Tasmanian Welding Supplies Pty Ltd

Phone: 03 6208 1744

Email: admin@tasweld.net.au Mail: PO Box 395 Moonah Tas 7009

Direct Debit Request for

(TASWELD A/C NAME)

Request and Authority to debit the Cheque/Savings Account or Credit Card named below to pay Tasmanian Welding Supplies Pty Ltd ACN 009 561 648

pay	Tasmanian Welding Supplies Pty Ltd ACN 009 561 648
Request and Authority to debit	Your Surname or company name
Addionly to access	Your Given names or ABN/ARBN
	request and authorise Tasmanian Welding Supplies Pty Ltd ACN 009 561 648 to arrange, through its own financial institution, a debit to your nominated account any amount Tasmanian Welding Supplies Pty Ltd has deemed payable by <i>you</i> .
	This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from <i>your</i> account held at the financial institution you have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.
Insert the name	Financial institution name
and address of financial	Address
institution at	
which account is held	
Insert details of	Name/s on account_
account or credit	
card to be debited	BSB number (Must be 6 Digits) -
	Account number
	or
	Credit Card Number
	Expiry Date _ _
	Cardholder Name
Acknowledgment	By signing and/or providing us with a valid instruction in respect to your Direct Debit Request, you have understood and agreed to the terms and conditions governing the debit arrangements between you and Tasmanian Welding Supplies Pty Ltd as set out in this Request and in your Direct Debit Request Service Agreement.
Insert your	Signatures:
signature and address. If debiting	Primary Credit Card or A/C Holder 1
from a joint bank	(If signing for a company, sign and print full name and capacity for signing eg. director.
account, both signatures are	Address
required	Contact Phone/MobileDate//
	Account Holder 2 (If signing for a company, sign and print full name and capacity for signing eg. director)
	In organism for a company, organism bruns ten mentre enter expension for engineering and account of
	Address
	Address Date//

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Direct Debit Request Service Agreement

(Customer to keep)

This is your Direct Debit Service Agreement with Tasmanian Welding Supplies Pty Ltd ACN 009 561 648 ABN 47 009 561 648. It explains what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit provider.

Please keep this agreement for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR authorisation.

Definitions	Account or credit card means the account or credit card held at your financial institution from which we are authorised to arrange for funds to be debited. agreement means this Direct Debit Request Service Agreement between you and us.		
	banking day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.		
	debit day means the day that payment by you to us is due.		
	debit payment means a particular transaction where a debit is made.		
	direct debit request means the Direct Debit Request between us and you.		
	us or we means Tasmanian Welding Supplies Pty Ltd, (the Debit User) you have authorised by requesting a Direct Debit Request.		
	you means the customer who has signed or authorised by other means the Direct Debit Request.		
	your financial institution means the financial institution nominated by you on the DDR at which the account is maintained.		
Debiting your account or credit card	1.1 By signing a Direct Debit Request or by providing us with a valid instruction, you have authorised us to arrange for funds to be debited from your account or credit card. You should refer to the Direct Debit Request and this agreement for the terms of the arrangement between us and you.		
	1.2 We will only arrange for funds to be debited from your account or credit card as authorised in the Direct Debit Request.		
	We will only arrange for funds to be debited from your account or credit card if we have sent to the address nominated by you in the Direct Debit Request, a billing advice which specifies the amount payable by you to us and when it is due.		
	1.3 If the debit day falls on a day that is not a banking day, we may direct your financial institution to debit your account or credit card on the following banking day. If you are unsure about which day your account has or will be debited you should ask your financial institution.		
2. Amendments by us	2.1 We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days written notice.		

3. Amendments b	y you	You may change*, stop or defer a debit payment, or terminate this agreement by providing us with at least seven (7) days notification by writing to:
		Tasweld Email: admin@tasweld.net.au Mail: PO Box 395 Moonah Tas 7009
		or
		by telephoning us on 03 6208 1744 during business hours;
		arranging it through your own financial institution, which is required to act promptly on your instructions.
		*Note: in relation to the above reference to 'change', your financial institution may 'change' your debit payment only to the extent of advising us Tasmanian Welding Supplies Pty Ltd of your new account details.
4. Your obligation	4.1	It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request.
	4.2	If there are insufficient clear funds in your account to meet a debit payment:
		(a) you may be charged a fee and/or interest by your financial institution;
		(b) you may also incur fees or charges imposed or incurred by us; and
		(c) you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.
	4.3	You should check your account statement to verify that the amounts debited from your account are correct
5 Dispute	5.1	If you believe that there has been an error in debiting your account, you should notify us directly on 03 6208 1744 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively you can take it up directly with your financial institution.
	5.2	If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted.
	5.3	If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your query by providing you with reasons and any evidence for this finding in writing.

6. Accounts	You should check:	
	(a) with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions.	
	(b) your account details which you have provided to us are correct by checking them against a recent account statement; and	
	(c) with your financial institution before completing the Direct Debit Request if you have any queries about how to complete the Direct Debit Request.	
7. Confidentiality	7.1 We will keep any information (including your account details) in your Direct Debit Request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.	
	7.2 We will only disclose information that we have about you:	
	(a) to the extent specifically required by law; or	
	(b) for the purposes of this agreement (including disclosing information in connection with any query or claim).	
8. Notice	8.1 If you wish to notify us in writing about anything relating to this agreement, you should write to	
	Tasweld PO Box 395 Moonah Tas 7009	
	8.2 We will notify you by sending a notice in the ordinary post to the address you have given us in the Direct Debit Request.	
	8.3 Any notice will be deemed to have been received on the third banking day after posting.	