

## Purpose

The Council of Australasian University Directors of Information Technology (CAUDIT) Information Management and Analytics (IM&A) Community of Practice serves as a medium to facilitate and foster collaboration between IT and analytics managers from CAUDIT member organisations. Engagement by the Community will focus on providing an opportunity for participants to regularly interact and expand their knowledge and expertise in the disciplines of information management and analytics within the higher education sector.

## Scope

The group operates as a collaborative unit relating to:



- All University “Pillars” (functions) and all respective activities
- All information and data created in support of these activities
- All applications, systems and repositories used to create, store and maintain this information.

## Membership

The CAUDIT IM&A Community of Practice (CoP) is a group open to the staff from [CAUDIT Member institutions](#).

Established under the general direction of CAUDIT the CoP is self-governing with a voluntary Chair (or two co-Chairs), and members each holding an IT, planning or other relevant related position relevant to Information Management and Analytics.

## Aims

The CoP members are responsible for fulfilling the following terms of reference:

- Introduce domain experts within the group, as well as more broadly within member organisations.
- Monitor emerging technologies.
- Examine new processes and procedures.
- Discover best practices.
- Publish and make available any artefacts produced by the Community of Practice to the CAUDIT Repository. These may include previous event details, information insights, and



## **Terms of Reference**

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development opportunities.

- Provide a single cohesive and integrated national higher education reference point for Australian and New Zealand University IM&A representation, with the aim of broader representation, collaboration and integration with national and international initiatives which benefit CAUDIT and ANUP members as appropriate.

### **How the Community Operates**

The CAUDIT IM&A CoP will engage through:

- At least four events per year, highlighting best practice, innovation and knowledge sharing, with interim meetings by agreement. Engagement will be a combination of face-to-face and videoconference format. Additional meetings will be scheduled as required.
- An online discussion forum where members can ask questions
- In addition to formal meetings, the group will seek to collaborate via email or other collaborative work tools. Where required, support for project activities will be shared amongst the group members.
- Ongoing feedback and yearly surveys canvassing how the CoP is engaging its members will be undertaken.

The group shall report to CAUDIT and ANUP on activities and progress as required and acknowledges the 'CAUDIT Supporting Communities Policy'.

***Endorsed by the CAUDIT Executive Committee on (insert date).***

**Approved:**  
**Reference:**

**CAUDIT Executive Committee**  
**Executive Meeting Minutes for the meeting held 9/02/2022.**