

Dear parent/guardian,

Andersons Creek Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2022.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/Carers voluntary contributions make significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support in 2021 allowed us to:

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Science, Art, Music, Inquiry, Italian and PE
- Maintain and develop the school grounds
- Ensure the upkeep of our computer devices to enhance learning opportunities
- Maintain sufficient class sets of books for students to develop their reading skills
- Provide hands on maths equipment i.e.: measuring materials for teaching purposes
- Facilitate Literacy and Mathematics online digital subscriptions
- Deliver a range of sporting equipment
- Offer effective First Aid for all students

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Meredith Thornton

Acting Principal

Jimmy Harris

School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 3-6 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Art program consumables</li> <li>• Music &amp; Performing Arts program consumables</li> <li>• English</li> <li>• Mathematics</li> <li>• Science</li> <li>• Physical Education equipment</li> <li>• LOTE program consumables</li> <li>• Children's Garden and sustainability program consumables</li> <li>• Year level consumables provided throughout the year</li> <li>• Printing &amp; copying of learning materials</li> </ul>	\$162.00
<i>Year 3-6 Online Subscriptions</i> <ul style="list-style-type: none"> <li>• Mathletics</li> <li>• Smart Spelling</li> <li>• Story Box Library</li> <li>• Essential Assessment</li> <li>• Writing Legends</li> </ul>	\$38.00
<i>Year 3-6 ICT Devices – provision of devices from the shared classroom sets</i>	\$50.00
<i>Curriculum Contribution suggested amount</i>	<b>\$250.00</b>
Other Contributions - for non-curriculum items and activities	Amount
<i>School grounds maintenance and improvements</i>	\$50.00
Tax deductible contributions	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$ _____
<b>Total Amount</b>	\$ _____

### Educational items for students to own

The 2022 year level book packs have been sold independently of the school and have been available on our suppliers parent portal by Kaka Kids.

### Extra-Curricular Items and Activities

Andersons Creek Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in delivering the Curriculum. These are provided on a user-pays basis.

These optional extra-curriculum activities and items will be available throughout the year. Dates and times to be confirmed.

### Financial Support for Families

Andersons Creek Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief
- School based Second Hand Uniform Shop
- Local Community Support-Andersons Creek Primary School has developed strong links with local services and welfare groups which can provide specialist support and assistance to students and families in financial crisis. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact our Business Manager, Deidre Prior on 9844 2757 or [deidre.prior@education.vic.gov.au](mailto:deidre.prior@education.vic.gov.au)

**Total Contributions from above table -please return to school**

Category	
Curriculum Contributions	\$
Other Contributions-School Grounds	\$
Other Contributions-Building Fund (Tax Deductible)	\$
TOTAL	\$

**Payment methods**

Students Name: \_\_\_\_\_

Grade: \_\_\_\_\_

**1. Cash**

**2. Eftpos at school office**

**3. Credit Card**

Please charge the above amount to my:

Visa       Mastercard

Card Number:

<input type="text"/>									
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Expiry Date:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Name on Card (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

**4. Bank Account Direct Transfer**

Description: (YOUR NAME) School Contribution

Bank Name: Bendigo Bank Limited

Bank A/c Name: Anderson's Creek Primary School Official A/c

BSB No: **633-000**

Bank A/c No: **119754901**

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information. The Andersons Creek PS Refund Policy is available on the website.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.