

# Privacy Statement

Smitsvonk Holland BV has its registered office at Goudstraat 6, 2718 RC in Zoetermeer and is responsible for the processing of personal data as shown in this privacy statement.

Mr. J. Pronk is the data protection officer of Smitsvonk Holland BV. He can be reached via e-mail jorit.pronk@smitsvonk.durag.com or by telephone (+31) 079-3614251.

## Personal data that we process

Smitsvonk Holland BV will process your personal data because you use our services and/or because you provide them to us.

Below is an overview of the personal data we process:

- First and last name
- Gender
- Date of birth
- Place of birth
- Address information
- Phone number
- E-mail address

## Special categories of personal data and/or sensitive personal data processed by us

Smitsvonk Holland BV will process the following special categories of personal data and/or sensitive personal data of you:

- Citizen Service Number (BSN) in the case of temporary agency workers
- Financial details

## For what purpose and on what basis do we process personal data

Smitsvonk Holland BV processes your personal data for the following purposes:

- Your payment transactions
- To send our newsletter and/or advertising brochure
- To call or e-mail you if this is necessary to perform our services
- To inform you about changes in our services and products
- To deliver goods and services to you

## How long will we store personal data

Smitsvonk Holland BV will not store your personal data for longer than is strictly necessary to realize the purposes for which your data is collected, or is required under the Archiefwet (Dutch Public Records Act).

## Sharing personal data with third parties

Smitsvonk Holland BV will share your personal data with various third parties if this is necessary for the execution of the agreement and to comply with any legal obligations. We will enter into a processor agreement with companies that process your data for us, to ensure the same level of security and confidentiality of your data. Smitsvonk Holland BV remains responsible for these processing operations. Smitsvonk Holland BV will also provide your personal data to other third parties. However, we will only do this with your explicit permission.



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## Cookies or similar technology that we use

Smitsvonk Holland BV only uses technical and functional cookies. We will use analytical cookies that do not infringe on your privacy. A cookie is a small text file stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are required for the technical operation of the website and for your ease of use. They ensure that the website works properly and they remember your preferences. They also help us to optimize our website. You can opt out of cookies by changing the settings in your internet browser so that cookies are no longer stored. In addition, you can also delete all information previously saved via the settings of your browser.

## Data portability and viewing, modifying or deleting data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Smitsvonk Holland BV and you have the right to data portability. This means that you can request that we send your personal information that we have stored in a computer file to you or to an organization indicated by you. You can send a request for the access, correction, deletion or data transfer of your personal data, or a request for the withdrawal of your consent or objection to the processing of your personal data, to jorit.pronk@smitsvonk.durag.com.

Please enclose a copy of your identification with the request, so that we are certain that the request for access was made by you.

Before sending this copy, cross out your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN). This is to protect your privacy. We will respond to your request as quickly as possible, at least within four weeks. Smitsvonk Holland BV would also like to point out that you can file any complaints with the national supervisory authority, the Dutch Data Protection Authority. You can do this via the following link: https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons

## How do we protect personal data

Smitsvonk Holland BV takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized changes. If you feel that your data is not properly secured or there are indications of misuse, contact the data protection officer.