

**INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT**

To: British Eventing, Abbey Park, Stareton, Kenilworth, Warwickshire CV8 2RN

**REFERENCE NUMBER**

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**FULL NAME AND FULL POSTAL ADDRESS OF YOUR BANK OR BUILDING**

(These details must be completed)

<b>TO: THE BANK/BUILDING SOCIETY</b>
<b>ADDRESS</b>
<b>POSTCODE</b>

**SERVICE USER NUMBER**

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**Instruction to your Bank or Building Society**

Please pay British Eventing Ltd Direct Debits from the accounts detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with British Eventing and, if so, details will be passed electronically to my Bank/Building Society.

**NAME(S) OF ACCOUNT HOLDER(S)**

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**BANK / BUILDING SOCIETY ACCOUNT NUMBER**

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**NOTE:**

Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

SIGNATURE(S)

PLEASE PRINT NAME

DATE

**BANK/BUILDING SOCIETY BRANCH SORT CODE**

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THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER

**Direct Debit Guarantee**

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit British Eventing Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request British Eventing Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request .
- If an error is made in the payment of your Direct Debit, by British Eventing Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when British Eventing Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.