

Resume Planning Worksheet

Get the Job in the Entertainment Industry by Kristina Tollefson

Name: _____ Job Title Options: _____

Contact Information:

City, State: _____ Email: _____

Phone: _____ Web: _____

Experience:

Job Title	Place	Show	Person	Year

Education:

Degree	Major	School	Year

Awards/Achievements:

Other Content:

Skills and Certifications: Check those which apply, add others not listed

- | | | | | |
|--|--|--|---|--|
| <input type="checkbox"/> 3-D Printing | <input type="checkbox"/> ETCP PPDT Tech | <input type="checkbox"/> LED Fixtures | <input type="checkbox"/> Programming | <input type="checkbox"/> Vectorworks |
| <input type="checkbox"/> Adobe Suite | <input type="checkbox"/> ETCP Rigger | <input type="checkbox"/> Leko/Source4 | <input type="checkbox"/> Projectionist | <input type="checkbox"/> 2d/3d/Spotlight |
| <input type="checkbox"/> AEA Rule Books | <input type="checkbox"/> Facial Casting | <input type="checkbox"/> Lettering | <input type="checkbox"/> Puppeteering | <input type="checkbox"/> Ventilating |
| <input type="checkbox"/> Aerial lift certified | <input type="checkbox"/> Final Draft | <input type="checkbox"/> Lightwright | <input type="checkbox"/> Qlab | <input type="checkbox"/> Virtual Callboard |
| <input type="checkbox"/> AutoCAD | <input type="checkbox"/> First Aid certified | <input type="checkbox"/> Mac And PC | <input type="checkbox"/> Read Ground Plans | <input type="checkbox"/> Visualization Software |
| <input type="checkbox"/> Belay Certified | <input type="checkbox"/> Flat Patterning | <input type="checkbox"/> Machine Sewing | <input type="checkbox"/> Read Light Plots | <input type="checkbox"/> Worbla |
| <input type="checkbox"/> Calling From Score | <input type="checkbox"/> Fly Rail | <input type="checkbox"/> Makeup | <input type="checkbox"/> Read Music | <input type="checkbox"/> Wardrobe |
| <input type="checkbox"/> Carpentry | <input type="checkbox"/> Foam Carving | <input type="checkbox"/> Media Servers | <input type="checkbox"/> Run Follow Spot | <input type="checkbox"/> Web Design |
| <input type="checkbox"/> CDL License | <input type="checkbox"/> FOH Experience | <input type="checkbox"/> Mediation | <input type="checkbox"/> Scene Painting | <input type="checkbox"/> Welding (type?) |
| <input type="checkbox"/> Child Coordination | <input type="checkbox"/> Forklift certified | <input type="checkbox"/> Microsoft Office | <input type="checkbox"/> SCUBA Certified | <input type="checkbox"/> Welding certified |
| <input type="checkbox"/> Choreography | <input type="checkbox"/> Fosshape | <input type="checkbox"/> Millinery | <input type="checkbox"/> Sculpting | <input type="checkbox"/> Wig Styling and Maintenance |
| <input type="checkbox"/> CNC Router | <input type="checkbox"/> Hand Sewing | <input type="checkbox"/> Model Making | <input type="checkbox"/> Serger Threading | <input type="checkbox"/> Wiring LED Tape |
| <input type="checkbox"/> CPR/AED certified | <input type="checkbox"/> Hang and Focus | <input type="checkbox"/> Moving Light Repair | <input type="checkbox"/> SFX | <input type="checkbox"/> Wonderflex |
| <input type="checkbox"/> Crafts | <input type="checkbox"/> IATSE Local XXX | <input type="checkbox"/> Networking | <input type="checkbox"/> Sight Read Music | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Dance | <input type="checkbox"/> Internet Shopping | <input type="checkbox"/> OSHA Lift Certified | <input type="checkbox"/> Sketchup | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Draping | <input type="checkbox"/> Isadora | <input type="checkbox"/> OSHA10 | <input type="checkbox"/> Soldering | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Drawing | <input type="checkbox"/> Jewelry Making | <input type="checkbox"/> OSHA30 | <input type="checkbox"/> Tailoring | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Dying and Distressing | <input type="checkbox"/> Languages | <input type="checkbox"/> Painting | <input type="checkbox"/> Tambor Beading | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Electrical Wiring | <input type="checkbox"/> Laser Cutting | <input type="checkbox"/> Photography | <input type="checkbox"/> Valid Driver's License | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Embroidery | <input type="checkbox"/> Laundry and Stain Removal | <input type="checkbox"/> Photoshop | <input type="checkbox"/> Valid Passport | <input type="checkbox"/> _____ |
| <input type="checkbox"/> ETCP Electrician | <input type="checkbox"/> Leatherwork | <input type="checkbox"/> Play Instrument | <input type="checkbox"/> Varilite certified | <input type="checkbox"/> _____ |

References: (See Reference Worksheet)

Names: _____

Job Titles: _____

Affiliations: _____

Phone #s: _____

Emails: _____

Additional Details and Notes:
