

True Property Management LLC
3312 Ayrdale Ave
Baltimore, MD 21216

09/19/2025

Dear Jane L. Brown,

Re: Approval of Rental Application – Welcome to Your New Home

We are pleased to inform you that your rental application for 2005 Westwood Avenue Baltimore, MD 21217 has been approved. Congratulations and welcome to your new home!

To ensure a smooth move-in process, please review the next steps below:

1. Lease Signing

- Your lease agreement will be prepared for signature. Please contact our office at 443-282-3644 or email us at truepmbaltimore@gmail.com to schedule a time to review and sign.

2. Security Deposit & First Month's Rent

- A security deposit of \$1,350.00 and first month's rent of \$1,350.00 must be paid in full prior to receiving keys. Deposit payment is due within **48 hours** of approval in order to hold the unit. Until deposit is paid, the unit will continue to be marketed and available for rent to all applicants. Payments can be made via your tenant portal or certified funds paid to our office in person. Our office address is 3312 Ayrdale Ave Baltimore, MD 21216.

3. Move-In Date & Keys

- Your scheduled move-in date is **TBD**. Please ensure you contact us to confirm your move in date promptly. Keys will be provided on or after this date once all required documents and payments are complete.

4. Utilities

- Please set up accounts for required utilities (gas and electricity) in your name prior to your move-in date. Contact BGE at 1-800-685-0123. Proof of activation may be required.

5. Renter's Insurance

- Proof of renter's insurance is required before occupancy. Please provide a copy of your policy showing **True Property Management LLC** as an additional interested party.

We look forward to having you as a valued resident and are committed to making your living experience comfortable and enjoyable. If you have any questions, please do not hesitate to contact us at **443-282-3644** or truepmbaltimore@gmail.com.

Welcome to your new home!

Sincerely,
True Property Management LLC