Service to the Community Award (Level 3)



Practical Service Diary

Candidate Information Name: BB Company: Address: Phone: DOB: Email: Captain's Endorsement Captain's Comments:

I certify that the above person has satisfactorily completed the hours of service required and the

Date:

enclosed project to be submitted for the Service to the Community Award (Level 3).

Signed:

Service Log

Organisation:			
Address:			
Phone:	Fax:		
Supervisor:			
Position:			
	Record of Service - 1:		
Date	Activities Undertaken	Time	Initial
	Total Time Completed		
	Total Time Completed		
Supervisor's Co	omments:		
Signature:		Date:	

Practical Service Report

What type of people did your service assist?				
Describe any training/briefings did you have before starting your service.				
Describe any preparation/planning you had to complete before starting your service.				
What were some of the comments you received from people being helped?				

Outline any unusual experiences you had while doing this work?					
How did you feel about doing this work?					
What did you learn while undertaking this service?					

In the space below describe the work you did. (Include the different tasks you performed, and what you did on each day that you were with the organisation.)					





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 $Photographs\ can\ be\ included\ either\ in\ the\ body\ of\ the\ report\ or\ attached\ on\ a\ separate\ sheet (s).$

Brochures can be attached to the back page of this report and should be securely attached so that they are not lost.