

# HORSE & PONY PASSPORT APPLICATION FORM



## NAME OF HORSE

Does the Horse possess a **National Passport**? ☐ ☒ If so, then please send it to us, with this completed form and the FEI will issue a cover passport. We cannot issue a FEI recognition card (formerly FEI cover) without seeing the existing passport. Passports must be in the name of the horse/pony is registered with BE.

## FEI Rule

Every horse entered at CCI 3/2\*-S and CCI 3/2\*-L in a **foreign country**, and all horses entered at CCI 4\*-S and CCI 5/4\*-L, CCIO-s, Championships, Regional and Olympic Games, whether home or in foreign countries, must have an Official FEI Passport or a National Passport approved by the FEI, as a means of identification and to establish ownership.

**Horses taking part in CCI 3\*/2\*-S and CCI 3\*/2\*-L in the country in which they are resident are not required to have an FEI passport. All such horses must be properly registered with their NF and identifiable and, unless there is no national requirement for vaccination in the host country and in the country of origin, all horses must have a valid vaccination certificate.**

**For all primary vaccinations started after 1st January 2005 the 1st and 2nd doses of vaccine should have been administered between a minimum of 21 days to a maximum of 92 days (1-3 months). Thereafter, a 3rd dose (referred to as the 1st booster) must be given within 7 months after 2nd vaccination; a shorter vaccination interval is allowed.**

**If not correct you will be asked to begin primary course again and passport cannot be issued until the 2nd vaccination has been administered.**

All horses competing under FEI Rules are required to be vaccinated in accordance with FEI Veterinary Regulations and Rules for Eventing. These require that booster vaccinations be given within 6 months of the first date of competition, which may be extended by 21 days in order to provide a window for re-vaccination; a shorter interval is permitted, but this will set the date for the next booster vaccination.

Due to DEFRA regulations horses/ponies should already have an existing passport. Therefore all of the FEI passports issued will be FEI recognition card passports. This means that a recognition card with additional pages will be put round your existing passport, eliminating the need for a vet to come out and complete a new passport. In the event that a horse/pony has no passport whatsoever you will need to purchase a National passport before we can issue a recognition card.

If the horse is jointly owned, ALL owners must be recorded in the Passport. If the horse is owned by a Company, then the **'Individual Responsible'** must be given as well as the company name.

NAME OF OWNER (1)

NATIONALITY

Membership Number

NAME OF OWNER (2)

NATIONALITY

Membership Number

NAME OF OWNER (3)

NATIONALITY

Membership Number

**The Nationality of the Horse is that of its Owner.** When one or more horses belong to Owners of different Nationalities acting in partnership, the Owners must declare to the FEI the Nationality under which their horse/pony or horses/ponies will compete. The horse or pony in question must remain that nationality until the partnership is dissolved or the horses or horses in question are sold. The Nationality of the horse/pony must be shown in the passport.

Under which Owner's Nationality do you wish your horse/pony to be declared to compete?

Signed:

Date:

## PAYMENT DETAILS

**PAYMENT OPTIONS:** ☐ 1. **Cheque/Postal Order:** Payable to 'British Eventing'.

☐ 2. **Credit/Debit Card:** I authorise you to charge the sum of £ to my credit/debit card.

Visa ☐ MasterCard ☐ Delta ☐ Solo ☐ Maestro ☐ Maestro Issue ☐

**No Maestro Issue Number?** Some cards do not have an Issue Number. Please write NONE if you have one of these cards.

Card Number Valid M M Y Y Expiry M M Y Y

Cardholder's Name Security No (last three digits on reverse of card)

Billing Address

Signature

Date

# HORSE & PONY PASSPORT APPLICATION FORM



Please try to ensure that you have these Passports completed in plenty of time, allowing at least one month before the Event.

## NAME AND ADDRESS YOU WOULD LIKE PASSPORT SENT TO (IF NOT THE SAME AS DETAILS OVERLEAF)

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Please return this form to:

The Membership Services Department, British Eventing, Abbey Park, Stareton, Kenilworth, Warwickshire, CV8 2RN

## PAYMENT

FEI <b>Pony</b> recognition card Passport + 1 X special delivery.....	£108.00
FEI <b>Horse</b> recognition card Passport + 1 x special delivery.....	£211.00
Duplicate <b>Horse/Pony</b> recognition card + re entry of section 9 (defra pages).....	£246.00
Emergency Passport validation done within 48 hours (subject to availability).....	£69.00
Add section 9 (defra pages) to existing Passport .....	£35.00
Addition special delivery for second return .....	£6.55
Change of Horse/Pony name on FEI Passport(commercial).....	£1055.00
Change of Horse/Pony name on FEI Passprt (non-commercial).....	£215.00
Change of owner on FEI Passport.....	£17.50

Total: £

## PASSPORT PROCESS

- Horse must be FEI Registered (forms available from BE office)
- Passport received in BE office.
- Passport is issued out from BEF via BE
- The passport is then sent by BE office to owner/rider
- On completion passport returned to the BE office
- BEF validate passport which takes at least 14 days when received in BEF office
- Validated passport is returned to owner/rider

## EMERGENCY PASSPORT VALIDATION

In exceptional circumstances the BEF will validate a passport within a 48 hour period. For this service the BEF will charge £69.00 on top of the cost of the passport. Cheques made payable to BE. Therefore it is in your best interest to check passports regularly and order new passports well in advance so you do not incur any additional costs.