



M Media™

College of TV, Film & Creative Arts
E-1009, Saraswati Vihar, Pitam Pura, Delhi-110034.

Ph: +91 999 999 6633
+91 999 999 6634

Name (In Block Letters)

Date of Birth

Gender : Male Female

Father's / Husband's Name

Father's / Husband's Occupation

Address

Phone No. Mobile Residence

Any further Particulars student wants to mention regarding Experience, if any

How did you hear about us

Educational Qualification

Course in which admission is sought

Preferred Timings : Batch Date :

! **How to apply** : The application form is available at the college premises and or on our website's home page www.mmedia.co.in,

Class timings : 1.5 & 2 hr class for 4 days during weekdays; 1.5 & 2 hr class for 2 days in a week available for weekends.

! **Course fee** : Refer to annexure for course fee. (6 months)

1. The first installment of 50% of the course fee is payable at the time of admission.
2. The second installment of 25% is payable one month after the commencement of the session - post dated cheque to be submitted at the time of admission.
3. The last installment of 25% is payable 2 months after the course of the session post dated cheque to be submitted at the time of admission.
4. A discount of 15% shall be allowed on the course fee if deposited (in lump sum) at the time of admission.

Course fee : Refer to annexure for course fee. (3 & 6 months Weekend Course)

1. The first installment of 60% of the course fee is payable at the time of admission.
2. The second installment of 40% is payable one month after the commencement of the session - post dated cheque to be submitted at the time of admission.
4. A discount of 15% shall be allowed on the course fee if deposited (in lump sum) at the time of admission.

- ! **Certificate** : The academy issues its own certificates for the courses offered (3months, 6months & 1 year) and is not affiliated with any University.
- ! **Eligibility for admission** : 10th pass from a recognized board.

Rules & Regulations

- ! The students are required to maintain strict discipline within the Academy.
- ! The students must be regular and punctual in attending the classes for their respective courses. Passing certificates may be withheld on account of inadequate attendance.
- ! The creative and other work done by the students during the course of their studies at the Academy, shall always remain the property of the Academy and can be used in the manner it deems fit.
- ! Students shall not damage or mishandle any property belonging to the Academy.
- ! Any student causing damage to the property of the Academy shall be responsible for compensating for the costs and shall be fined for the same.
- ! Once admitted, no refund of fees shall be made to the student under any circumstances.
- ! If the student does not join a batch within one month from the date of admission, his/her admission shall be cancelled.
- ! Examination for all the courses shall be conducted by M Media.
- ! The Academy reserves the right to amend / alter the course curriculum and to reschedule classes/batches due to unforeseen circumstances and also to add/amend/alter any of these rules and regulations.
- ! The passing certificate will be issued to the student subject to:
 - > the student having completed minimum 75% attendance.
 - > successful completion of the project/s and passing the written examination/s.
 - > payment of dues, if any, to the academy
 - > any other requirement.

Declaration by the Applicant

I _____ Son/Daughter/Spouse of _____ am seeking admission to _____ course(s) offered at M Media, New Delhi. I hereby agree that in case I am not able to fulfil the eligibility criteria before stipulated time as per norms, my application for the said course would stand rejected. I also understand that no part of the fee already paid by me shall be refunded or adjusted whether I continue or not with the course.

Signature of the Parent(s)/ Guardian (if minor)

Signature of the Applicant

Name:

Name:

Date:

Place:

Date.....

Signature of the candidate

Tuition Fee Admission Fee Security Total