

VACANCY ANNOUNCEMENT

Field Enumerators / Field Officers

Nationwide Economic Prospect Survey (NEPS) 2026–2030

Organisation:	Development Decision Support (DDS)
Implementing For:	Ministry of Finance, Republic of Sierra Leone
Survey:	Nationwide Economic Prospect Survey (NEPS) 2026–2030
Position Type:	Short-Term Contract (Field Assignment)
Duration:	Approximately 20 days
Positions Available:	Multiple — All 16 Administrative Districts of Sierra Leone
Application Deadline:	Saturday, 7 June 2026

ABOUT THE SURVEY

Development Decision Support (DDS) is implementing the Nationwide Economic Prospect Survey (NEPS) 2026–2030 on behalf of the Ministry of Finance, Republic of Sierra Leone. The NEPS is Sierra Leone's primary mechanism for collecting forward-looking, sector-level economic data from businesses, farmers, fishers, miners, infrastructure operators, and government institutions across all 16 administrative districts.

The survey covers 15 sector-specific questionnaires — spanning agriculture, fisheries, manufacturing, mining, construction, energy, telecommunications, transport, financial services, and public sector MDAs — and directly feeds into SLIMM (the Sierra Leone Integrated Macroeconomic Model), the Fiscal Strategy Statement, and the Medium-Term Expenditure Framework.

ROLE SUMMARY

Field Enumerators are the backbone of the NEPS. You will conduct structured interviews with businesses, farmers, and institutional respondents within your assigned district, collect accurate data using the Kobo Collect digital platform, and ensure all submissions are GPS-tagged and comply with the survey's quality assurance protocols. You will work under the supervision of a District Team Leader and report to the DDS Survey Manager.

KEY RESPONSIBILITIES

- ▶ Conduct structured interviews with assigned respondents using the approved NEPS questionnaires across your designated district.
- ▶ Enter all data accurately and in real time using Kobo Collect on a tablet or smartphone, ensuring each submission is GPS-tagged with the interview location.
- ▶ Follow the prescribed sampling protocol and stratification rules to ensure the correct respondents are interviewed in the correct proportions.
- ▶ Adhere strictly to the survey's confidentiality framework, ensuring respondents understand and consent to data use for national planning purposes only.
- ▶ Submit completed questionnaires daily to the District Team Leader for review and respond promptly to any queries or requests for clarification.
- ▶ Participate fully in the three-day centralized enumerator training programme and the pilot testing exercise prior to full-scale field deployment.
- ▶ Accurately complete the non-response form for any respondent who refuses or cannot be contacted after three contact attempts.
- ▶ Maintain professional conduct and represent DDS and the Ministry of Finance with integrity throughout the fieldwork period.

QUALIFICATIONS AND REQUIREMENTS

Minimum Qualification

- ▶ A university student is the minimum educational requirement to apply.

Preferred Qualifications — Candidates with these will have a competitive advantage

- ▶ A Bachelor's degree or higher in Economics, Statistics, Development Studies, Agricultural Economics, or a closely related field.
- ▶ Diploma or professional certification in data collection, research methods, or social surveys.
- ▶ Prior experience conducting surveys, censuses, or structured interviews — particularly for government institutions, UN agencies, NGOs, or research organisations.

ESSENTIAL SKILLS AND COMPETENCIES

Technical Skills

- ▶ Proficiency in basic digital literacy — confident use of a smartphone or tablet for data entry.
- ▶ Ability to read, understand, and administer structured questionnaires accurately and consistently.
- ▶ Numeracy skills sufficient to review reported financial and production figures for plausibility.
- ▶ Familiarity with Kobo Collect or similar mobile data collection tools (or demonstrated ability to learn quickly).

Soft Skills and Personal Attributes

- ▶ Strong communication and interpersonal skills — ability to engage professional respondents, including business owners, farmers, and government officials, with confidence and courtesy.
- ▶ Meticulous attention to detail and an unwavering commitment to data accuracy and completeness.
- ▶ Integrity and professionalism — strict adherence to data confidentiality obligations.
- ▶ Ability to work independently and manage time efficiently in a field setting with minimal direct supervision.
- ▶ Resilience and adaptability — comfortable working across varied environments, including rural and remote locations within the assigned district.

- ▶ Fluency in English (written and spoken). Proficiency in local languages relevant to the assigned district is a strong advantage.

WHAT WE OFFER

- ▶ A competitive daily field allowance (DSA) in line with Government of Sierra Leone per diem frameworks.
- ▶ A comprehensive three-day enumerator training program with refreshments and transport allowance fully covered.
- ▶ Practical, hands-on experience contributing to a landmark national economic survey that directly informs Sierra Leone's fiscal planning framework.
- ▶ A reference letter and certificate of participation upon successful completion of fieldwork.
- ▶ The opportunity to build professional skills in economic data collection, digital survey methods, and government fiscal research.

HOW TO APPLY

Interested and qualified candidates are invited to complete the online application form using the link below. Please ensure you provide accurate information and complete all sections of the form, including your preferred district of deployment, educational qualifications, and any relevant prior experience.

Application Form: [Click here to apply](#)

APPLICATION DEADLINE

Saturday, 7 June 2026

Only shortlisted candidates will be contacted. Applications received after the deadline will not be considered.

DDS is an equal opportunity employer. Women, persons with disabilities, and candidates from underrepresented districts are strongly encouraged to apply.

Development Decision Support (DDS) · *Evidence-Based Insights. Sustainable Impact.*

Implementing the Nationwide Economic Prospect Survey (NEPS) on behalf of the Ministry of Finance, Republic of Sierra Leone