



## Submit a CAUDIT Procurement Offer

Please use this template if you have been invited by a member of the Strategic Procurement team to submit your procurement offer to CAUDIT. All information will be made available to our CAUDIT members via the CAUDIT website. Information marked as 'private' will only be viewable to a CAUDIT member upon login.

*The survey will take approximately 20 minutes to complete.*

...

\* Required

### Vendor Information and Offer Details

#### 1. Vendor Name *(Public)* \*

Full Company Name

Software 456

*sample only*

#### 2. The Offer *(Public)* \*

A description of the offer providing sufficient information for a member to identify if they have an interest

Software 456 is a cloud based enterprise resource planning system designed to help education institutions manage and automate their entire educational processes. Software 456 can be deployed in the cloud or on-premise.

Special discounted pricing is being offered to all CAUDIT members based on a per FTE metric

#### 3. Product and Services *(Private)* \*

A list of all products and services available under the offer

The standard Software 456 suite of products including:  
- Selected add-on modules

#### 4. Options *(Private)*

A list of possible options available to members

Software 456 is also offering a 40% discount for migration services and support

### 5. Eligibility (Private) \*

Please select members that are eligible to access this offer (our preference is for 'all members' to be eligible)

Australia

New Zealand

South Pacific

All members

Other

*sample only*

### 6. First steps (Private) \*

How a member can initiate a discussion regarding the offer

Please contact the Education Team - educationteam@software456.com

### 7. Additional information (Private)

Additional information relevant to this vendor offer

Enter your answer

### 8. Contacts (Private) \*

The main vendor contact for each member (may be different for region and/or sectors). Please list as:

- Name
- Role
- Department
- Email
- Phone number (international format - eg +x xxx xxx xxx)

Mr Tom Smith  
Regional Manager, APAC  
Education Department  
tom.smith@software456.com

### 9. Pricing Information (Private) \*

Pricing should be in \$AUD with clear indication of GST and payment period (e.g. \$X/month ex GST)

University site-wide pricing listed is in Australian dollars (AUD), exclusive of GST and per FTE (full-time staff equivalent).

The proposal calls for a three-year agreement:

\$ ex GST per FTE for Year 1

\$ ex GST per FTE for Years 2-3

10. First Established (Public) \*

When the offer was first available to members through CAUDIT

 

11. Renewal Date (Public) \*

When the next scheduled review of the offer is with CAUDIT (6-12 months before expiry)

 

*sample only*

12. Expiry Date (Private) \*

When the offer expires and is no longer available for CAUDIT members to take up

 

13. Case Studies (Public)

A list of related case studies

14. External Links (Public)

Links to the vendor website, or any other applicable websites

Next

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## Related Documents

The below documents will be assessed when evaluating your offer.

Please share your documents via:

- a DropBox transfer or shared file/folder, or
- email them to [procurement@caudit.edu.au](mailto:procurement@caudit.edu.au) or
- let us know if you would like us to set up a Dropbox file request for you to upload your documents.

15. To share documents based on your responses to points 16-18 of this form via a shared file or folder, please include the url below:

<https://filestorageprovider.com/doc/AbC0123tuytGJEKLE-AB89CixeLle>

*sample only*

## 16. Offer Documents (Private)

These are documents/files supporting your offer and included as part of the associated offer web page

- Proposal
- Pricing structure
- Master Services Agreement (MSA)
- Terms and Conditions
- Vendor Logo (The preferred image format is SVG (400px x 250px) or PNG with a transparent background)
- Other

## 17. Cybersecurity Certifications and Accreditations (Private)

Completion of a Vendor Risk Assessment is required should your offer be accepted for publishing to CAUDIT members - [caudit.edu.au/vendor-risk-assessment/](https://caudit.edu.au/vendor-risk-assessment/). The following certifications will assist in preparation for this assessment.

- ISO27001
- SOC2
- NIST
- DISP
- IRAP
- Other

18. Corporate Responsibility (*Public*)

Modern Slavery Statement

Privacy Policy

Accessibility

Indigenous Supply

Corporate sustainability

Other

*sample only*

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Submit

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