



Review Question Answers

Chapter 1: Library Collections

1. Define a collection.

The items in a collection must be connected to each other in some way. Furthermore, these same items must be connected to an intended audience or user in some way.

2. Books on the library's shelves must share a common _____. Why?

Purpose. In selecting material for the library's collection, the collection developer must be able to demonstrate how an item selected for the community's library supports the collection's strength or how that item addresses the collection's weakness.

3. What does the successful collection development process do?

The successful collection development process puts the perfect piece of information, in the right format, into the hands of the right person at just the precise time he or she needs it.

4. What does the collection management process do?

The collection management process helps in determining policy and priorities for the collection.

5. What does the collection developer need to know before selecting digital content?

They must first understand the Controlled Digital Lending (CDL) policy that outlines how that digital content can be effectively and responsibly controlled.

6. What is collection diversity, and how can it be achieved?

Article II of the American Library Association's Library Bill of Rights indicates that libraries should provide materials and information for their communities that present all points of view on current and historical issues. Collection developers must recognize their own social, political, religious, and sexual biases and ensure that their collections do not reflect only their own ideals and principles at the exclusion of the diversity of opinions expressed in and around their communities.

7. What is the "library of things" concept?

In a "library of things," libraries share items that expand the boundaries of what collection developers traditionally defined as a library collection, such as tools, seeds, toys, electronics, musical instruments, baking utensils, and craft kits.

8. What is a special collection?

Items in special collection are often fragile, rare, and valuable. Because of this, they often don't circulate like a traditional library book, and must be used only in a special room within the library.

9. What is an archive?

Archives are the collections of historical research and records—usually owned and operated by a state, government, or corporate entity—that have been established to document the life of an individual, group of people, or the operations of an organization.