



MONTHLY REVENUE/EXPENSE SAMPLE WORKSHEET

	MONTH	YEAR-TO-DATE	BUDGET	
REVENUES				
Concession Stand Income	\$	\$	\$	
Registration Fees-Online	\$	\$	\$	If using online registration funds directly deposited in bank account.
Registration Fees-Paper	\$	\$	\$	
Registration Fees-Refunds	\$	\$	\$	Payments for registrants that moved or canceled (will be a negative number)
Sponsorship Fees-Team	\$	\$	\$	
Sponsorship Fees-Other	\$	\$	\$	All other types of sponsorships, i.e., signage, program, events, etc.
League Fundraiser Income	\$	\$	\$	
Donation Income	\$	\$	\$	
Miscellaneous Income-List <small>All other revenues and fundraisers, i.e. t-shirt sales, game collections, etc.</small>	\$	\$	\$	
Interest	\$	\$	\$	
TOTAL REVENUES	\$	\$	\$	

	MONTH	YEAR-TO-DATE	BUDGET	
EXPENSES				
Uniforms	\$	\$	\$	
Equipment	\$	\$	\$	On field equipment, i.e. bats, balls, bases, catcher's gear
Field Maintenance	\$	\$	\$	
Field Improvements	\$	\$	\$	
Umpire Fees	\$	\$	\$	
Charter Fees & Insurance	\$	\$	\$	Team fees and liability, accident, directors & officers, crime, and cyber insurance payment
Tournament Fees	\$	\$	\$	
General Repairs	\$	\$	\$	
Utilities	\$	\$	\$	
Office Expense/Postage, etc.	\$	\$	\$	
Concession Food Expense	\$	\$	\$	
Fundraiser Cost	\$	\$	\$	
Professional Services, Audit, Etc...	\$	\$	\$	
Bank Fees/Loan Payment	\$	\$	\$	
Registration and General Advertising	\$	\$	\$	
Miscellaneous Expense	\$	\$	\$	
TOTAL EXPENSES	\$	\$	\$	
NET INCOME	\$	\$	\$	