



Sample Monthly Meeting Agenda

- Welcome and introductions
- Review of meeting decorum
- Updated district calendar
- Around the horn discussion of topics
 - League report from representative
 - Business from previous meeting or suggested topic for current meeting
- Tournament review
 - Schedule
 - Dates and locations
 - Safety inspections
 - Weather contingencies
 - Field availability
 - Team announcement dates
 - Direction to tournament sites
 - District contact information
 - Host site responsibilities
- Player verification/tournament documentation
 - School enrollment/proof of residency
 - Tournament verification form
 - Waivers
- Waiver and form deadline June 1
 - Out of boundary
 - Combined teams
 - Interleague play