

The regular scheduled meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President William J. Burwinkel opened the meeting and led the Board, staff and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners - Burwinkel, Niehoff, Seta, Warner, Thompson
Staff: Sutton, McDonough, Palmeto, Hopton, Henninger, Frazer, R Spreckelmeier, Mowery, Swigart, Flynn, Ferrell, Unkrich, Shaw, Bird, Steele, Grimm, Roselle, Merrill, Roell, Collins, Stultz, Bruce, Weber, Sergeant, Stricklett, Walton, Bird, Zelek, Schirmer, Rogers, Cribbet

Guests: Alicia Culman, Rhea Floyd, Scott Keller, Alana Tucker, Linda Antus, Amy Searcy, Arin Blair, Chris Hermann, Andrew Overbeck

I a - ACTION

1. PRESENTATION OF RESOLUTION OF APPRECIATION: Board President Bill Burwinkel presented Douglas Proud a Resolution of Appreciation for his years of service to Great Parks.
2. COMPREHENSIVE MASTER PLAN: Upon motion duly made by Seta and unanimously carried, the Board adopted the Comprehensive Master Plan to serve as planning guidelines for establishing agency direction and project priorities during the next ten years. The Board will set time aside in future Board meetings whereby the Board may review the existing Board established Ends Policies alongside the Comprehensive Master Plan to determine areas where the Board may wish to update and/or revise its End Policies.
3. RESOLUTION NO. 3542 - BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Niehoff and unanimously carried, the Board approved and signed the Bills & Payroll Resolution.
4. RESOLUTION NO. 3543 - RESOLUTION PROVIDING AUTHORITY TO EXECUTE A CONTRACT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR PASS THROUGH FUNDS FOR THE SHARONVILLE SHARON WOODS PARK IMPROVEMENTS: Upon motion duly made by Warner and unanimously carried, the Board approved and signed the Resolution Providing Authority to Execute a Contract with the Ohio Department of Natural Resources for Pass Through Funds for the Sharonville Sharon Woods Park Improvements.

5. RESOLUTION NO. 3544 - BUDGET ADJUSTMENT - JANUARY 2019: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Budget Adjustment - January 2019 Resolution.
6. RESOLUTION NO. 3545 - CLEAN OHIO CONSERVATION PROGRAM – AUTHORIZATION TO APPLY FOR FUNDS IN ROUND 13/14: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Clean Ohio Conservation Program - Authorization to Apply for Funds in Round 13/14.
7. RESOLUTION NO. 3546 - RESOLUTION OF APPRECIATION / TOM BORGMAN: Upon motion duly made by Niehoff and unanimously carried, the Board approved the resolution and authorized the Board President to sign the Resolution of Appreciation for Tom Borgman, who is retiring with thirty-three years of service as Naturalist, Trail Technician, Land Management Technician, Land Management Crew Leader, Stewardship Crew Leader, Natural Resources Manager and most recently as Natural Resources Trainer for Great Parks of Hamilton County.
8. RESOLUTION NO. 3547 - RESOLUTION OF APPRECIATION / DARREN PARNELL: Upon motion duly made by Warner and unanimously carried, the Board approved the resolution and authorized the Board President to sign the Resolution of Appreciation for Darren Parnell, who retired with thirty-two years of service as Office Clerk, Accounting Clerk, Inventory Control Clerk, and most recently as Inventory Purchasing Specialist for Great Parks of Hamilton County.
9. DONATIONS: Upon motion duly made by Thompson and unanimously carried, the Board approved accepting the donations received during December 2018. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
10. NEXT BOARD MEETING DATES:

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| Thursday | February 21, 2019 | 1:00 p.m. | Winton Centre |
| Thursday | March 21, 2019 | 1:00 p.m. | Winton Centre |

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11. APPROVAL OF MINUTES: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Final Minutes of the Board meetings of December 13, 2018 and December 18, 2018.
12. NATURAL RESOURCE ASSISTANCE COUNCIL: Upon motion duly made by Warner and unanimously carried, the Board authorized the Board President to sign a letter of nomination for Chief of Planning Todd Palmeter to serve on the NRAC committee for a three year term beginning March 4, 2019.

13. PURCHASING CARD POLICY: Upon motion duly made by Thompson and unanimously carried, the Board approved the Purchasing Card Policy as submitted. Upon motion duly made by Warner and unanimously carried, the Board appointed Dave Bruce, Risk Manager as the Compliance Officer for 2019.

14. BID TABS:

SHARON WOODS SHARON CENTRE AUDITORIUM IMPROVEMENTS: Upon motion duly made by Seta and unanimously carried, the Board awarded a contract for the Base Bid and Alternate 1 in the amount of \$192,100.00 to Century Construction, Inc. for the Sharon Woods Sharon Centre Auditorium Improvements project.

LIVE FISH PURCHASE, DELIVERY AND STOCKING: Upon motion duly made by Thompson and unanimously carried, the Board accepted the lowest and best bids for purchase delivery of live fish to Great Parks' lakes during the 2019 season and awarded contracts as follows:

Midwest Fish Company

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|-------------------------|------------|--------------------|
| Adult Channel Catfish | \$2.50 lb. | \$29,875.00 |
| Shovelhead/Blue Catfish | \$4.50 lb. | \$6,750.00 |
| Rainbow Trout | \$3.75 lb. | \$12,187.50 |
| | | ----- |
| | | \$48,812.50 |

Jones Fish Hatchery

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|--------------|------------|-------------------|
| Yellow Perch | \$6.68 lb. | \$8,350.00 |
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Marlow's Fisheries

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| Adult Hybrid Bluegill | \$9.95 lb. | \$4,975.00 |
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A.T.A.C. (Advanced Technical Aquatic Control)

| | | |
|----------------------------|------------|-------------------|
| Fingerling Hybrid Bluegill | \$0.25 ea. | \$1,000.00 |
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15. CAPITAL PURCHASES: The following equipment will be purchased utilizing the State of Ohio's competitive bidding process:

LARGE AREA ROUGH MOWER: Upon motion duly made by Seta and unanimously carried, the Board authorized the purchase of one model 9009A large area rough mower in the amount of \$61,733.78 from the John Deere Company.

LIGHTWEIGHT FAIRWAY MOWER: Upon motion duly made by Thompson and unanimously carried, the Board authorized the purchase of one model 7500A lightweight fairway mower in the amount of \$55,533.83 from the John Deere Company.

TRIPLEX TEE MOWERS: Upon motion duly made by Warner and unanimously carried, the Board authorized the purchase of four model 2500E hybrid triplex tee mowers in the amount of \$117,588.69 from the John Deere Company.

HEAVY DUTY TRUCKSTERS WITH SPRAYERS: Upon motion duly made by Seta and unanimously carried, the Board authorized the purchase of three model 2030A Pro Gator trucksters fitted with model HD200 boom sprayers in the amount of \$117,350.23 from the John Deere Company.

LIGHT DUTY TRUCKSTERS: Upon motion duly made by Thompson and unanimously carried, the Board authorized the purchase of four light duty trucksters in the amount of \$65,467.15 from the Century Equipment Company.

II – MONITORING REPORTS

16. MONITORING REPORT - EXECUTIVE LIMITATION POLICY – FINANCIAL CONDITIONS AND ACTIVITIES: The Board reviewed the Monitoring Report for Financial Conditions and Activities. After a thorough discussion, the Board found the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
17. MONITORING REPORT - EXECUTIVE LIMITATION POLICY – ASSET PROTECTION: The Board reviewed the Monitoring Report for Asset Protection. After a thorough discussion, the Board found the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

III – GENERAL REPORTS

18. 2019 PROJECT LIST: Ordered filed for the record.
19. PUBLIC COMMENTS: No one requested to address the Board.

IV – EXECUTIVE SESSION

A motion was made by Seta and seconded by Niehoff to go into Executive Session at 1:40 p.m. to discuss a personnel matter. The Roll Call vote was as follows: Mr. Seta - Aye, Mr. Niehoff - Aye, Mr. Burwinkel - Aye, Ms. Warner - Aye, Mr. Thompson - Aye.

Following the Executive Session, a motion was made by Seta and seconded by Niehoff to reconvene the Regular Meeting at 2:09 p.m. The Roll Call vote was as follows: Mr. Niehoff - Aye, Mr. Burwinkel - Aye, Ms. Warner - Aye, Mr. Thompson - Aye, Mr. Seta - Aye.

There being no further matters to come before the Board, a motion was made by Thompson and seconded by Seta and unanimously carried to adjourn the meeting at 2:10 p.m.

ATTEST: _____
Chief Executive Officer