Meter Size	Meter Area	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
5/8"	1 x	\$ 13.96	\$ 14.38	\$ 14.81
3/4"	1.5 x	\$ 20.94	\$ 21.57	\$ 22.21
1"	2.5 x	\$ 34.90	\$ 35.94	\$ 37.02
1.5"	6 x	\$ 83.75	\$ 86.27	\$ 88.85
2"	10 x	\$ 139.59	\$ 143.78	\$ 148.09
3"	23 x	\$ 321.05	\$ 330.68	\$ 340.60
4"	41 x	\$ 572.31	\$ 589.48	\$ 607.16
6"	92 x	\$ 1,284.21	\$ 1,322.74	\$ 1,362.42

Variable Fee (\$/m³)			
	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
*1	\$ 2.65	\$ 2.73	\$ 2.81
*2	\$ 2.77	\$ 2.85	\$ 2.94


*1 Up to 60 m³ /billing period.

*2 Up to and over 60 m³ /billing period (Any bill showing consumption over 60 m³ will be charged at the higher rate for the full amount).

Fees for the purchase of bulk water and for the supply of temporary water service.

Bulk Water		
Bulk Water (\$/m³)		
Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018
\$ 7.52	\$ 7.74	\$ 7.98



 LLOYDMINSTER	City of Lloydminster Request for Decision (RFD)
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Subject Matter: Support for Resource Communities of Canada Coalition	
Report Information	
Department: Office of the City Clerk	RFD No: LS-19-007
Prepared By: Doug Rodwell	Attachments: N/A
	Meeting Date: March 11, 2019

Recommendation: That Council resolve to support the Resource Communities of Canada Coalition and that the Mayor be authorized to provide letters of support on behalf of the City of Lloydminster.

Issue: The Alberta Urban Municipalities Association (AUMA) is requesting communities pass resolutions of support for the Resource Communities of Canada Coalition.

Background: The President of AUMA met with sister municipal associations across Western Canada to discuss forming a Resource Communities of Canada Coalition. During this meeting they agreed there was a need to coordinate the Canadian Municipal voice to:

- Advocate for a responsible resource industry.
- Ensure municipal perspectives are being heard on issues impacting resource development.
- Share factual information regarding resource development interests.

Details:

All AUMA members are invited to become involved in this movement. The AUMA intends to initially focus on three primary activities:

1. An education campaign at the FCM Conference being held in Quebec this year;
2. Bill C69 Advocacy; and
3. Formally establishing a Resource Communities of Canada Coalition.

The Canadian resource industry is the backbone of our economy and is key to Canada's future prosperity. Lloydminster is the home and hub of the resource economy in this region and sees daily the direct economic benefits of this industry and the impact that the current economic situation has on its residents.

AUMA will be providing an educational campaign at FCM conference directed at elected officials which will encompass the positive benefits of the resource and energy sectors. The AUMA will then formally establish the group with a detailed terms of reference after the conference.

Options:

1. That Council resolve to support the Resource Communities of Canada Coalition and that the Mayor be authorized to provide letters of support on behalf of the City of Lloydminster.




2. That Council direct administration to obtain further information and report back their findings at a future Council meeting.

Legal Review: N/A

Governance Implications: N/A.

Budget/Financial Implications: No request for funding has been made at this time. It is however possible that as the Coalition forms that AUMA may seek financial support from its members.

Environmental Implications: N/A

Prepared by: Doug Rodwell	
City Clerk: Doug Rodwell	
City Manager:	
Date: MAR 0 1 2019	

Additional Comments by City Manager:

Subject Matter: 2019 Proclamations	
Report Information	
Department: Office of the City Clerk	RFD No: LS-19-006
Presented By: Doug Rodwell	Attachments: N/A
	Council Meeting Date: March 11, 2019

Recommendation: That Council approve proclamations be provided in 2019 for the Denham’s Ram Tough CPCA Finals (August 12-18, 2019), as well as the National Day of Mourning (April 28, 2019).

Issue: To provide Council with a listing of 2019 proclamation requests for review and direction.

Background: At the June 11, 2018 Regular Council Meeting, Policy 110-01 (Recognition of Members of Council) was approved. The purpose of the policy is to provide general criteria regarding the recognition of citizens, organizations and events in a professional and consistent manner. Under the new policy, requests for proclamations must be submitted in October, for the following calendar year. Administration developed a proclamation application form on the webpage which clearly outlines the criteria, reached out to organizations who had received proclamations in the past, and put multiple advertisements in the local newspaper to advertise this change in process.

Eight (8) requests for proclamations in 2019 were received. Administration performed a review of all requests and is recommending that two (2) proclamations be approved for 2019. While Administration recognizes the importance of the other proclamations, they did not meet the criteria outlined in the policy.

All events that are not approved for formal proclamations will still be provided with the option to have the Mayor or a Member of Council attend their event to bring greetings. Having an elected official attend the events, showing support from the City, is a very important part of the events.

The below information was brought forward to the December 10, 2018 Governance and Priorities Committee Meeting, where Administration was directed to bring it back to a future meeting. Since December, the National Day of Mourning request has been added to the listing, and the 100th Anniversary of the Pride of the Prairies event has been removed as the date of the event has passed.

MS Awareness Month	May 1, 2019 – May 31, 2019
Recovery Day Lloydminster	September 7, 2019
National Organ & Tissue Donation Awareness	April 21, 2019 – April 27, 2019
National Child Day Celebration	November 20, 2019
Maternal Mental Health Day	May 8, 2019
Denham’s Ram Tough CPCA Finals	August 12-18, 2019
Dig Safe Month	April 1, 2019 – April 30, 2019
National Day of Mourning	April 28, 2019

Options:

- 1) That Council approve proclamations be provided in 2019 for the Denham’s Ram Tough CPCA Finals (August 12-18, 2019), as well as the National Day of Mourning (April 28, 2019). This will align with the policy direction of ensuring proclamations are to be given to achievements that deserve the highest degree of merit, and that impact the whole community.




- 2) That Council provide proclamations to organizations not included in Administration’s recommendation. While still in alignment with the policy for Council to amend Administration’s recommendation, Administration would recommend amendments to the policy to ensure that it aligns with the direction of Council.

Legal Review: N/A

Governance Implications: Both options are in alignment with the current policy. However, if Option 2 is selected by Council, Administration is recommending the policy be amended to reflect the direction of Council for future requests.

Budget/Financial Implications: N/A

Environmental Implications: N/A

Prepared by: Marilyn Lavoie	
City Clerk: Doug Rodwell	
Date: MAR 01 2019	
City Manager: Dion Pollard	
Date: MAR 01 2019	

Additional Comments by City Manager:

Subject Matter: Lloydminster Golf and Curling Centre Fees	
Report Information	
Department: Community Development Services	RFD No: RC-002-2019
Presented By: Joel Turcotte	Attachments: Golf, Squash and Meeting Room Fees
	Council Meeting Date: March 11, 2019

Recommendation: That Council approve the Lloydminster Golf and Curling Centre Golf, Squash Court and Meeting Room fees as presented.

Issue: The Lloydminster Golf and Curling Centre (LGCC) facility charges have not been approved by Council.

Background: During the October 15, 2018 Regular Council Meeting, Council approved the dissolution of the Lloydminster Facilities Corporation as of December 31, 2018. As part of the approved service model for the LGCC, Administration successfully contracted both the restaurant and the Pro Shop services to vendors in the community. The golf season is expected to be starting soon and Administration has reviewed the charges and recommends the attached fees for the 2019 season. As part of the Facility changes squash usage and fees have also been reviewed by Administration.

Administration is recommending that the golf membership fees remain the same for the 2019 season with the exception of fees relating to the Youth 11 and under. After reviewing past sale performance Administration recommends removing the Youth 11 and under membership and creating a Youth 8 to 11 membership worth \$75.00 and further allow Children 7 and under to golf for free with a Guardian. Administration also recommends grandfathering the \$45.00 "Lifetime" charge to those members.

Administration has made small changes to green fees that included defining ages for Junior (8 to 18) and once again ensuring that Children 7 and under are able to access the golf course free of charge with a Guardian. LGCC will also offer green fee books (10 passes) and similar to other City of Lloydminster facilities users will be able to purchase ten (10) for the price of nine (9). Prices for driving range and club storage have not changed from last season.

After reviewing squash court access past usage, Administration is recommending the fees as attached. Administration also recommends that users must be Members to access the courts. This will allow for easy usage of the courts and easy payment options for customers.

Options:

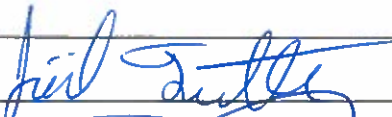



1. That Council approve the Lloydminster Golf and Curling Centre Golf, Squash Courts and meeting room fees as presented.
2. That Council recommend changes to the presented fees be brought back to a future Council meeting. This decision may delay collecting of fees.
3. That Council request addition information from Administration to be brought back to a future Council meeting. This option may delay the collecting of fees and would delay being able to start selling memberships at LGCC.

Legal Review: N/A

Governance Implications: N/A

Budget/Financial Implications: Squash fees were not accounted for in the 2019 Budget and will be considered net revenue. Golf revenue will not change in the 2019 Budget.

Environmental Implications: N/A

Prepared by: Joel Turcotte	
Executive Manager: Don Stang	
City Clerk: Doug Rodwell	
Date: MAR 0 1 2019	
City Manager: Dion Pollard	
Date: MAR 0 1 2019	

Additional Comments by City Manager:

Golf, Squash and Meeting Room Fees (includes GST)

Membership	2018	2019
Regular	\$1,295.00	\$1,295.00
Couple	\$2,285.00	\$2,285.00
Senior 60 plus	\$1,097.00	\$1,097.00
Senior Couple	\$1,885.00	\$1,885.00
Young Adult (23 to 29)	\$1,025.00	\$1,025.00
Student 19 to 23	\$648.00	\$648.00
Junior 12 to 18	\$362.00	\$362.00
Youth 11 and under	\$255.00	will no longer be offered
Youth 8 to 11	did not exist	\$75.00
Child 7 and under	did not exist	FREE
Life Time	\$45.00	\$45.00
Corporate (2 man)	\$3,265.00	\$3,265.00
Corporate (4 man)	\$5,915.00	\$5,915.00

Driving Range	
30 bucket pass	\$300.00
Small bucket	\$9.00
Large bucket	\$13.00
Rental Clubs	\$25.00
Club Storage, pull cart and cleaning	\$200.00



**City of Lloydminster
Request for Decision (RFD)**

Carts	9 holes	18 holes
Power Carts	\$15/per seat	\$20 per seat
Annual power cart single		\$650.00
Annual power cart couple		\$1,040.00
Pull Carts	\$5.00	\$8.00
Green Fees		
Twilight	\$40.00	\$60.00
Weekend special (4 people/2 carts after 4pm)	N/A	\$100.00
Adult 18 plus	\$33.00	\$53.00
Senior 60 plus	\$29.00	\$49.00
Junior (8 to 18)	\$22.00	\$32.00
Child 7 and under	FREE	FREE

Golf Tournaments (includes carts)	2018	2019
9 holes (minimum 44 golfers)	\$42.00	\$42.00
18 holes (minimum 96 golfers)	\$57.75	\$57.75
27 holes (minimum 96 golfers)	Did not exist	\$68.25



**City of Lloydminster
Request for Decision (RFD)**

Squash Courts	2018	Recommended
One-year membership	\$350.00	\$200.00
Student/senior	\$315.00	\$175.00
Senior (60 plus)	\$262.50	\$150.00
Six Month Membership		
Adult	\$200.00	no longer exist
Student	\$180.00	no longer exist
Senior (60 plus)	\$150.00	no longer exist
Monthly		
Adult	\$77.50	\$25.00
Student	\$69.75	\$20.00
Senior		\$15.00
Daily	\$8.00	No longer exist

Peter Cushner Meeting Room	2018	Recommended
One hour	\$30.00	\$36.76
Six hours or more	\$ -	\$189.00



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Draft Recreation Access Policy

Report Information

Department: Social Programs and Services

RFD No: 002-2019

Presented By: Patrick Lancaster

Attachments: Draft Recreation Access Policy No. 551-02

Council Meeting Date: March 11, 2019

Recommendation:

1. That Council approve Policy No. 551-02, the Recreation Access Policy as amended.

Issue: The current financial eligibility threshold of the Recreation Access Policy No. 551-02 excludes persons receiving Assured Income for the Severely Disabled (AISH). This is not in alignment with the intent of the Policy when it was created necessitating a need for an amendment to the Policy.

Background: January 28, 2019, Council approved Policy No. 551-02, the Recreation Access Policy, which authorizes Administration to build a program to offer a discount on facility membership and admission to eligible facilities for City of Lloydminster residents whose income is below Statistics Canada's Low-Income Cut-Off. There are an estimated 1,815 residents that would be eligible for the discount. Based on program uptake in other communities, it is predicted that up to 350-700 participants may access the program once it is fully implemented.

In preparation for the launch of this program it was brought to the attention of Administration of an oversight in the financial eligibility threshold. Persons receiving Assured Income for the Severely Disabled (AISH) would not be eligible to receive the discount.

Assured Income for the Severely Disabled Annual (Individual)	\$20,220.00
Saskatchewan Assured Income for Disability Annual (Individual)	\$12,768.00*
LICO-AT Threshold (Individual)	\$17,536.00

*Other benefits vary based on circumstances.

This conflicts with the intent of the program which is to reduce barriers to recreation for low income residents and creates an inequity whereas residents receiving Saskatchewan Assured Income for Disability would be eligible. The following change to the Policy has been added to resolve this issue.



**City of Lloydminster
Request for Decision (RFD)**

4.5. Applicants shall meet one of the following financial criteria:

4.5.1. An after-tax household income below the current Statistics Canada Low Income Cut-Off After Tax (LICO-AT) for a community between 30,000 and 99,999 inhabitants.

4.5.2. Receiving Assured Income for the Severely Handicapped (AISH).

4.5.3. Receiving Saskatchewan Assured Income for Disability (SAID).

Options:

1. That Council approve Policy No. 551-002, the Recreation Access Policy as amended.
2. That Council not approve the amendments to Policy 551-002, the Recreation Access Policy.
3. That Council direct Administration to gather more information to present at a future Council or GPC meeting.





Legal Review: N/A

Governance Implications:

Budget/Financial Implications: No anticipated change to proposed cost if approved.

Environmental Implications: N/A

	City of Lloydminster Request for Decision (RFD)
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Prepared by: Patrick Lancaster	
Executive Manager: Don Stang	
City Clerk: Doug Rodwell	
Date: MAR 0 1 2019	
City Manager: Dion Pollard	
Date: MAR 0 1 2019	

Additional Comments by City Manager:



**City of
Lloydminster**

Policy

Policy Title:	Recreation Access Policy	Policy Number:	551-02		
Date of Council Approval:		Motion No.:		Year of Review:	
Department Sponsored by:	Community Development Services				

1. Purpose:

- 1.1. The City of Lloydminster acknowledges that health, well-being, culture and recreation are key pillars of Community Sustainability.
- 1.2. Furthermore, the City of Lloydminster recognizes that access to recreation contributes to physical, social, and mental health of residents.
- 1.3. Therefore, the City of Lloydminster will ensure that recreation services will be reasonably accessible to residents, regardless of their income status.
- 1.4. This Policy commits to an application process for economically disadvantaged residents of Lloydminster to receive access to City owned recreation facilities at a reduced rate.

2. Definitions:

Eligible Facilities	City of Lloydminster recreation facilities participating in the Recreation Access Program include: Servus Sports Centre, BioClean Aquatic Centre, Outdoor Pool, and the Lloydminster Cultural and Science Centre.
Low Income Cut-Off After Tax (LICO-AT)	A measure set by Statistics Canada that is updated annually, based upon the total household income. It reflects a threshold at which families are expected to spend a larger percentage of their total income on food, shelter, and clothing than the average family. After Tax specifies income after taxes and transfers, reflecting money available to purchase necessities.
User Fee(s)	Membership or admission fees paid to access Eligible Facilities.

Administration	An employee or contract employee of the City of Lloydminster.
Member of Council	An individual elected pursuant to <i>The Local Government Election Act (Saskatchewan)</i> as a Member of Council.

3. Scope:

- 3.1. This Policy shall apply to all members of Administration.
- 3.2. This Policy shall apply to all applicants to the Recreation Access Program

4. Recreation Access Program:

- 4.1. A process shall be available to provide assistance for economically disadvantaged City of Lloydminster residents to access Eligible Facilities known as the Recreation Access Program.
- 4.2. The Recreation Access Program shall be applied in a respectful and dignified manner to City of Lloydminster residents who qualify, providing a reduced User Fee for access to Eligible Facilities.
- 4.3. Applicants shall be required to re-apply every twelve (12) months or as required by the City of Lloydminster, to receive the reduced User Fee.
- 4.4. Applicants shall be required to be City of Lloydminster residents.
- 4.5. Applicants shall meet one of the following financial criteria:
 - 4.5.1. An after-tax household income below the current Statistics Canada Low Income Cut-Off After Tax (LICO-AT) for a community between 30,000 and 99,999 inhabitants;
 - 4.5.2. Receiving Assured Income for the Severely Handicapped (AISH);
 - 4.5.3. Receiving Saskatchewan Assured Income for Disability (SAID).
- 4.6. The City of Lloydminster shall work with community partners to deliver and raise awareness of the Recreation Access Program.

5. Penalty:

- 5.1. Any member of Administration found to be in violation of this policy may be subjected to a disciplinary action. Such action may be dependent upon the nature of the breach of this policy; discipline may range from a written warning to dismissal with cause.

- 5.2. Any Member of Council found to be in violation of this policy may be dealt with utilizing the "*Code of Conduct Bylaw*" or provisions of "*The Lloydminster Charter.*"

6. Responsibility:

- 6.1. City Council shall review and approve all policies.
- 6.2. City Administration shall administer the policy through the use of a supporting procedure.
- 6.3. Sponsoring Department is responsible for creating and amending a supporting procedure.

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 LLOYDMINSTER	City of Lloydminster Request for Decision (RFD)
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Subject Matter: 2019-2020 Saskatchewan Lotteries Grant Allocations	
Report Information	
Department: Social Programs and Services	RFD No: 003-2019
Presented By: Patrick Lancaster	Attachments: N/A
	Council Meeting Date: March 11, 2019

Recommendation: That Council approve the following grant allocations and authorize the FCSS Advisory Committee to reallocate any unused or returned grant funds:

- \$10,000.00 allocation to the Lloydminster Interval Home Society for the LCYC Recreation and Support Program.
- \$8,900.00 to the Lloydminster Roman Catholic Separate School Division #89 for Youth Sports Explorers & Free Adult/Family Gym Nights.
- \$8,000.00 to the Lloydminster Air Cadets 186 Squadron Inc for 186 Air Cadets.
- \$6,440.00 to the Lloydminster Housing Authority for Hallsholme Senior Fitness Classes.
- \$5,000.00 to the Lloydminster and District Centennial Commemorative Association for Saving and Sharing the Midwest's Televised History.
- \$2,574.00 to the Libbie Young Centre Inc for the Summer Recreation Program.
- \$7,250.00 to the Lloydminster Association for Community Living for a Recreation Liaison.
- \$9,000.00 to the Lloydminster Area Drug Strategy for Lloydminster Youth Council.
- \$1,500.00 to the Lloydminster and Area Brain Injury Society for Brain Fit.
- \$7,250 to the Lloydminster Learning Council Association for Lloydminster Connections for Newcomers.
- \$5,500.00 to the Lloydminster Native Friendship Centre for Connecting Us All-Diversity and Inclusion Forum.
- \$10,000 to Lloydminster Special Olympics for Special Olympics Lloydminster.

Issue: The FCSS Advisory Committee has reviewed grant applications for the 2019-2020 Saskatchewan Lotteries Grant and provided recommendations for Council approval.

Background: The Saskatchewan Lotteries Community Grant Program is a partnership among Sask. Sport Inc., Sask. Culture Inc., and the Saskatchewan Parks and Recreation Association Inc. The Grant Program assists in the development of sport, culture and recreation programs by providing funds to non-profit community organizations operated by volunteers. The City of Lloydminster receives funds which are then distributed to local non-profit volunteer community groups to provide programs. Total grant funding for 2019/2020 is \$81,414.00, this is an increase from 2018-2019 which was \$67,222.00

At the March 12, 2018 Council Meeting the FCSS Advisory Committee was given authority by Council to provide recommendations on the allocation of Saskatchewan Lotteries Community Grant funds.

The call for applications opened November 1, 2018 and closed January 17, 2019. Seventeen (17) applications were received totaling \$137,340.00 in requests for funding.

The FCSS Advisory Committee subsequently reviewed the applications based on the following criteria:

1. **Project Eligibility:** Clearly related to sport, culture, or recreation.
2. **Underrepresented Populations:** Project clearly targets underrepresented populations identified by Saskatchewan Lotteries through removing barriers, promoting inclusion or specialized programming.
3. **Community Impact:** Project will benefit the community.
4. **Accessibility:** Program is accessible and actively identifies and works to remove barriers.
5. **Financial Need:** Demonstrated need for funding to support project.
6. **Community Need:** Demonstrated need for the project and benefits for the community.
7. **Budget:** Accurate and complete. Budget presents all information needed to complete the project. Project appears to be an effective use of grant funding.

Options:

1. That Council approve the following grant allocations and authorize the FCSS Advisory Committee to reallocate any unused or returned grant funds:
 - \$10,000.00 allocation to the Lloydminster Interval Home Society for the LCYC Recreation and Support Program.
 - \$8,900.00 to the Lloydminster Roman Catholic Separate School Division #89 for Youth Sports Explorers & Free Adult/Family Gym Nights.
 - \$8,000.00 to the Lloydminster Air Cadets 186 Squadron Inc for 186 Air Cadets.
 - \$6,440.00 to the Lloydminster Housing Authority for Hallsholme Senior Fitness Classes.
 - \$5,000.00 to the Lloydminster and District Centennial Commemorative Association for Saving and Sharing the Midwest's Televised History.
 - \$2,574.00 to the Libbie Young Centre Inc for the Summer Recreation Program.
 - \$7,250.00 to the Lloydminster Association for Community Living for a Recreation Liaison.
 - \$9,000.00 to the Lloydminster Area Drug Strategy for Lloydminster Youth Council.
 - \$1,500.00 to the Lloydminster and Area Brain Injury Society for Brain Fit.





- \$7,250 to the Lloydminster Learning Council Association for Lloydminster Connections for Newcomers.
 - \$5,500.00 to the Lloydminster Native Friendship Centre for Connecting Us All-Diversity and Inclusion Forum.
 - \$10,000 to Lloydminster Special Olympics for Special Olympics Lloydminster.
2. That Council direct the FCSS Advisory Committee to reevaluate the grants submitted and present at the next Council meeting.
 3. That Council not approve the grant recommendations as presented and direct Administration to release a new call for applications for Saskatchewan Lotteries Community Grant projects.

Legal Review: N/A

Governance Implications: N/A

Budget/Financial Implications: All of the funds for this program are provided through the Saskatchewan Lotteries Community Grant.

Environmental Implications: N/A

Prepared by: Patrick Lancaster	
Executive Manager: Don Stang	
City Clerk: Doug Rodwell	
Date: MAR 01 2019	
City Manager: Dion Pollard	
Date: MAR 01 2019	

Additional Comments by City Manager: