

What can I do with a major in

English For Corporate Communications

CBU Career Services

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The information below describes typical occupations and employers associated with this major. Understand that some of the options listed below may require additional training. Moreover, you are not limited to these options alone when choosing a possible career path.

Description of English For Corporate Communications

English For Corporate Communications (ECC) combines a School Of Arts degrees with aspects of the business world. ECC majors are encouraged to think independently, while achieving a real-world understanding of business practices. Creative, critical thinking is combined with decision-making, communication skills, and business theory.

CBU's Literature & Languages program provides graduates with a depth and breadth of literary knowledge, and teaches them to explore problems creatively, to be sensitive to a diverse world, and to approach the world in a critical and thoughtful way.

Possible Job Titles of Literature & Languages Graduates (Includes Full-Time, Internships & Co-Ops)

(*Jobs secured as reported by CBU Career Services post-graduate survey)

Academic Advisor Account Planner Administrative Associate Advertising Executive Announcer (Radio/TV) Assistant Broadcast Negotiator Assistant Editor Assistant Project Manager Assistant Director of Alumni Associate Director of Public Relations Attorney* Author Bibliographer **Book Store Manager Broadcast Journalist** Case Manager **Claims Representative** Columnist Commentator **Communications Coordinator Communications Specialist Congressional Aide Consumer Affairs Consumer Psychology Analyst** Consultative Sales Rep Copy Editor Copywriter **Corporate Writer Court Reporter** Critic Curator **Customer Service Rep Desktop Editor**

Developing Coordinator Editor **Editorial Assistant Education Coordinator English Teacher** Entertainment agent **ESL Instructor Executive Assistant** Financial Advisor* **Foreign Correspondent Freelance Writer** Human Resource Assistant* Information Specialist Interpreter Journalist Legal Assistant Librarian* Linguist Literary Agent Litigation Research Assistant Lobbyist Marketing Coordinator **Marketing Specialist** Marketing/Grant Writer Media Specialist Mortgage Loan Specialist Narrator **News Reporter*** Paralegal **Patient Representative** Personal Banker Playwright Politician

Press Representative **Process Analyst** Production Artist/Designer **Production Assistant Program Assistant** Proofreader **Property Coordinator Public Relations Specialist Public Relations Writer Publicity Coordinator Publisher Proofreader** Publishing assistant **Quality Assurance Specialist Reading Specialist Relay Agent** Reporter Research Associate Sales Manager Script Writer (Radio/TV) Staff Writer Speech Writer Teacher* Technician **Technical Writer*** Test Developer **Training Specialist** Translator **Travel Agent** Web Designer Wildlife Firefighter* Writer Writing Instructor Youth Director

Possible Employers and Employment Settings for Literature & Languages Graduates

(*Jobs secured as reported by CBU Career Services post-graduate survey)

Academy of Science & Engineering **Advertising Firms** American Express Financial Archer Malmo **Attorney Offices** AutoZone* Banks Bloomberg L.P. **Bookstores Cerner Corporation Clear Channel Colleges and Universities Council Travel Cumberland Region Tomorrow Department Stores** Department of Defense Department of the Interior* **Ducks Unlimited Education Departments Educational Institutions** Farr Miller & Washington

Gallup Organization **GE** Financial Assurance **Government Agencies** Graphic Arts Association **Health Care Corporations** Holcomb Speed Insurance Companies International Paper* JET John Wiley & Sons Libraries Library of Congress **Literary Periodicals** McGraw Hill Magazine Companies Media Edge Memphis Magazine/Flyer Memphis Business Journal Morgan Keegan Mosby, Inc **NAC** International

Newspapers Nonprofit Agencies* Nova Factor **Orpheum Theatre Political Action Groups Professional Photographers Public Relation Firms Publishing Companies** Radio and TV Stations **Research Firms** School Systems* Sprint Teach for America **Towery Publishing Travel Agencies** UNUM VISTA Work and Way Wine Cellar Solutions **Youth Villages**

Skill Sets and Interests Associated with Literature & Languages Majors

Proficiency at reading, writing, and speaking Maintains command of grammar and vocabulary Capable of reading analytically Aptitude toward making critical observations Able to successfully make decisions Able to maintain concentration for long periods Increased capacity for creative thinking Willingness to work toward deadlines

Top Career Services Resources for Literature & Languages Majors

Career Resources Library (Buckman 207) CareerLinX: <u>https://cbu-csm.symplicity.com/students/</u> Memphis Business Journal, Book Of Lists

Sign up for a free account and find out what careers you might be a fit for using:

TypeFocus: <u>www.typefocus.com</u> (Access Code: CBU8998) SIGI 3: <u>www.tinyurl.com/cbusigi</u>

CBU Campus Contacts Associated with Literature & Languages

Dr. Clayann Panetta Chair, Literature & Languages (901) 321-3955 <u>cpanetta@cbu.edu</u> Sean MacIness Administrative Assistant (901) 321-3335 smacines@cbu.edu

Additional Resources/Contacts for Literature & Languages Majors

National Council of Teachers of English: <u>www.ncte.org</u> AWP, The Association of Writers and Writing Programs: <u>http://awpwriter.org</u> Center for Communications, Inc.: <u>http://www.cencom.org</u>