**Professional Writing**

**Chapter Nine Activities**

1. Assume you are the Founder and CEO of a new business. You have an executive team of five people and are now preparing the write a business plan to gain investments and funding. Organize the tasks leading to the business plan in project management fashion and allocate roles and responsibilities to all team members. Set your project out using the templates and guidelines proposed in this chapter.
2. What would you say are the organizational problems that the following statements signify? Some statements may indicate more than one communication problem.

* “Our team could tell you how to achieve this in half the time and cost, but if this became public, they’d probably dismantle the team”.
* “I could have told management this would happen, but I didn’t think they would listen, and I wasn’t asked anyway”.
* “There’s a better way to do this, but I doubt the project manager would want to learn about it”.
* “The design team originally made this suggestion, and it eventually made millions for the company. But the design team got nothing out of it”.
* “I didn’t know this was the correct procedure”.