

IMPORTANT EMPLOYMENT VERIFICATION INFORMATION



We have received your request for employment verification for a ***Baptist Health (Jacksonville, FL)*** employee. ***Baptist Health*** is using The Work Number[®] to provide automated employment and income verification. Please use one of the following options to obtain the information you need:

Option 1: www.theworknumber.com

Use a credit card or become a member to perform instant web verifications.

Option 2: 1-800-367-5690

Use a credit card or become a member to use a voice or a faxed verification in minutes.

To Obtain Proof of Employment Only

- 1) Contact The Work Number by using one of the above options.
- 2) Follow the prompted instructions.
- 3) You will need the following information:
 - Baptist Health Employer Code: **13143**
 - Employee's Social Security Number provided by the employee.

To Obtain Proof of Employment Plus Income

- 1) Use the instructions for obtaining proof of employment.
- 2) You will need the additional information:
 - A Salary Key/Authorization Code provided by the employee. (Employees may obtain a Salary Key by visiting www.theworknumber.com/employees or calling 1-800-367-2884.)

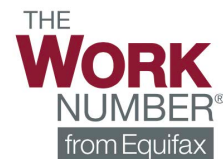
For additional questions or more information regarding the benefits of membership, please call:

The Work Number Client Service Center

Monday – Friday; 7:00 a.m. – 8:00 p.m. (CT)

1-800-996-7566

1-800-424-0253 (TTY – Deaf)



Please use this information for all Baptist Health (Jacksonville, Florida) employment verifications.