

AVALANCHE CANADA JOB POSTING

Forecasting Program Supervisor

Position Summary

The Forecasting Program Supervisor is responsible for all aspects of Avalanche Canada's Warning Service public avalanche forecasting operations. This includes training, logistical planning and support, administration, fiscal management, and day to day operational management. The position requires some travel to field program locations throughout Canada. Responsibilities also include acting as a backup to the Field Program Supervisor, annual program reviews and recommendations, and operational liaison with partner agencies.

About the Opportunity

We're looking for a highly motivated individual capable of working in a team environment to establish goals then independently setting and completing tasks to accomplish operational objectives. The schedule is flexible but long days, irregular hours, and extended blocks of work including weekends and holidays are common during the winter forecasting season.

This is a full-time, year-round position based at our head office in Revelstoke, British Columbia.

Principle Duties and Responsibilities

- Supervising and supporting day to day forecasting program operations.
- Working closely with the Field Program Supervisor to coordinate forecasting and field operations.
- Equipment and resource allocation.
- Hiring, training, and mentoring staff and volunteers.
- Staff performance monitoring and review.
- Field program emergency response support.
- Liaison with other Avalanche Canada departments and staff on operational matters.
- Liaison with external agencies, organizations, and contractors on operational matters.
- Preparation and ongoing management of forecasting staff schedules.
- Coordinating and managing staff schedules, assignments, and tasks.
- Fiscal and administrative tasks including scheduling, timesheet approval, expense claim approval, and budget management.
- Avalanche forecasting.
- Preparation of end of season reports.
- Preparing recommendations for forecasting program development.
- Working closely with the equipment manager on equipment inventory, ordering, repairs, maintenance, and replacement.

Essential Qualifications

- Canadian Avalanche Association Industry Training Program Level 2 certification (or equivalent).
- CAA Professional Member (or qualifies for CAA Professional membership)..
- First aid certification (OFA Level 1 or equivalent).
- Experience observing and recording weather, snowpack, and avalanche observations in various snow climates.
- Avalanche forecasting experience.
- Leadership experience in an avalanche forecasting context.
- Excellent English language written and verbal communication skills.
- Experience using word processing, spreadsheet, online communications, and cloud-based collaboration software applications.
- Valid drivers license with no serious infractions.
- Clean criminal record.



Desired Qualifications and Attributes

- Advanced wilderness first aid certification or WorkSafe BC OFA Level 3.
- CAA ITP Level 3 certification.
- AvSAR training and experience.
- Mountain snowmobiling experience.
- Supervisory experience in an avalanche safety program.
- Experience in a public avalanche safety agency.
- Training and mentoring experience.
- Public speaking expertise.
- Media experience.
- Financial and budgetary management experience.
- Well developed organizational skills and attention to detail.
- Able to work effectively in a fast-paced environment.
- Able to prioritize.
- Able to delegate.
- Proven interpersonal communication skills.
- Bilingual (French/English).

About Avalanche Canada

Avalanche Canada is a non-government, not-for-profit charitable organization, responsible for public avalanche safety in Canada. We issue daily avalanche forecasts throughout the winter for much of the mountainous regions of western Canada and Newfoundland, providing this free information via our website and our app, Avalanche Canada Mobile. We also coordinate and deliver avalanche awareness and education programs, provide curriculum and support to instructors of the Avalanche Canada Training programs, act as a central point-of-contact for avalanche safety information, and work closely with many different avalanche research projects, both at home and abroad.

Compensation

Salary is based on skills and experience. Avalanche Canada offers extended health benefits, a pension program, and other perks.

How to Apply

Your cover letter and resume must clearly demonstrate your qualifications and experience related to the job and requirements as described above. Submit your cover letter and resume to:

Karl Klassen, Warning Service Manager

kklassen@avalanche.ca.

The deadline for applications is 17:00 Pacific Daylight Time on May 22, 2022.

Questions?

Contact Karl Klassen, Warning Service Manager: kklassen@avalanche.ca