

Members

Key Principles

- **All persons on any event site to adhere to government guidance and advice on social distancing measures (<https://www.gov.uk/coronavirus>) and any direct guidance for sport resumption.**
- **Minimum numbers of people permitted on event site– sport delivered ‘behind closed doors’ with no spectators.**
- **Volunteers and key personnel to be kept to a minimum throughout the event**
- **Competitors to complete their event and to leave venue as quickly as possible**
- **Support– one rider and one support per horse.**
- **Owners – One owner per horse / Two owners per horse if from the same household. Membership cards to be shown or *NO Entry*.**
- **Riders and Support to bring their own PPE – Mask, Gloves and Hand Sanitiser. For use in situations where social distancing is not possible (retrieving injured or loose horse, for example).**

Pre - Event

- **Entries, Start Fees and any additional Fees to be paid online.**
- **Withdrawal and Refund Policy – As per chapter 4 of Members’ Handbook.**
- **Pandemic Refund Policy – Covers the period between ballot date until 3 days prior to start of competition.**
- **Pandemic Refund Date – Three days prior to the published start to the event.**
- **Pandemic Refund Policy and Abandonment Insurance - Please Refer to Rule amendments and Sport Updates.**
- **Competitor Limits – Competitor numbers will be limited for all events for the remainder of the 2020 fixtures until further notice. As guidance allows, we will review and adjust where appropriate.**
- **Bib Numbers – Competitors to print their own bib numbers before arriving at the event. Competitors can write their number on an A4 piece of paper, but it must be clearly legible.**
- **Multiple Riders – As per Rule 4.2.2 and will remain under review.**





BE Sport Resumption

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On Arrival at Event

- **Lorry Parking - 10m** space between lorries if tying up on both sides, **5m** space between lorries if tying up on one side, **3m** space between lorries if not tying up outside. Please follow instructions of event staff.
- **Arrival** - Please show your bib numbers for check in to venue.
- **Owners** - Separate parking area. No parking allowed in the Lorry Park.
- **Owners** - One owner per horse/Two owners per horse if from the same household. Membership Cards to be shown or **NO Entry**.

On Event

- **Dogs strictly on leads at all times.** Organisers can set additional venue specific rules
- **Refreshment and Saddlery/Equine trade stands** will be allowed on venue employing strict social distancing measures.
- **Photography and Video** allowed. Online sales only. **No screens.**
- **Event Information** - No on-site Event Office/Secretary. An optional **Information Point** for competitors to summon assistance i.e. Vet Farrier etc. All other event specific information available online via the website and e-programs.
- **Random Passport, Vaccination and Body Protector checks will continue.**
- **Hat Tagging** - Please contact an appropriate Steward or Information Point if you require hat tagging, which will be done in adherence to social distancing guidelines.
- **Communications and Public Address** – PA available for H&S announcements in lorry park, show jumping and cross country. Commentary is not mandated for events.
- **Toilet and Welfare Facilities** – Please adhere to all instructions. Use your own lorry facilities if you have them available.



Dressage Phase

- **Arena Stewards** - Please respect personal space of all stewards at all times.
- **Warm up areas** - Warm up areas are restricted in numbers, as per our resumption plan. Maximum competitor numbers will be displayed on the entrance and controlled by stewards. **No other persons, including parents, grooms, trainers or coaches, in warm up areas.**
- **Riding** – Whilst mounted, please adhere to social distancing guidelines, even if you are in the same bubble – **our Stewards will not be aware who is in the same bubble.**



Show Jumping Phase

- **Arena Stewards** - Please respect personal space of all stewards at all times.
- **Warm up areas** - Warm up areas are restricted in numbers, as per our resumption plan. Maximum competitor numbers will be displayed on the entrance and controlled by stewards. **No other persons, including parents, grooms, trainers or coaches, in warm up areas (see below re. warm up fence).**
- **Riding** – Whilst mounted, please adhere to social distancing guidelines.
- **Warm up fence** - Venue may provide Fence Stewards or a rider may provide one groom/connection to raise practice fences, provided that there are never more than 6 people in a gathering at any point. **Gloves Compulsory** - No spectating from within warm up arena.
- **Course Plans** - Posted online and/or large onsite boards.
- **Course Walking** – Adhere to social distancing guidelines and **DO NOT TOUCH FENCES OR POLES.**
- **Arena** – Separate exit and entrances.



Cross Country Phase

- **Arena Stewards** - Please respect personal space of all stewards at all times.
- **Warm up areas** - Warm up areas are restricted to numbers, as per our resumption plan. Maximum competitor numbers will be displayed on the entrance and controlled by stewards. **No other persons, including parents, grooms, trainers or coaches, in warm up areas.**
- **Riding** – Whilst mounted, please adhere to social distancing guidelines, even if you are in the same bubble – **our Stewards will not be aware who is in the same bubble.**
- **Course Plans** - Posted Online and/or Cross Country App.

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Scoring and Results

- **Scores – No scoreboards or screens will be used on venue.** All scores to be accessed online either through BE Website or other Live Scoring platform on mobile devices. Scores will be final by 23:59 hrs. on the day of competition.
- **Prizes - No** formal prize givings will be held. Awarding prize money is not mandated and if given it will be paid by BACS, competitors need to ensure they have emailed an **Online Prize Money Claim Form** to Organiser.
- **Rosettes and Prizes in Kind** - If awarded, will not be on event, check event policy for details of distribution.
- **Prize Money and Prize Policy** should be stated in the schedule and correct at the time of entry.
- **Objections and Scoring Queries** – These will be dealt with over the phone or by email with the BE Technical Adviser and/or BE Steward for the competition..

Score Queries and Discipline

- **Queries and Objections** – All queries and objections will need to be communicated to the BE Technical Adviser or BE Steward via mobile telephone, email or on event. This will have to be done, where possible, before the competition has concluded whilst volunteers and judges are still on venue or, at the latest, by **20:30 hrs** on the day of competition relating to the score. Contact details can be found on the online event schedule.
- **Process for Queries** – The BE Technical Adviser will investigate the query and gather all evidence. Based on the evidence, the BE Technical Adviser and BE Steward will decide on the course of action.
- **Result of Queries** - These will be communicated by mobile or email to the competitor, by either the BE Steward or Technical Adviser.
- **Appeal Process** – There is no appeal relating to any aspect of the competitors score once a decision by the BE Steward has been made (Rule 8.2.3).
- **Discipline** issues will be dealt with, where appropriate, in a socially distant manner or via telephone/email and as per Chapter 3 of the BE Rules and Members handbook.



Sanitisation and Waste Management

- **Waste Management** – Members are encouraged to take home all their rubbish.
- **Toilets and Welfare** - Hand washing or sanitiser available **both** outside before entering and inside. Please follow all instructions.
- **Hand Sanitiser** – Stations to be provided where appropriate for all on venue. Members are encouraged to bring their own hand sanitiser.

