The Elections Group

Learner's Guide

Welcome to the Election Learning Lab! We're excited to have you on board. Whether you're new to online learning or a seasoned professional, this FAQ will help you get started with the platform. Below are answers to common questions to ensure you have a smooth experience.

Frequently Asked Questions

What is the course timeline?

Nearly all courses are self-paced and do not have a set end date, meaning there are no set deadlines, you can go through it as fast or slow as you prefer. In the event that an end date is scheduled, you will be notified with enough time to finish your work in the course.

In the rare instance that a course is not self-paced or has a set closing date, this will be clearly noted in the course announcement and course enrollment page.

Will the course be graded?

This depends on the course, though most will not be graded. If it is graded, the course enrollment page will note this, and quizzes or assessments throughout the course will indicate the scoring.

How do I navigate through the course?

Courses are organized into sections or modules. You can move through them using the "**Previous**" and "**Next**" buttons on the bottom of each page, or by selecting specific sections from the course menu on the left hand side.

❮ Previous   Next ❯

Can I see explanations or answers for quizzes or assessments?

This will depend on the course but most quizzes or assessments will offer explanations either as feedback when you select and submit an answer, via the

"Show Answer" option, or both. For certain quizzes, you may need to submit an answer at least once before this button appears.

What are Bookmarks?

You can bookmark course pages you'd like to come back to later by clicking "**Bookmark this page**" next to the section or unit title.

You can view all the pages you've bookmarked within a course by clicking "**My Bookmarks**" above the left hand course navigation.
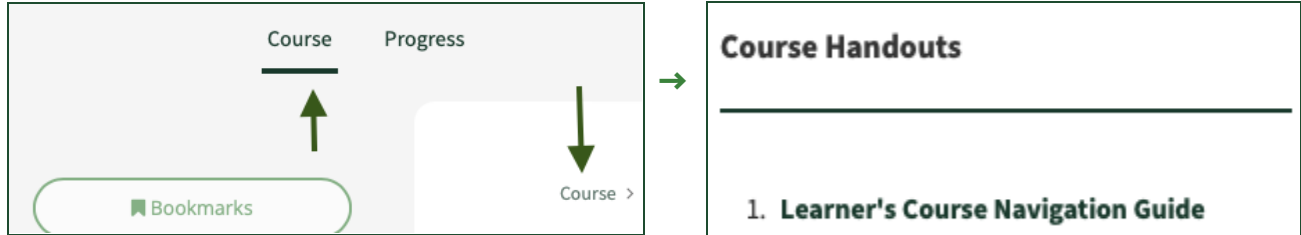
Can I track my progress?

Yes, the platform tracks your progress automatically. You can view your progress in the courses you are enrolled in by clicking "**My Courses**" next to your username. You can also view your progress while you are in the course by clicking on "**Progress**" in the upper navigation menu.

Can I download course materials or handouts?

This depends on the course. If materials or handouts are available, you'll find links on the right hand side of the course page under **Course Handouts**. You can access this by clicking "**Course**" in the upper left hand navigation or in the course heading navigation

How do I complete a course?

Each course has different completion criteria depending on the content. If quizzes, assessments, or open responses are included, you must provide answers or input to each. If videos are available you must watch at least 95% of the video. If it is only text, you must spend at least a few moments on the page before clicking "**Next.**"

When a section is complete, you will see a green check mark next to that particular unit in the upper content navigation bar and in the main course outline page.

Will I receive a certificate when I complete the course?

This will depend on the course. If a certificate is available, this will be clearly stated in the course enrollment page or introduction to the course. You will also see the option to generate a certificate upon course completion.

What if I encounter technical issues?

If you experience any issues, please reach out to our team using the contact form on the learning lab website or by emailing us at support@electionlearninglab.com.