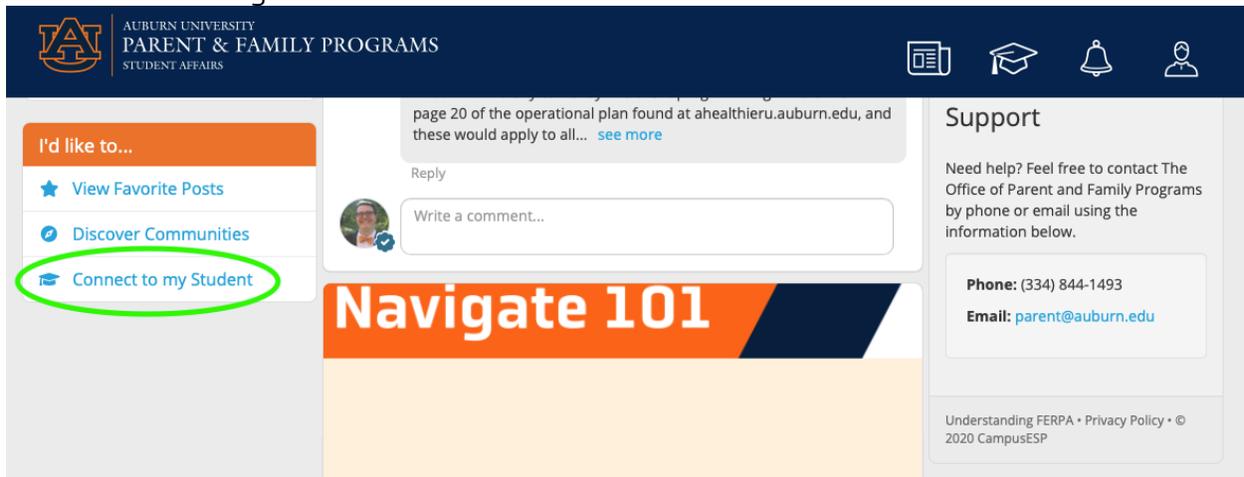




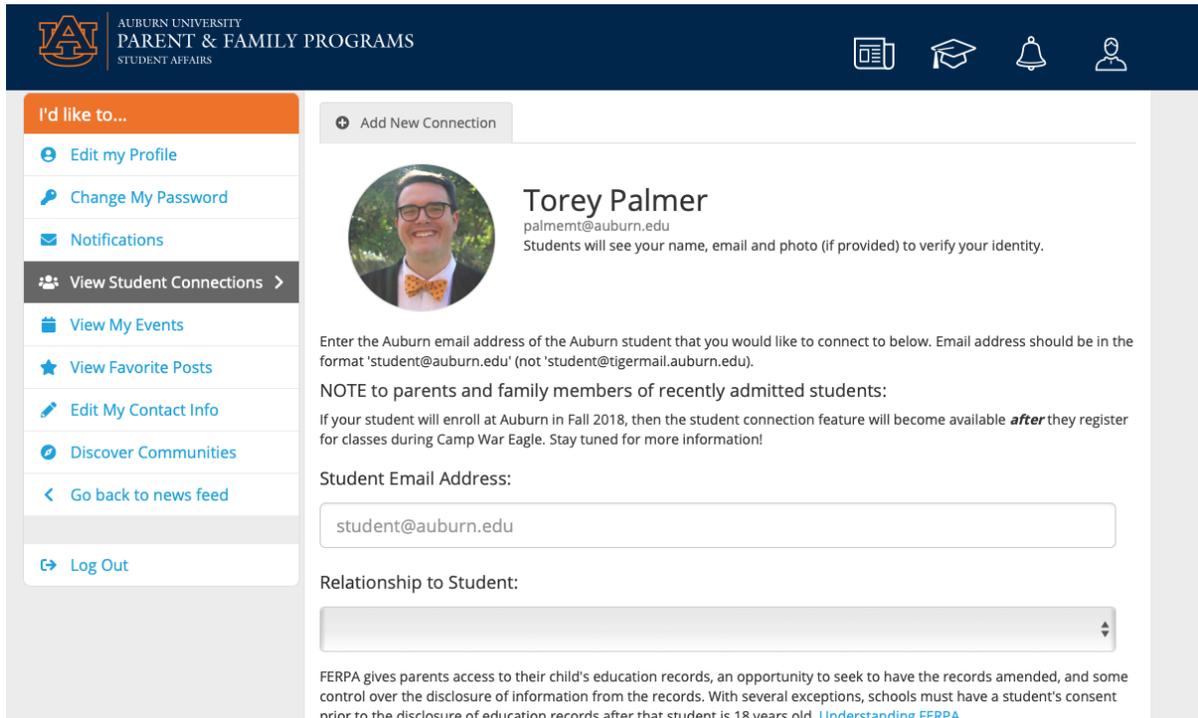
How to Connect to Your Student

Parents and families must log in to the Family Portal with their credentials.

Step 1: Once you are logged in to the Family Portal and are on the home screen, on the left side of the home page there is an area that says “I’d Like To...” and it should be under the list of communities you are a part of. Click the “Connect to my Student” button. You may have to scroll down to see this area. See the screenshot for the button circled in green.



Step 2: There you will see a page that has instructions on how to connect to your student. You will input your student’s Auburn email address and your relationship to the student.





Step 3: Scroll down from the area above to select the information that you would like from your student. After making your selections select “Connect to Student.” If you would like access to all of the information, you can select that at the top and then click the connect button by the first arrow. If you don’t need all of the information and want to choose, then you can make your selection and click the connect button by the second arrow.

FERPA gives parents access to their child’s education records, an opportunity to seek to have the records amended, and some control over the disclosure of information from the records. With several exceptions, schools must have a student’s consent prior to the disclosure of education records after that student is 18 years old. [Understanding FERPA](#)

Request access to ALL student records x

 [Connect to your student](#)

Or select the specific permissions you would like to request from the list below.

	Request Access?
Academic Information	
Request everything in this group	<input type="checkbox"/> x
Class Schedule/Enrollment Information Access to course schedule, credit hours, and other status information including degree, major and class year.	<input type="checkbox"/> x
Graduation Information View graduation information, including anticipated date of graduation and expected degrees, certificates, degrees, awards received. (Coming soon!)	<input type="checkbox"/> x
Grade(s) Information Access to course grades and GPA. Final grades will be posted at the end of each semester. This information reflects the unadjusted Auburn GPA.	<input type="checkbox"/> x
Financial Information	
Request everything in this group	<input type="checkbox"/> x
Financial Aid Information View a list of student financial aid awards, the expected amount offered and whether the payment has been made.	<input type="checkbox"/> x
Holds on Account Notification when there’s a new hold on the student account, along with a description of the hold type.	<input type="checkbox"/> x
Account Balance Access to the account balance, and notification about any outstanding charges. NOTE: In order to pay the bill online, students must register family members as an eBill Authorized user through AU Access.	<input type="checkbox"/> x

 [Connect to Student](#)

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Step 4: After you select “Connect to Student” you will have completed your part of the process. If your student has already registered for courses, then they will receive an email to the Auburn account indicating that a request has been made and that they can act on it. If your student has not registered for courses at Camp War Eagle or SOS yet, then you will be informed that your student’s data are not yet available, but you will be notified when they are uploaded. As a general rule, you can connect to your student the day after they register as part of their orientation process.