

# SEASONAL

## EMPLOYMENT

MAY 12, 2017 - OCTOBER 22, 2017

### CURRENTLY ACCEPTING APPLICATIONS FOR THE FOLLOWING POSITIONS

#### RESTAURANT & SPECIAL EVENT POSITIONS

- Host/Receptions
- Dining Room Attendants
- Casual/Fine Dining Servers
- Bartenders
- Valets
- Event Servers
- Event Bartenders
- Event Setup/Breakdowns

#### YOUTH CENTER POSITIONS

- Kids Camp Counselors

#### GOLF POSITIONS

- Ladies' Locker Room Attendants
- Cart Attendants

#### INTERN POSITIONS

- Restaurant/Special Events Internships
- Culinary Internships
- Youth Center Internships

#### CULINARY POSITIONS

- Stewards
- Pantry/Garde Mangers
- Line Cooks
- Bakery Assistants

Online employment applications can be found on our  
web page at [linvilleridge.com](http://linvilleridge.com) under **Contact > Employment**

Email applications/resumes to:

[kaylab@linvilleridge.com](mailto:kaylab@linvilleridge.com)

Fax applications/resumes to:

828.898.7827

Mail applications/resumes to:

Linville Ridge Country Club

ATTENTION: Kayla Bower

PO Box 704

Linville, NC 28646



## HOST/RECEPTION

- Provide friendly, attentive and efficient service in the dining room
- Maintains order and cleanliness to ensure a wonderful "first impression" of dining experience
- Know members names and greet them promptly in a manner consistent with warmth and hospitality
- Checks reservations daily against room set-up and employee details
- Attend a daily/nightly lineup meeting with restaurant staff
- Handles member complaints and reports the problem to manager on duty to prevent reoccurrence
- Answers member's calls, emails, and questions for all venues, special events, and calendar inquiries
- Able to take and serve any food and beverage order
- \$9 per hour + tip out based on hours worked

## DINING ROOM ATTENDANT

- Provide friendly, attentive and efficient service in the dining room
- Provide efficient service of food and beverage items with various trays and hand delivery methods
- Polishing silverware, completing daily cleaning duties of service areas
- Adhere to all service standards per venue
- Attend a daily/nightly lineup meeting with restaurant staff
- Ability to exhibit and execute exceptional team work
- Assist staff with any duties on the floor when food does not need to be sent from the kitchen
- \$8 per hour + tip out based on hours worked

## BARTENDER / BANQUET EVENT BARTENDER

- Takes orders, prepares and serves drinks to members and guests in a friendly and efficient manner
- Rings up orders and gives accurate receipt to member for signature
- Maintains proper inventory levels of liquor, beer, wine, mixers and miscellaneous supplies
- Performs all bar opening and closing duties including side work to ensure operational efficiency
- Creates innovative drink specials and creates a fun environment for bar guests
- Display clear knowledge of menu items and all liquors, beer and wines that are available
- Ability to exhibit and execute exceptional team work
- Ability to multi-task and work in a fast paced environment
- \$10 per hour + gratuity tip out based on hours worked

## CASUAL DINING SERVERS

- Accurately execute orders and requests in a timely fashion
- Know members names and greet them promptly in a manner consistent with warmth and hospitality
- Display clear knowledge of menu items and all liquors, beer and wines that are available
- Adhere to all service standards per venue with attention to detail and cleanliness standards
- Ability to exhibit and execute exceptional team work
- Provide efficient service of food and beverage items with various trays and hand delivery methods
- Good member/guest service skills while handling multiple requests and organize time efficiently
- Attend a daily/nightly lineup meeting with restaurant staff
- Ability to multi-task and work in a fast paced environment
- Lunch Server: \$6 per hour + 15% automatic gratuity for all food and beverage items
- Dinner Server: \$3 per hour + 15% automatic gratuity for all food and beverage items

## FINE DINING SERVERS

- Provide a high-standard food and beverage service to our members ensuring satisfaction
- Accurately execute orders and requests in a timely fashion.
- Know members names and greet them promptly in a manner consistent with warmth and hospitality
- Display clear knowledge of menu items and all liquors, beer and wines that are available
- Adhere to all service standards per venue with attention to detail and cleanliness standards
- Ability to exhibit and execute exceptional team work
- Provide efficient service of food and beverage items with various trays and hand delivery methods
- Good member/guest service skills while handling multiple requests and organize time efficiently
- Attend a daily/nightly lineup meeting with restaurant staff
- Ability to multi-task and work in a fast paced environment
- Dinner Server: \$3 per hour + 15% automatic gratuity for all food and beverage items

## BANQUET EVENT SERVER

- Complete required set up/prep of function room/service area prior to and after scheduled event
- Present ordered choices and maintain dining ambiance
- Display clear knowledge of menu items and all liquors, beer and wines that are available
- Ability to exhibit and execute exceptional team work
- Provide efficient service of food and beverage items with various trays and hand delivery methods
- Adhere to all service standards per venue with attention to detail and cleanliness standards
- Ability to multi-task and work in a fast paced environment
- Ability to work indoor and outdoor environment, day and/or night hours, occasional long hours
- \$5 per hour + event gratuity tip out based on hours worked

## VALET

- Ability to interact effectively with employees and members
- Know members names and greet them promptly in a manner consistent with warmth and hospitality
- Ability to maintain professionalism and composure in a fast paced environment.
- Ability to complete forms and documentation for private transportation.
- Ability to understand and follow verbal directives and written direction.
- Ability to drive manual and automatic vehicles with a valid driver's license.
- Ability to stand, walk and run for up to hours at a time in all weather conditions.
- \$8 per hour + tips directly from members.

## INTERNSHIP PROGRAM

- The Internship program will be designed specifically for each intern to develop the desired skills and reach individual goals set by the intern and Food and Beverage management.
- \$10 per hour for structured internship time line
- Hourly pay based on position held for any time worked after internship is complete

*Linville Ridge Country Club is an equal opportunity employer.*

