



CAUDIT
Benchmarking System



Instructions For New Updaters

Register and Access 2020 CAUDIT Benchmarking System

Version 1.0
14 April 2020

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1. Introduction

This paper sets out the process for new CAUDIT Benchmarking Updaters to register for first time access to the CAUDIT Benchmarking System. Once registered you will have access to the system via the data portal at: <https://www.caudit.edu.au/data-collection> to input data on behalf of your institution as well as download annual benchmarking data.

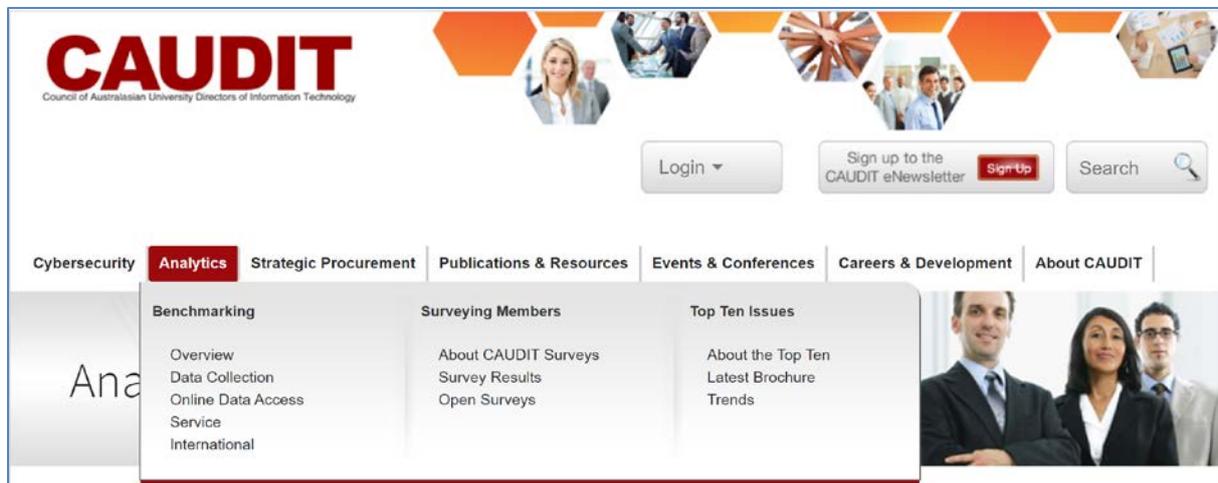
This is two-step process:

- ⇒ Registration then
- ⇒ Authentication by CAUDIT via email

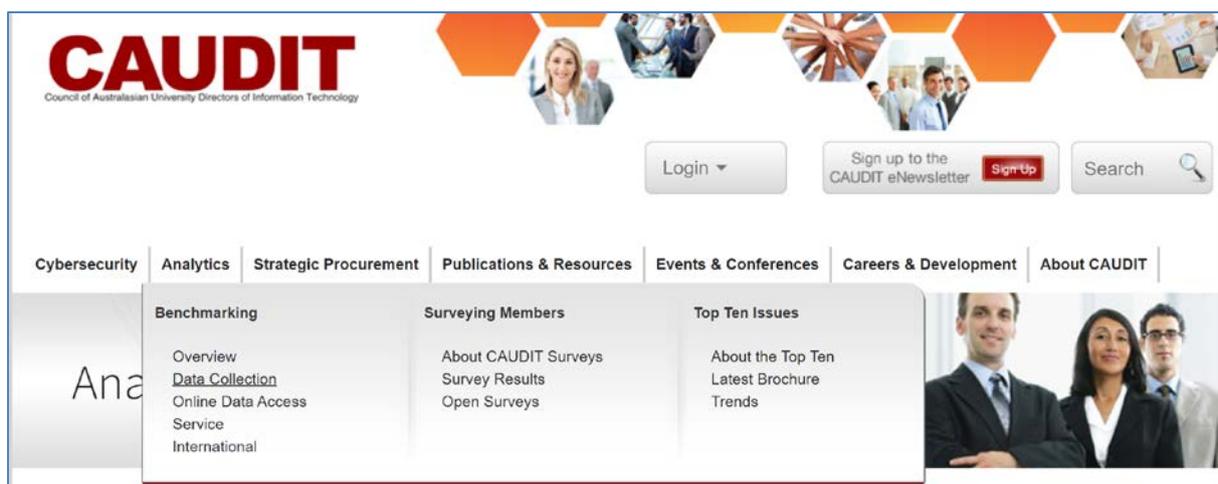
2. The Registration Process

To register as a new Updater please go to the CAUDIT home web page <https://www.caudit.edu.au/>

⇒ Click on the Analytics tab



⇒ Then on Data Collection

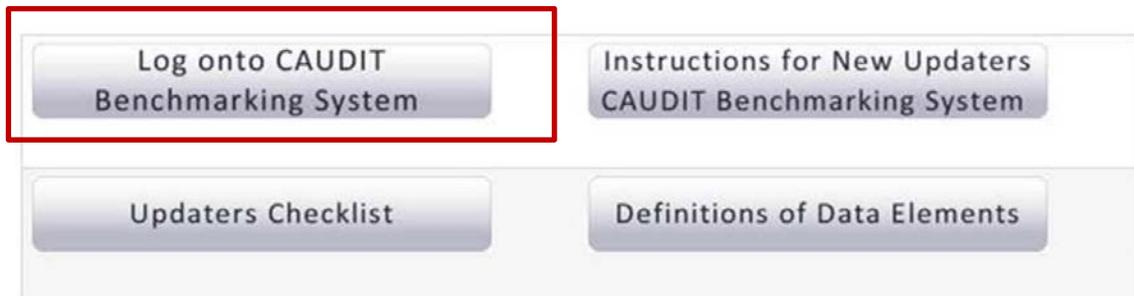


⇒ To open in the Benchmarking Data Collection home page



⇒ Scroll down this web page

⇒ Click on the **Log onto CAUDIT Benchmarking System** button.



⇒ You should then be at: <https://caudit.unisa.edu.au/external/CAUDIT/public/Federation.aspx> with this Federation selection page to select by clicking on the respective logo:

- the AAF if based in Australia or
- REANNZ Tuakiri if New Zealand based



The following sections outline the respective sign on approaches of the two Federations.

2.1 New 2020 Updater Registration for Australian based Institutions

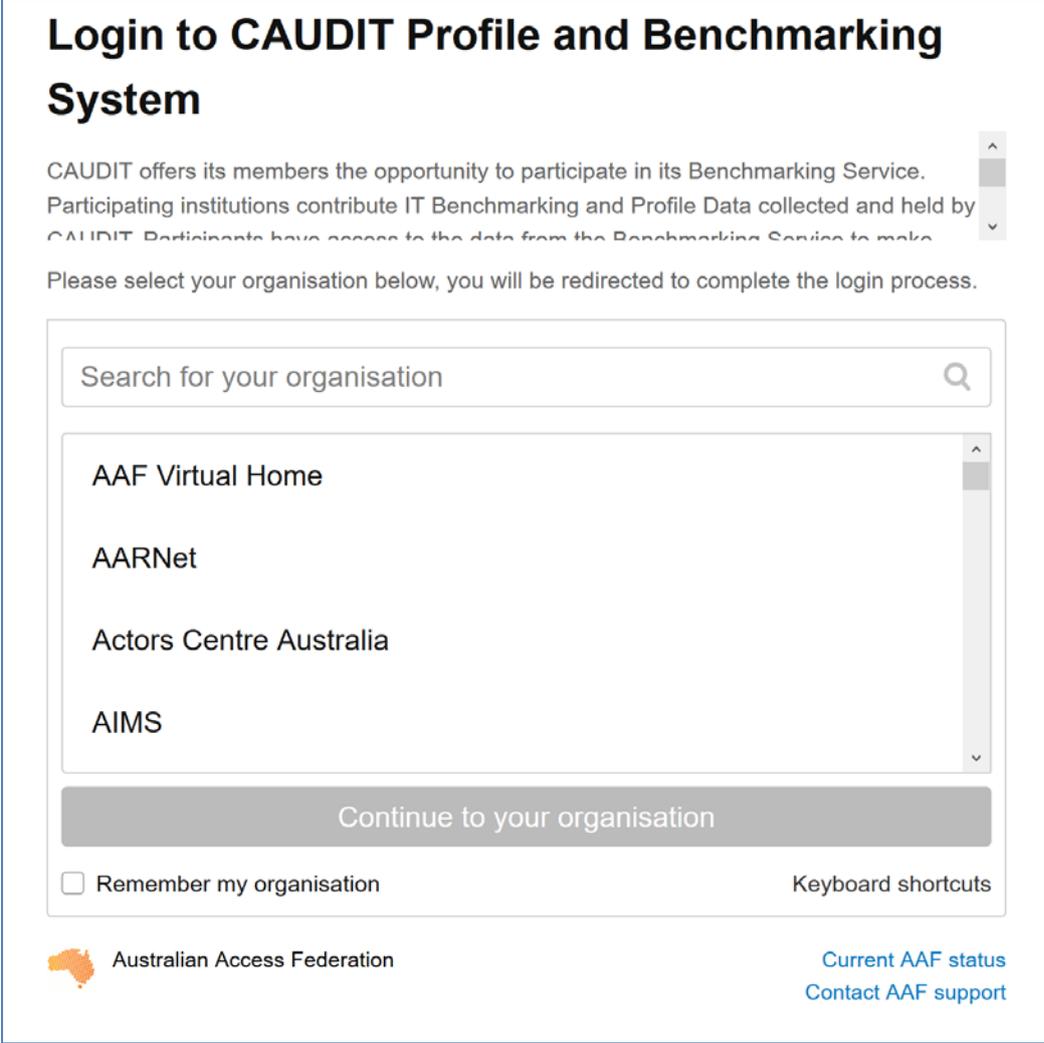
2.1.1 Initial Login and Registration

To be able to access and login to CAUDIT Benchmarking for the first time for an Australian institution you must complete the 2020 Updater registration process below. In most new applicants will have university credentials. For those who do not using an AAF Virtual Home account is set out below under 2.1.2.

Having clicked the AAF logo, you will need to select your Identity Provider, namely your institution, to login through your University.

NOTE: Using University of Melbourne as the example Australian Identity Provider institution. The layout and content elements of login page may differ by institution.

- ⇒ You can start typing the name of your institution in the search bar ***Search for your organisation***
- or
- ⇒ Scroll down the listing of AAF members to find your institution.



Login to CAUDIT Profile and Benchmarking System

CAUDIT offers its members the opportunity to participate in its Benchmarking Service. Participating institutions contribute IT Benchmarking and Profile Data collected and held by CAUDIT. Participants have access to the data from the Benchmarking Service to make comparisons between the member's university and other universities or groups of universities for purposes of the member's planning and budgeting processes. *Access to the service requires authorisation from your institution's CAUDIT representative and adherence to the service's Appropriate Use Policy.*

Please select your organisation below, you will be redirected to complete the login process.

Search for your organisation

- AAF Virtual Home
- AARNet
- Actors Centre Australia
- AIMS

Continue to your organisation

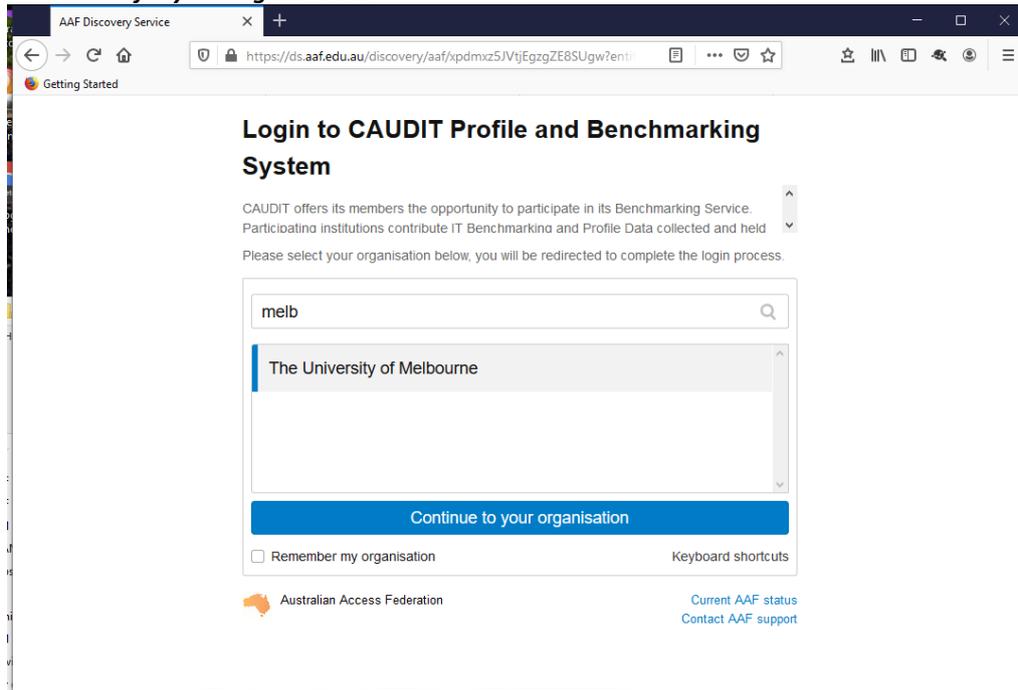
Remember my organisation Keyboard shortcuts

 Australian Access Federation [Current AAF status](#)
[Contact AAF support](#)

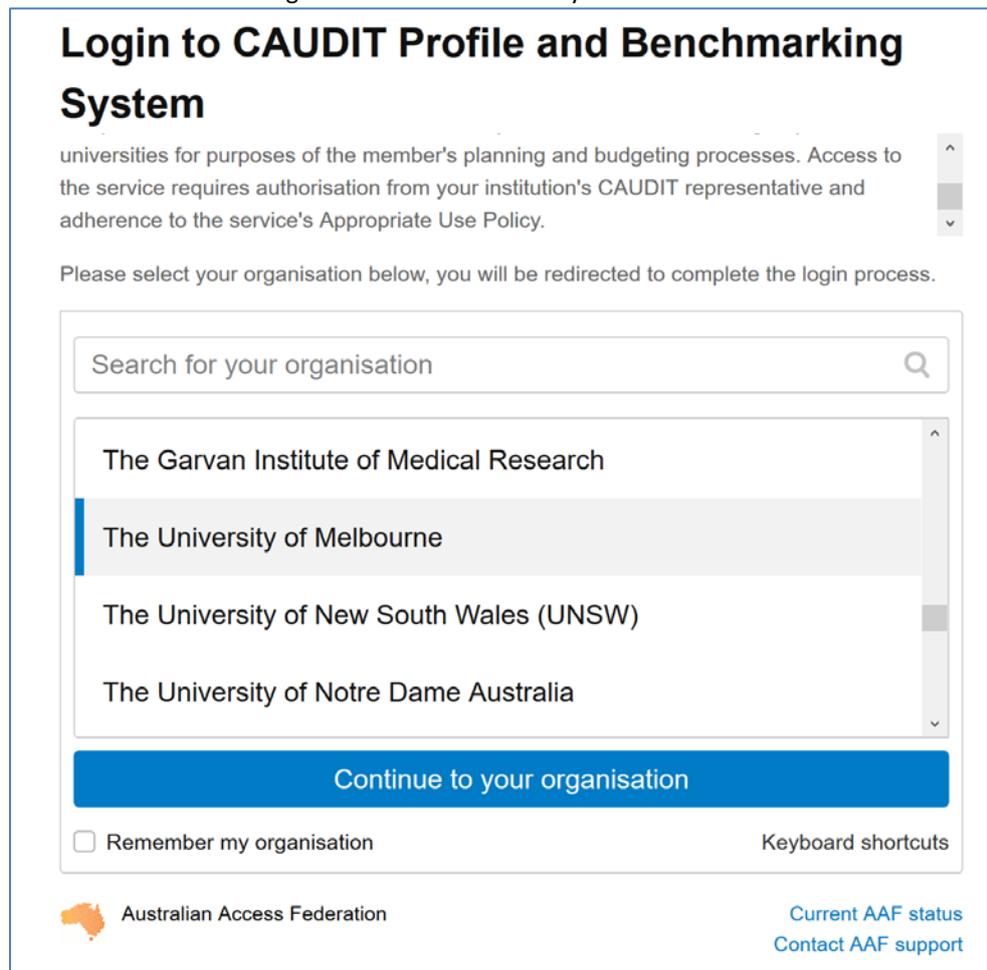
The partially hidden text under the heading in full is:

*CAUDIT offers its members the opportunity to participate in its Benchmarking Service. Participating institutions contribute IT Benchmarking and Profile Data collected and held by CAUDIT. Participants have access to the data from the Benchmarking Service to make comparisons between the member's university and other universities or groups of universities for purposes of the member's planning and budgeting processes. **Access to the service requires authorisation from your institution's CAUDIT representative and adherence to the service's Appropriate Use Policy.***

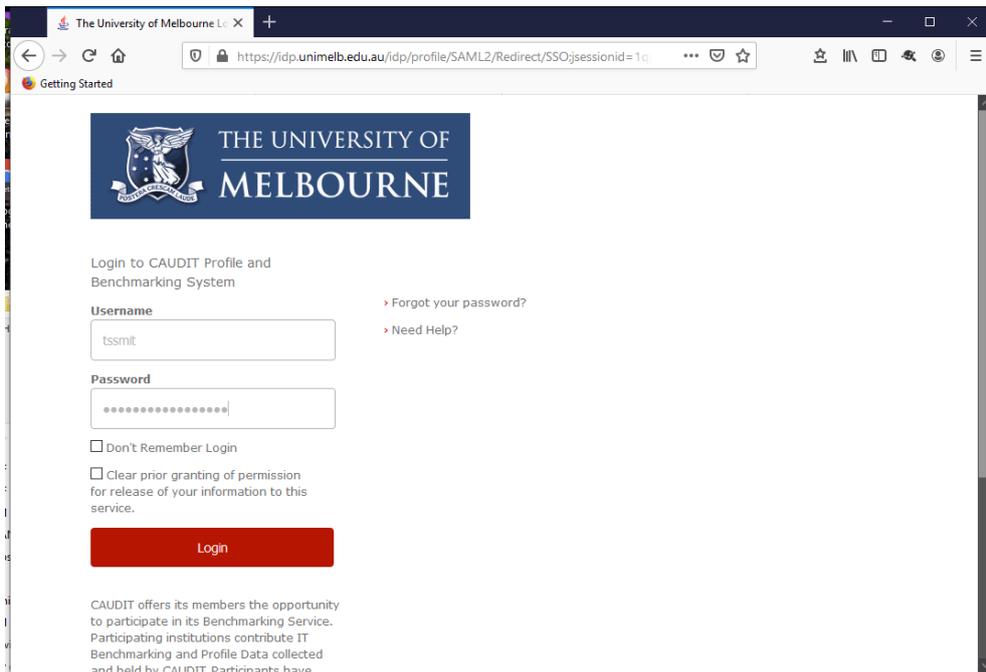
⇒ **Search for your organisation**



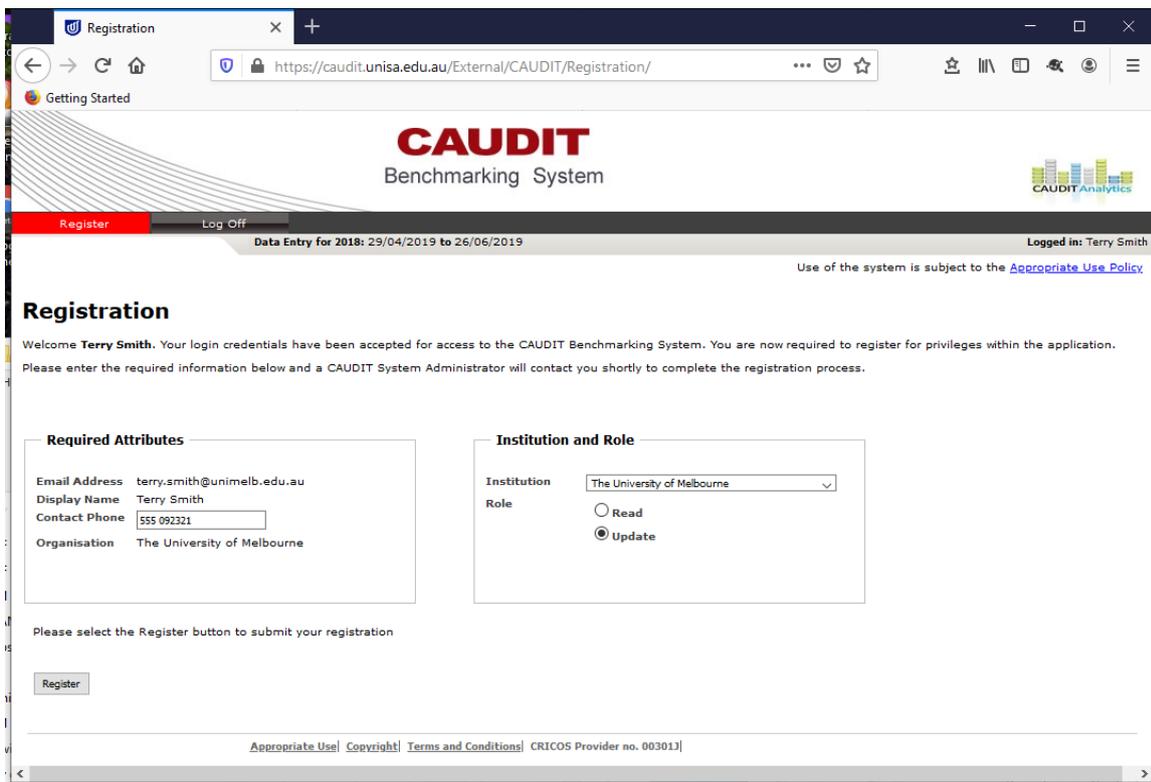
⇒ **Scroll down** the listing of AAF members to find your institution.



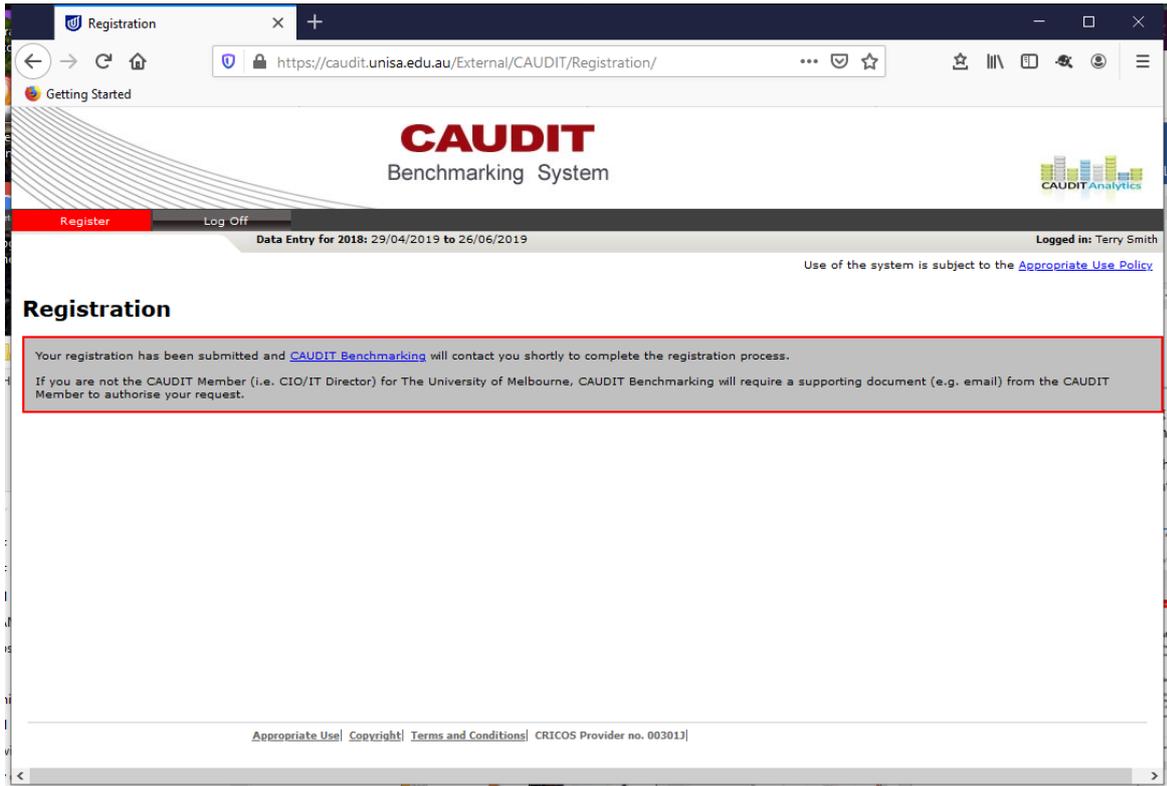
The example login page content and layout from The University of Melbourne:



⇒ On successful logging you will arrive at the CAUDIT Registration page:



- ⇒ Each user of the CAUDIT Benchmarking system needs to be approved by CAUDIT before they can proceed.
- ⇒ Provide your Contact phone number, select your Institution and set your role - Select Update for Role
- ⇒ Click on the Register button to submit your registration.



You will receive a notification that your registration has been submitted and that CAUDIT will be in contact to complete the registration process, namely, a welcome email with your registration details.

2.1.2 Don't have a University Credential

If you don't have a University credential or don't remember your credential, please contact your university support desk to discuss options for obtaining one. This may include requesting an AAF Virtual Home account.

Login to CAUDIT Profile and Benchmarking System

universities for purposes of the member's planning and budgeting processes. Access to the service requires authorisation from your institution's CAUDIT representative and adherence to the service's Appropriate Use Policy.

Please select your organisation below, you will be redirected to complete the login process.



- AAF Virtual Home
- AARNet
- Actors Centre Australia
- AIMS

Remember my organisation Keyboard shortcuts

[Continue to your organisation](#)



Australian Access Federation

[Current AAF status](#)
[Contact AAF support](#)

2.1.3 Subsequent logins

After your registration has been confirmed by email from CAUDIT, you will be able to login to the CAUDIT Benchmarking data collection portal tool by visiting <https://caudit.unisa.edu.au/public/CAUDIT>. This will take you directly to the service.

2.2. New 2020 Updater Registration for New Zealand-based Institutions

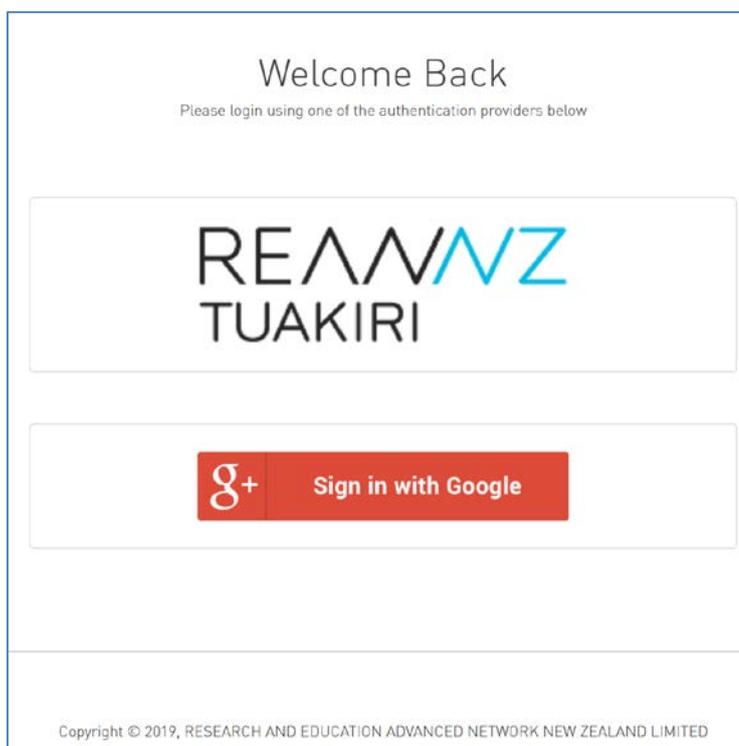


2.2.1 Initial Login and Registration

To be able to access and login to CAUDIT Benchmarking for the first time for a New Zealand institution you must complete the 2020 Updater registration process below.

Having clicked the REANZ Tuakiri logo, you will need to select your Identity Provider, namely your institution, to login through your University.

⇒ Click on the REANZ Tuakiri sign on page url: <https://member.reanz.co.nz/login>



⇒ Click on the REANZ Tuakiri logo



The Log in screens for the eight New Zealand Universities

AUT

AUT Login

Please login with your AUT Username and Password.

Username

Password

[Forgotten password?](#)

Remember to always log out by completely exiting your browser when you leave the computer. This will protect your personal information from being accessed by subsequent users.

ICT SERVICE DESK | (09)921 9888 | <https://ithelp.aut.ac.nz>


LINCOLN UNIVERSITY
TE WHARE WĀNAKA O AORAKI

Login to Tuakiri Rapid Connect

Username [Forgot your password?](#)
[Need Help?](#)

Password

Don't Remember Login

Ask me again to release information about me to this service

RapidConnect is a service for simple integration of other services into Tuakiri. Instead of installing Shibboleth SP and registering the service into Tuakiri, the service gets only registered with RapidConnect and uses Json Web Token (JWT) as the authentication mechanism.


MASSEY UNIVERSITY
TE KUNENGA KI PŪREHUROA
UNIVERSITY OF NEW ZEALAND

Login to Tuakiri Rapid Connect

Username [Forgot your password?](#)
[Need Help?](#)

Password

Don't Remember Login

Clear prior granting of permission for release of your information to this service.

RapidConnect is a service for simple integration of other services into Tuakiri. Instead of installing Shibboleth SP and registering the service into Tuakiri, the service gets only registered with RapidConnect and uses Json Web Token (JWT) as the authentication mechanism.


THE UNIVERSITY OF AUCKLAND
NEW ZEALAND

The University of Auckland

Email or University username

Password

[I've forgotten my password](#)

Or sign in with one of the following services

Protect your privacy

Remember to always log out by completely exiting your browser when you leave your computer. This will protect your personal information from being accessed by subsequent users. [More information](#)



**THE UNIVERSITY OF
WAIKATO**
Te Whare Wānanga o Waikato

Login to Tuakiri Rapid Connect

Username

Password

Don't Remember Login

Clear prior granting of permission for release of your information to this service.

Login

RapidConnect is a service for simple integration of other services into Tuakiri. Instead of installing Shibboleth SP and registering the service into Tuakiri, the service gets only registered with RapidConnect and uses Json Web Token (JWT) as the authentication mechanism.

Copyright. The University of Waikato



Login to Tuakiri Rapid Connect

Account Security
For your personal security, make sure you always log out and close your browser when finished.

Having trouble logging in?
myUC Applicants/Undergraduate Students
[Forgot username?](#)
[Forgot or change password?](#)
Staff/Postgraduate Students
Please contact the [IT Service Desk](#)

Username
Enter username

login with your UC username (abc123)

Password

Clear prior granting of permission for release of your information to this service.

Login



Home /

University of Otago Federated Login Page

Tuakiri login is now available for staff, students, and most others. Please see the [ITS FAQ section](#) on [Tuakiri Identity Federation](#) for further information about this service.

The web site described below has asked you to log in and you have chosen the University of Otago as your home institution.

Login

Username

Password

Clear my attribute release consent Checking this option resets all of your previously given approvals for sending information about you to this site and any other services.

Online

Tuakiri Rapid Connect

RapidConnect is a service for simple integration of other services into Tuakiri. Instead of installing Shibboleth SP and registering the service into Tuakiri, the service gets only registered with RapidConnect and uses Json Web Token (JWT) as the authentication mechanism.



Login to Tuakiri Rapid Connect

Username

Password

Don't Remember Login

Clear prior granting of permission for release of your information to this service.

Login

RapidConnect is a service for simple integration of other services into Tuakiri. Instead of installing Shibboleth SP and registering the service into Tuakiri, the service gets only registered with RapidConnect and uses Json Web Token (JWT) as the authentication mechanism.

⇒ On successful logging you will arrive at the CAUDIT Registration page:

The screenshot shows the CAUDIT Benchmarking System registration page. The browser address bar displays <https://caudit.unisa.edu.au/External/CAUDIT/Registration/>. The page header includes the CAUDIT logo and the text "Benchmarking System". A navigation bar at the top contains "Register" and "Log Off" buttons. Below this, a status bar indicates "Data Entry for 2018: 29/04/2019 to 26/06/2019" and "Logged in: Terry Smith". A notice states: "Use of the system is subject to the [Appropriate Use Policy](#)".

Registration

Welcome **Terry Smith**. Your login credentials have been accepted for access to the CAUDIT Benchmarking System. You are now required to register for privileges within the application. Please enter the required information below and a CAUDIT System Administrator will contact you shortly to complete the registration process.

Required Attributes		Institution and Role	
Email Address	terry.smith@unimelb.edu.au	Institution	The University of Melbourne
Display Name	Terry Smith	Role	<input type="radio"/> Read
Contact Phone	555 092321		<input checked="" type="radio"/> Update
Organisation	The University of Melbourne		

Please select the Register button to submit your registration

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- ⇒ Each user of the CAUDIT Benchmarking system needs to be approved by CAUDIT before they can proceed.
- ⇒ Provide your Contact phone number, select your Institution and set your role - Select Update for Role
- ⇒ Click on the Register button to submit your registration.

The screenshot shows the CAUDIT Benchmarking System registration page after the registration process. The browser address bar displays <https://caudit.unisa.edu.au/External/CAUDIT/Registration/>. The page header includes the CAUDIT logo and the text "Benchmarking System". A navigation bar at the top contains "Register" and "Log Off" buttons. Below this, a status bar indicates "Data Entry for 2018: 29/04/2019 to 26/06/2019" and "Logged in: Terry Smith". A notice states: "Use of the system is subject to the [Appropriate Use Policy](#)".

Registration

Your registration has been submitted and [CAUDIT Benchmarking](#) will contact you shortly to complete the registration process.

If you are not the CAUDIT Member (i.e. CIO/IT Director) for The University of Melbourne, CAUDIT Benchmarking will require a supporting document (e.g. email) from the CAUDIT Member to authorise your request.

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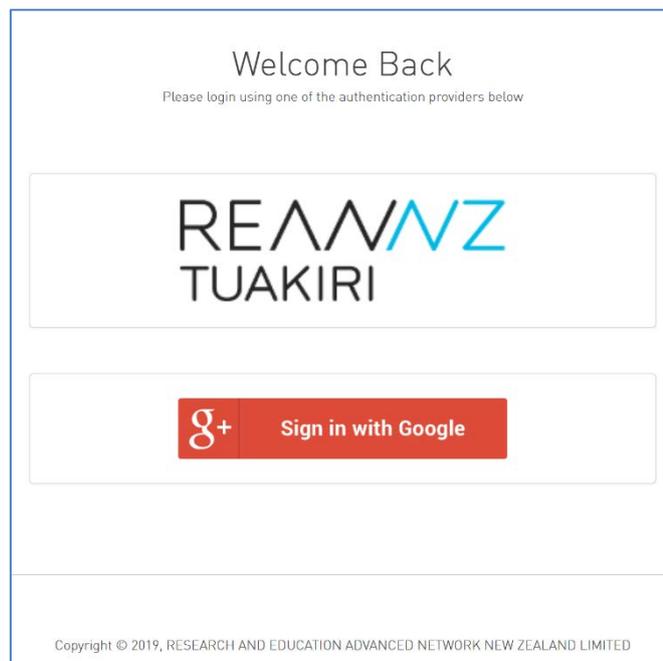
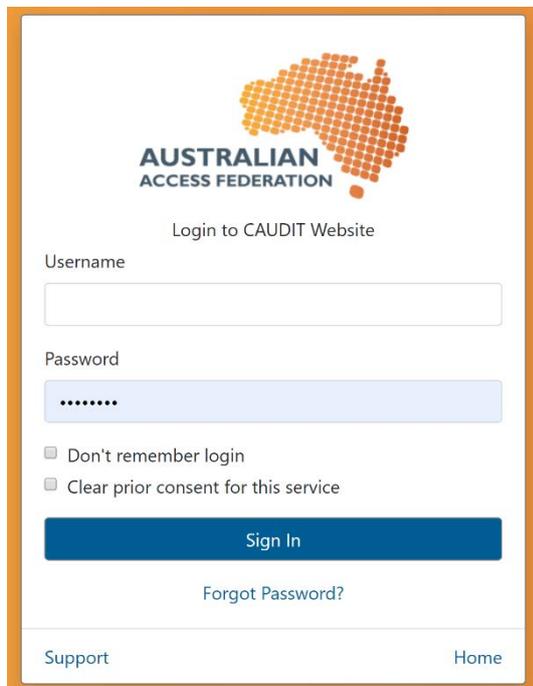
You will receive a notification that your registration has been submitted and that CAUDIT will be in contact to complete the registration process, namely, a welcome email with your registration details.

3. Access the CAUDIT Benchmarking System as an Updater

Recommend bookmarking the system entry url: <https://caudit.unisa.edu.au/public/CAUDIT> to open at the Federation selection page:



to then access either the AAF and REANNZ Tuakiri login pages to proceed to the CAUDIT data collection entry portal



And then with sign on opening at the Profile Data entry site



4. Support at the Federations

The support links for the two federations are:

AAF:

<https://aaf.edu.au/support/index.html>

REANNZ Tuakiri:

<https://www.reannz.co.nz/products-and-services/tuakiri/>