

PASSPORT *to* HURON COUNTY



PASSPORT *to* HURON COUNTY

Council Orientation Session

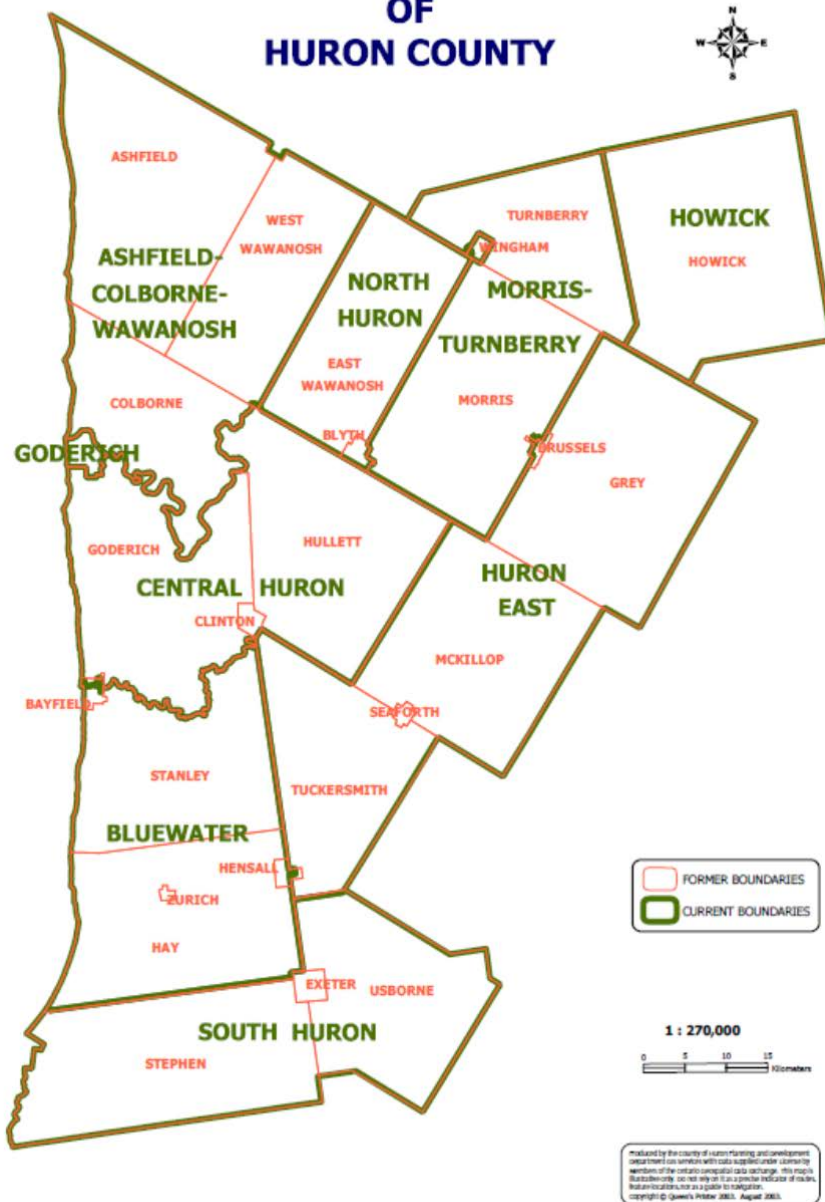
December 17th and 19th, 2018

Location:

Huron County Museum
110 North Street
Goderich, ON
N7A 2T8



MUNICIPALITIES/TOWNSHIPS OF HURON COUNTY



The County of Huron is a municipal corporation known as an upper tier municipality. Some of the services for which the County is responsible include social services, county-wide library service, most arterial roads, and county land use planning and development.

Huron County includes the following nine lower tier, or local municipalities:

- Township of Ashfield-Colborne-Wawanosh
- Municipality of Bluewater
- Municipality of Central Huron
- Town of Goderich
- Township of Howick
- Municipality of Huron East
- Municipality of Morris – Turnberry
- Township of North Huron
- Municipality of South Huron

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December 17th and 19th, 2018

Welcome

Congratulations on your success in the recent election and welcome to the 2018-2022 County of Huron Council.

PASSPORT to HURON COUNTY is a speed networking opportunity for Elected Officials and staff to review departmental functions, projects and priorities.

The speed meetings, also referred to as ***Department Stopovers***, give Councillors the chance to socialize with the most senior employees of each County department.

These small group meetings can foster positive discussion in an efficient manner that will encourage progress amongst Elected Officials and administration.

Each ***Department Stopover***, will be approximately twenty (20) minutes in length and participants will be notified when to “travel” to the next department’s booth. Lunch and refreshments will be provided throughout the day.

If you have any questions, please do not hesitate to ask a staff member.

We look forward to sharing this journey over the next four years together.



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Orientation Outline

The Orientation Sessions will begin with presentations from staff on County policies and procedures.

Following a morning break, **PASSPORT to HURON COUNTY** is scheduled with twenty (20) minute rotations for *Department Stopovers*. All attendees are invited to stay for lunch following each session.

8:45AM – 9:00AM

Refreshments

9:00AM – 9:05AM

Welcome

9:05AM – 10:30AM

Presentations

10:30AM – 10:45AM

Break

10:45AM – 12:30PM

Department Stopovers

12:30PM – 1:00PM

Lunch





**Meighan
Wark**

Chief Administrative
Officer (CAO)

Staff Headshot

PASSPORT *to* HURON COUNTY

Chief Administrative Officer

The Office of the Chief Administrative Officer is responsible for providing overall management and administrative leadership for all County departments. The CAO works as a primary liaison between Council and Administration in support of Council's vision and goals.

Department Stopovers

Subject Areas to ask the CAO:

1. What are the County's top initiatives for 2019?
2. Tell me about the Strategic Priorities with the Senior Management Team
3. What is the CAO's role on County Council?
4. What has been the County's greatest accomplishment or achievement since your appointment as CAO?



Michael Blumhagen

Treasurer and Director
of Corporate Services

Staff Headshot

PASSPORT *to* HURON COUNTY

Corporate Services is responsible for:

Treasury: Provides financial, budget, reception, risk management and payroll services for the County of Huron;

Provincial Offences Administration: Manages and administers the Provincial Offences Act court for the County of Huron;

Business Technology Solutions (IT): Provides the technology, network and communication infrastructure to ensure business needs are met in an efficient and secure manner, manages data, and supports and enables departments to make informed decisions.

Department Stopovers

Subject Areas to ask the Director:

1. What is the current size of the County budget and overall County-wide Assessment?
2. What optimization of financial processes have been accomplished to date and what is planned for the future?
3. What is the Corporate Kaizen project?
4. How many software applications and devices are supported at the County by Business Technology Solutions (IT)?
5. What is Provincial Offences and how does the early resolution process work?
6. What is ransomware and how has it been affecting municipalities?



**Susan
Cronin**

County Clerk

Staff Headshot

PASSPORT *to* HURON COUNTY

County Clerk

The clerk is a statutory officer of the municipality and has legislated responsibilities and duties under various statutes, including the Municipal Act. The County Clerk's Department is responsible for providing administrative services such as maintenance of corporate records and by-laws, privacy and information access and Accessibility. The clerk's office provides procedural and legislative advice and guidance to staff, council and committees of council.

Department Stopovers

Subject Areas to ask the Clerk:

1. Ask the Clerk about County Council Meetings and other Committees/Boards.
2. How was accessibility a key theme at the 2017 International Plowing Match.
3. How does the County handle Freedom of Information Requests?
4. What is Enterprise Content Management?
5. Tell me about the County's Procedural By-Law.



Cody
Joudry

Director of Economic
Development

Staff Headshot

PASSPORT *to* HURON COUNTY

Economic Development

The Economic Development Department is responsible for improving the economic prosperity and vitality of Huron County. These changes are created through: individual one-on-one support services; and County-wide economic development projects and programs. Individual services include everything from helping people with just a business idea to supporting land developers to working with potential investors. Projects and programs currently focus primarily on agriculture, manufacturing, tourism, and workforce attraction and retention.

Department Stopovers

Subject Areas to ask the Director:

1. What are some of your department's recent successes?
2. What projects are you currently working on?
3. What is your vision for the future of Economic Development in Huron County?



Steve
Lund

County Engineer &
Director of Operations

Staff Headshot

PASSPORT *to* HURON COUNTY

Public Works & Emergency Services

The Public Works Department is responsible for managing paved roads, associated storm sewers, bridges and culvert structures. This vital transportation infrastructure keeps our county open for business. Emergency Services is committed to helping citizens by providing emergency response, communications and education for public safety.

Department Stopovers

Subject Areas to ask the Director:

1. How much Bridge and Road Infrastructure does the County maintains?
2. What is the biggest operational challenge for Paramedics Services in Huron County?
3. What are the Minimum Maintenance Standards under the Highway Traffic Act?
4. What are the current Community Paramedicine initiatives that Huron County Paramedics are participating in?
5. What are the Public Works shared services between the County and Local Municipalities?
6. What are the skills sets of Paramedics in Huron County.



Barbara Hall

Director of Social and
Property Services

Staff Headshot

PASSPORT *to* HURON COUNTY

Social and Property Services

The Social and Property Services Department is responsible for four divisions: Children's Services, Housing Services, Ontario Works and Property Services.

Department Stopovers

Subject Areas to ask the Director:

1. How many individuals identified as homeless during the County's homelessness enumeration survey?
2. How many households are currently on the waitlist for rent-geared-to-income housing?
3. What is the current child care need in the County?
4. What is the current Ontario Works Caseload size?
5. How many subsidized housing units does Property Services provide maintenance services for?



Connie Townsend

Director of Homes
for the Aged

Staff Headshot

PASSPORT *to* HURON COUNTY

Homes for the Aged

The Homes for the Aged Department is responsible for providing health services for those who can no longer live independently in their own homes and require nursing and personal care 24 hours a day. We also work with and lead our staff to foster a safe workplace through co-operation, teamwork and effective communication.

Department Stopovers

Subject Areas to ask the Director:

1. What type of residents are admitted to the Homes today?
2. What community partners are key for ensuring the provision of quality care to the residents?
3. How do the Homes ensure they are maintaining their building structures?
4. How do the residents enjoy a wide variety of programs and socialization?
5. How is staffing a pressure point for the Homes?



**Sandra
Weber**

Director of Planning &
Development

Staff Headshot

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Planning and Development

The Planning and Development Department provides a range of services including land use planning, community development, sustainability planning, forest conservation and stewardship. The goal of the Department is to Plan with the community to achieve a healthy, viable and sustainable future for Huron County.

Department Stopovers

Subject Areas to ask the Director:

1. Why do we Plan?
2. How do we Plan and what are the tools?
3. What are some of the projects planned for the upcoming year?
4. What types of community development projects does the Department work on?
5. What stewardship and forestry programs are available through the Department?



Lara
Vanstone

Director of Human
Resources

Staff Headshot

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Human Resources

The Human Resources Department is responsible for all human resources management related to the lifecycle of an employee which includes recruitment, onboarding, labour relations, compensation, organizational development, employee engagement, health and safety, mental health in the workplace, WSIB and return to work programs, terminations, conflict resolutions and mediation and all human resources policies, procedures and practices.

Department Stopovers

Subject Areas to ask the Director:

1. Why is Mental Health important in the workplace?
2. What is the culture at the County of Huron?
3. Tell me more about your wellness program
4. What is the County of Huron's collective bargaining strategy and what is the relationship like between the County and its unions?
5. Why is diversity so important for attraction and retention?



Beth Rumble

County Librarian and
Director of Cultural
Services

Staff Headshot

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Library and Cultural Services

The Library and Cultural Services Department is responsible for the provision of library service, the Huron County Museum and Historic Gaol, Archives as well as the promotion and development of other cultural programs throughout the county. Departmentally, this means preserving and celebrating culture, fostering creativity and providing access to information and ideas in a way that is inclusive to all.

Department Stopovers

Subject Areas to ask the Director:

1. Ask about governance and the department.
2. How do libraries transform communities?
3. What events does the department support?
4. What are the non-traditional services the department offers?
5. Tell me about the Museum Exhibits and Collection Plans.

Thank-you

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