

## [Chronological CV]

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# JULIA BLOGGS

## PROFILE

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A motivated law graduate with sound legal knowledge and skills. With strengths in client care and case management, I seek a challenging and rewarding position as a trainee solicitor.

## EDUCATION

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### **Academy Law School 2009 – 2010** **Legal Practice Course    Commendation**

#### Stage 1

Business Law and Practice 62%  
Civil and Criminal Litigation 64%  
Property Law and Practice 65%  
Skills: Competent

#### Stage 2

Commercial Dispute Resolution 71%  
Advanced Criminal Practice 73%  
Housing Law and Practice 68%

### **Academy University 2006 – 2009** **LLB (Hons)    2.1 Classification**

#### Selected grades:

Intellectual Property 67%                      Land Law 67%  
Tort 66%    Sales, Acquisitions & Corporate Finance 72%  
Dissertation: “Anti-social Behaviour Orders – A Critical Analysis” 74%

#### Student Law Centre

As part of my LPC I conducted voluntary casework in the law school’s award winning Student Law Centre, working on several employment matters. I have experience of interviewing, drafting legal documents, undertaking research, providing clear and succinct advice, and Employment Tribunal advocacy. I also have experience of negotiating settlements on behalf of clients via ACAS.

I researched diverse areas of employment law and I therefore have a broad understanding of the field. I have undertaken various aspects of case management and trial preparation including disclosure and inspection and compilation of trial bundle.

My experience has made me proficient at decision making and managing client expectations. I am skilled at managing files and working to deadlines. I am able to work independently but also enjoy working as part of a team.

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### **Old Castle Sixth Form, Bradford 2004 – 2006**

**A Level:** English Literature B, History A and Spanish A

### **Central Comprehensive School, Bradford 1999 – 2004**

**12 GCSE’s:** Grades A\* - B including Mathematics, English and Spanish

## EMPLOYMENT HISTORY AND WORK EXPERIENCE

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### **Legal**

**July 2009**

**West Yorks Law & Co**

Vacation scheme which involved meeting with counsel and clients, research, drafting, attending tribunal, pitching and presentations, drafting contracts and letters of advice, report writing,

research tasks relating to commercial leases and presentations. Gained an insight into a national commercial firm.

**August 2008**

**Law and Order LLP**

Work placement. Gained an insight into criminal law in practice, client care and office procedures. Attended trials at the local Magistrates Court and Crown Court. Observed courtroom etiquette and procedure. Drafted a plea in mitigation and assisted in trial preparation in respect of a theft matter.

**September 2003 to August 2004     High Street Law & Co**

Work experience leading to summer job. General clerical duties with some legal experience. It provided an insight into a high street firm, including the challenges of publicly funded work.

**Non Legal**

**October 2006 to May 2009**

**National Mentoring Project**

Employed as a student mentor working with underachieving secondary school pupils. Aims were to improve their results through problem solving, target setting and advice giving. The experience enhanced my interpersonal, negotiation and organisational skills.

**July 2005 to September 2006**

**Four Seasons Restaurant**

Part time waitress. Employed in a fast paced environment preparing food and serving customers. Developed team work and customer care skills.

**ACHIEVEMENTS AND INTERESTS**

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- Member of the University's Mock Trial Society
- Captain of local judo team
- Deputy Head Girl of Sixth Form College
- I read autobiographies and historical fiction
- I enjoy listening to various types of music and also play piano (Grade 8 standard)

**REFERENCES**

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**Academic**

Prof P Taylor  
Academy University  
Cityville  
Countyshire  
CA12 1BU

**Previous Employer**

Mrs A Smith  
National Mentoring Project Manager  
19 Mayhock Drive  
Tyne and Wear  
NE34 6EF