

The regular scheduled meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 9:00 a.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President William J. Burwinkel opened the meeting and led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners – Seta, Burt, Burwinkel, Niehoff; Staff: Sutton, McDonough, Palmeter, Mowery, Henninger, Hopton, R Spreckelmeier, Frazer, Collins

### I a - ACTION

1. RESOLUTION NO. 3533 - BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Bills & Payroll Resolution.
2. DONATIONS: Upon motion duly made by Burt and unanimously carried, the Board approved accepting the donations received during October 2018. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
3. NEXT BOARD MEETING DATES:

Thursday	December 13, 2018	1:00 p.m.	Winton Centre
Thursday	January 31, 2019	1:00 p.m.	Winton Centre

### I b - ACTION

4. APPROVAL OF MINUTES: Upon motion duly made by Seta and unanimously carried the Board approved and signed the Final Minutes of the Board meeting of October 18, 2018.
5. BID TABS:

MITCHELL MEMORIAL FOREST PAVEMENT RESURFACING: Upon motion duly made by Niehoff and unanimously carried, the Board approved awarding a contract in the amount of \$349,868.70 to Roberts Paving, Inc. for the Mitchell Memorial Forest Pavement Resurfacing.

WINTON WOODS MILL RACE BANQUET CENTER HVAC IMPROVEMENTS: Upon motion duly made by Seta and unanimously carried, the Board approved awarding a contract in the amount of \$137,464.00 to Langdon Inc. for the Winton Woods Mill Race Banquet Center HVAC Improvements.

6. BENEFIT PLAN PROPOSAL: Upon motion duly made by Niehoff and unanimously carried, the Board approved the benefit plan offerings as follows:
- Continue self-insured health plan with Custom Design Benefits serving as the Third Party Administrator
  - Continue to contract with Optum for stop-loss coverage
  - Maintain medical cost share percentages of Great Parks 87% / Employee 13%
  - Continue to offer a tax-free flexible spending account option
  - Maintain the Health Care Incentive for waiving health coverage
  - Move dental coverage from Dental Care Plus to Delta Dental and increase employee cost share percentage from 13% to 15%
  - Maintain Group Life Insurance at the 2018 level of coverage and carrier
  - Amend the benefit eligibility criteria
7. RESOLUTION NO. 3534 - FINAL BUDGET - 2019: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the requested 2019 Final Budget Resolution.

## II – MONITORING REPORTS

8. MONITORING REPORT - FINANCIAL PLANNING / BUDGETING: The Board reviewed the Monitoring Report for Financial Planning / Budgeting. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
9. MONITORING REPORT SCHEDULE: Upon motion duly made by Niehoff and unanimously carried, the Board approved a modification of the annual monitoring reports schedule as follows:

<u>Policy</u>	<u>Current Month</u>	<u>Proposed Month</u>
Compensation and Benefits	September	October
Asset Protection	December	January
Ends Priority 1	July	March
Ends Priority 2	October	May
Ends Priority 3	August	February
Ends Priority 4	January	February

## III – GENERAL REPORTS

10. THIRD PARTY COMMUNICATIONS SUPPORT SERVICES PROVIDER: Ordered filed for the record.
11. PUBLIC COMMENTS: No one requested to address the Board.

**IV – EXECUTIVE SESSION**

A motion was made by Burt and seconded by Niehoff to go into Executive Session at 2:16 p.m. to discuss multiple potential land acquisitions for a public purpose and a personnel matter. The Roll Call vote was as follows: Burwinkel - Aye, Seta - Aye, Niehoff - Aye, Burt - Aye

Following the Executive Session, a motion was made by Seta and seconded by Burt to reconvene the Regular Meeting at 2:58 p.m. The Roll Call vote was as follows: Seta - Aye, Niehoff - Aye, Burt - Aye, Burwinkel - Aye

- 12. LAND ACQUISITION – MITCHELL MEMORIAL FOREST: Upon motion duly made by Seta and unanimously carried, the Board authorized the staff to enter into purchase agreements for the acquisition of 68.25 acres located adjacent to Mitchell Memorial Forests subject to securing funding assistance through the Clean Ohio Conservation Program.
  
- 13. LAND ACQUISITION – WINTON WOODS: Upon motion duly made by Burt and unanimously carried, the Board authorized the staff to enter into a purchase agreement for the acquisition of 10 acres located adjacent to Winton Woods subject to securing funding assistance through the Clean Ohio Conservation Program.

There being no further matters to come before the Board, a motion was made by Niehoff, seconded by Seta and unanimously carried to adjourn the meeting at 3:02 p.m.

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ATTEST: \_\_\_\_\_  
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