



Privacy Policy of Logos Hope Document

This policy pertains to the collection and protection of personal information held by Logos Hope. It pertains to all personal and financial information and any associated information held by *Logos Hope* in our databases.

Definitions

"Employee": any current *Logos Hope* worker.

"Partner": All other individuals or groups about which *Logos Hope* stores information.

Types of information that may be collected

"Personal information" may include the following:

Name, address, telephone number, and any other personal information which is collected and stored by *Logos Hope* as part of our normal operating procedures.

"Aggregate information":

In some cases we also remove personal identifiers from data you provide to us and maintain it in aggregate form. We may combine this data with other information to produce anonymous, aggregated statistical information (e.g. number of visitors, originating domain name of the Internet Service Provider), which helps us in improving our products and services.

"Automatically collected information":

We automatically receive certain types of information whenever you interact with us on our web sites and in some e-mails we may send each other. Automatic technologies we use may include, for example, Web server logs/IP addresses, cookies and Web beacons.

Web Server Logs/IP Addresses. An IP address is a number assigned to your computer whenever you access the internet. All computer identification on the Internet is conducted with IP addresses, which allow computers and servers to recognise and communicate with each other. *Logos Hope* collects IP addresses via Google Analytics in order to conduct site analysis and web site performance review.

Cookies. A cookie is a piece of information that is placed automatically on your computer's hard drive when you access certain web sites. The cookie uniquely identifies your browser to the server. Cookies allow us to store information on the server to help make the web experience better for you and to conduct site analysis and Web site performance review. Most web browsers are set up to accept cookies, although you can reset your browser to refuse all cookies or to indicate when a cookie is being sent. Note, however, that some portions of our web sites may not work properly if you refuse cookies.

Web Beacons. On certain web pages or e-mails, *Logos Hope* may utilize a common Internet technology called a "web beacon" (also known as an "action tag" or "clear GIF technology.") Web beacons help analyze the effectiveness of web sites by measuring, for example, the number of visitors to a site or how many visitors clicked on key elements of a site.

Web beacons, cookies and other tracking technologies do not automatically obtain personally identifiable information about you. Only if you voluntarily submit personally identifiable information, such as by registering or sending e-mails, can these automatic tracking technologies be used to provide further information about your use of the web sites and/or interactive e-mails to improve their usefulness to you.

Ten Principles

1. Statement of Intent

While using our web sites, you may be asked to submit personal information about yourself (e.g. name and e-mail address) in order to receive or use services offered. Such services may include newsletters and competitions, live chats and message boards, and other personalised services. By entering your details as requested, *Logos Hope* will be able to provide you with the services you select. Whenever you provide such personal information, we will treat that information in accordance with this policy. Our services are designed to give you the information that you want to receive. *Logos Hope* will act in accordance with current legislation and aim to meet current internet best practice.

2. Collection of Information

Only personal information pertinent to the work of *Logos Hope* will be collected. This will be done only with your consent.

3. Use and Disclosure

Logos Hope takes your privacy very seriously. Be assured that Logos Hope does not sell or rent your contact information to other marketers. To help us provide superior service, your personal information may be shared within the *Logos Hope* group globally who will safeguard it in accordance with *Logos Hope* privacy policy.

Personal information will never be used for a second purpose (i.e. a purpose other than the one for which it was collected) without your consent.

At times we may be required by law or litigation to disclose your personal information. We may also disclose information about you if we determine that for national security, law enforcement, or other issues of public importance, disclosure is necessary.



4. Data Quality

Logos Hope has safeguards in place to keep your personal information accurate, complete, and up to date for the purposes for which it is used. Naturally, you always have the right to access and correct the personal information you have provided. We will endeavour to make any changes within 24 hours of you notifying us of the change.

5. Data Security

Logos Hope takes precautions — including administrative, technical, and physical measures — to safeguard your personal information against loss, theft, and misuse, as well as unauthorized access, disclosure, alteration, and destruction. When personal information is no longer required, it will be destroyed or permanently de-identified.

6. Openness

Policies for the management of personal information are available to the public on request. If requested, *Logos Hope* will disclose what sort of personal information it holds, for what purposes, and how it collects, holds, uses and discloses that information. *Logos Hope* may charge a fee for providing this information.

7. Access and Correction

You have the right to request a copy of the personal information which *Logos Hope* holds about you and to have any inaccuracies corrected. We may charge a fee for information requests. Please address requests to personal.data@gbaships.org.

8. Identifiers

Logos Hope does not use government identifiers, such as tax file numbers, as its identifiers for individuals.

9. Transborder Data Flows

Logos Hope does transfer personal data across national borders but this is solely within our global organisation and only as needed to provide you with the services you have requested.

This information is available only to personnel involved in operations relating to the use of this information and is not shared with any other part of *Logos Hope* internationally without explicit consent.

10. Sensitive Information

Logos Hope does not collect sensitive information such as race or ethnic origin, political opinions, membership of a political association, religious beliefs or affiliations, philosophical beliefs, membership of a professional or trade association, sexual preferences, criminal record or health information, with the exception of *Logos Hope* applicants, during the normal course of application to become an employee.