



## GAMES PROMOTION OFFICERS

### Based in Leinster

Cumann Lúthchleas Gael is Ireland's leading sporting and cultural organisation with membership approaching one million people and in excess of 500,000 playing participants at all levels. Inspired by its amateur status and supported by the voluntary efforts of all its members, the GAA devotes its entire resources to the development of Gaelic Games and Culture nationally and in local communities.

Leinster GAA is the Provincial Council of the Gaelic Athletic Association (GAA) sports of hurling, Gaelic football, camogie, rounders and handball in the province of Leinster.

Applications are invited from suitably qualified candidates to fill a number of Games Promotion Officer positions across Leinster.

### Role Profile:

The post holder is responsible for the implementation of a project or set of projects as outlined in GAA Games Development Policy. The post holder will work as part of a team, in conjunction with other full time and voluntary personnel, to deliver set goals and objectives for all GAA sports.

The post holder will be required to work 39 hours per week, which will include weekends and evenings, and the hours may vary depending on workload and seasonal changes.

### Key tasks:

1. Organise, coordinate and implement (where necessary) Games Development Project(s) for the following as outlined by the County Games Development Manager:

**Games Opportunities:** A regular programme of games appropriate to the age and ability of the various playing groups at Child/Primary, Youth/Secondary and Adult/Third Level.

**Skill Development Initiatives:** Coaching and skill development initiatives appropriate to the age and ability of the various playing groups at Child/Primary, Youth/Secondary and Adult/Third Level.

**Education Programmes:** A programmes of courses and workshops appropriate to the requirements of Coaches, Administrators and Referees to fulfill their various functions in a Games Development context.

**Support Initiatives:** Initiatives to support the development of a sustainable sports system by managing the identification, recruitment and training of key personnel within Clubs, Schools and Counties to effectively develop Gaelic Games in the community.

2. Report on the implementation of the project(s) on a regular basis, and particularly ensure that data relating to the implementation of the project(s) is available on a quarterly basis through the use of the GAA Games Development Information Management System (MIS).

3. Maintain key lines of communication with project stakeholders to ensure the successful completion of the project(s).
4. Liaise with Provincial and County Games Development Personnel and attend meetings and personnel training as required, to support the development of the function and the role.
5. Complete any other duties as may reasonably be assigned by the County Games Development Manager, Designated County Officer or the County Games Development Committee.

**Essential Criteria:**

- At least 3 years' experience of working in the GAA or similar sporting organisation (Voluntary or Professional Capacity);
- Relevant third level qualification (minimum level 6 NFQ);
- Exceptional interpersonal and influencing skills;
- Excellent administrative and IT skills with a strong working knowledge of IT related packages and systems;
- Excellent communication and presentation skills (verbal and written);
- Excellent relationship and conflict management skills; ability to be flexible and handle challenging situations;
- Ability to work independently on own initiative and perform as part of a team;
- Ability to effectively manage multiple projects and deadlines; hands-on approach to getting things done with a demonstrable ability to work well under pressure;
- Clear and detailed knowledge of the GAA's coaching schemes and initiatives;
- Foundation Level GAA Coaching Qualification.

**Desirable Criteria:**

- Award 1 GAA Coaching Qualification;
- Experience of coaching and development in Gaelic games.

**Other Requirements:**

- Own car with a full clean driving license;
- Ability to work and attend evening and weekend meetings/activities in addition to normal day to day activities.

***Please note the post is subject to Garda Vetting.***

**Candidates interested in the above role should apply by sending an up to date cover letter and Curriculum Vitae to [jobapplications@gaa.ie](mailto:jobapplications@gaa.ie) on or before 3pm on Friday, 13<sup>th</sup> July 2018.**

***Leinster GAA is an equal opportunities employer.***