UNUSUAL ENROLLMENT HISTORY 2025-2026

Student Name: _____ CBU ID Number: _____

STEP 1 – Does the student have UEH 2 flag (code 359 on RNIMS20, or "2" on RNASL20)? – If UEH 2 flag, go to step 2 or if UEH 3 flag, skip to step 4.

STEP 2 – Fill out Part 1 of the grid below for all schools the student attended in 2020-2021, 2021-2022, 2022-2023, 2023-2024, and 2024-2025 (review COD for this information). Once Part 1 is filled out, go to Step 3.

Academic Year	PART 1			PART 2
	College Name	**Direct Loan Received?**	**Pell Grant Received?**	**Did the student earn credits during the academic year?**
2024-2025				
2023-2024				
2022-2023				
2021-2022				
2020-2021				

STEP 3 – If the student received a Pell Grant or Direct Loan at CBU in one of the prior 4 academic years listed above, the student has resolved their Unusual Enrollment unless the student should be elevated to UEH 3 flag, based on a feeling that the student is only staying enrolled long enough to receive federal aid and then withdrawing (if elevated, go to Step 4). If there is no need to elevate the student to UEH 3 flag, skip Step 4 and sign and date the bottom of the form; the review process is now complete.

Step 4 – Complete Part 1 and Part 2 of the grid above, if it has not already been done. The student must provide academic transcripts (unofficial is acceptable) for all of the colleges that have been listed above. If the student did not earn academic credits at any one of the institutions listed above, the student must provide a statement identifying why they did not complete any credits while attending that particular college(s). The Financial Aid Director will review the student's statement(s) and make a determination on whether the student is eligible for aid or not. Academic transcripts must be reviewed; meaning, the student's statement cannot substitute for the academic transcript.

☐ Satisfied UEH 2 Flag   ☐ Satisfied UEH 3 Flag   ☐ Raised to UEH 3 Flag and Satisfied

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DIRECTOR OF FINANCIAL AID   DATE