

Sarah Kennedy

**KINGS CHELSEA
RESIDENT PERSONAL
& VIRTUAL ASSISTANT**



- Full Luxury Lifestyle Management
- Executive Support incl Diary and Inbox Handling
- Property Maintenance and Project Management
- Travel Booking and Itineraries
- Event Organization
- General Admin, Research and Reports
- Errands and Personal Shopping

Email me for more information and to schedule a consultation

sk@palondon.org

Hourly, monthly and project rates available