Nonfiction Selection <u>Text Features</u> Rating Sheet

Use this tool to examine important text features of nonfiction.
Refer to text for further detail.

	Descriptive Detail	√	3*	2*	1*	NA
FRONT MATTER						
Cover	Highly attractive to intended audience					
Title Page	Title, author, publisher, place published, clear illustration					
Table of Contents	Detailed, useful, readable for students					
Foreword and/or Preface	Included (√). Needed, appropriate, authoritative					
Introduction	Explanatory, significant, adds detail.					
Dedication	Included (√) Significant/pertinent					
BACK MATTER						
Index	Detailed, good readability and organizational format, high quality					
Glossary	Comprehensive, readability, highlights					
Appendices	Detailed, appropriate, contributive					
References, Further Reading, Bibliography	Sends reader to multiple sources, clearly describes authority					
Websites	Age-appropriate, authoritative, safe					
Acknowledgments and/or Epilogue	Included (√), appropriate rationale					
Chronology, Timeline	Included (√), visual appeal, detailed, appropriate					
Author's Note	Included Necessary? Application					
Author's Bio	"Who is this person?" clearly noted					
TEXTUAL CONTENT						
Author's Tone	Didactic or engaging?					
Layout	Subheadings, Captions, balanced					
VISUAL APPEAL						
Illustrations	Photographs, Art, Detail, Size, Borders					
Cover Appeal	Graphics/Illustration, Font, Size					

Does the informational text include some information to move reader to action?

Scale: 3 = excellent, 2 = yes/included/addressed, 1 = needs improvement, NA = not added/applicable