



HOUSING SIGN-UP PROCEDURES

2025-2026

HOUSING AGREEMENT

[Access the Housing Agreement](#)



2025-2026 HOUSING RATES

Pender or O'Hara bedroom with All Access Meal Plan	\$7,805
Pender or O'Hara bedroom with 130 Block Meal Plan	\$6,635
Living Learning Center Single bedroom with All Access Meal Plan	\$7,805
Living Learning Center Double bedroom with All Access Meal Plan	\$6,635
Living Learning Center Triple bedroom with All Access Meal Plan	\$5,470
Rozier Hall Single bedroom with All Access Meal Plan	\$5,475
Rozier Hall Double bedroom with All Access Meal Plan	\$4,915

Prices listed are per semester rates for academic year.

O'HARA & PENDER APARTMENT SELECTION

O'Hara & Pender apartment selection is based on the total number of points awarded to a group of four students. The group with the highest point total will select first and the next highest will follow until all apartments have been assigned. Points are assigned by the Spring 2025 classification and Fall 2024 housing placements.

Please remember, it is the responsibility of the individual — not the Office of Residence Life — to verify all members of your group have completed a contract. Points are final — and cannot be contested — after 11:59 p.m. on Monday, March 31, 2025.

O'HARA & PENDER PROCESS

- Submit [Current Student Housing Agreement](#) by Friday, March 28, 2025. Students will receive a copy of the housing agreement form to their e-mail upon successful completion and submission. If a confirmation is not received, please resubmit.
- If all four individuals of an apartment group have successfully submitted an agreement, point confirmation e-mails will be sent by 2:00 p.m. on Monday, March 31, 2025.

INCOMPLETE GROUPS

All four-person capstone groups will choose an apartment before any group of three or less. Incomplete groups will have the opportunity to select an apartment if there is an open unit after all other complete groups have completed the selection process

• Senior	4 points
• Juniors	3 points
• Sophomores	2 points
• Freshman	1 point
• Current Capstone Resident	1 point

O'HARA & PENDER LOTTERY

Tuesday, April 1 | 3:00 p.m. | Swashbuckler Lounge

For groups with the same number of overall points, a lottery will occur to determine the order of apartment selection. Students do not need to be present for the lottery, but are welcome. The selection schedule will be posted on the doors of the Division of Student Affairs.

O'HARA & PENDER SELECTION

Wednesday, April 2 | 2:00– 3:30 p.m. | Swashbuckler Lounge

A representative from each apartment group should come at the designated time to select an available apartment. Each group will have five (5) minutes to select. Failure to appear at the designated time will result in waiting until all other groups have completed the lottery process.

MARCH 28

Pender, O'Hara, & LLC
Housing Agreements
Due by 5:00 p.m.

APRIL 1

O'Hara & Pender
Lottery
LLC Lounge
3:00pm

APRIL 2

O'Hara & Pender
Apartment Selection
LLC Lounge
2:00pm - 3:30pm

APRIL 4

LLC Placement
Invitations Sent
Electronically by 5:00pm

APRIL 4

Rozier Housing
Agreements Due by
5:00pm

APRIL 9

Rozier Hall Room
Selection
LLC Lounge
2:00pm - 4:30pm



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LLC SELECTION

- Submit Current Student Housing Agreement by Friday, March 28, 2025.. Students will receive a copy of the housing agreement form to their e-mail upon successful completion and submission. If a confirmation is not received, please resubmit.
- A few reminders:
 1. Please remember, the number of room options & upperclass spots are limited.
 2. Specific room m assignments are not available until mid- July.
 3. LLC placements provided via e-mail by 12:00 p.m. on Friday, April 4, 2025.

ROZIER HALL SELECTION

Wednesday, April 9 | 2:00– 4:30 p.m. | Swashbuckler Lounge

- Submit Current Student Housing Agreement by Friday, April 4, 2025.. Students will receive a copy of the housing agreement form to their e-mail upon successful completion and submission. If a confirmation is not received, please resubmit.
- The Rozier Hall selection is based on the submission date and time of the housing agreement. Students will receive an e-mail to their university e-mail account on Thursday, April 7, 2025 indicating the time at which the student should arrive to select their housing assignment on April 9.

RESIDENCY EXPECTATIONS

The residency requirement supports Christian Brothers University's educational philosophy that emphasizes the value of community and close student interactions. In addition, the requirement is in keeping with the University's policy of maintaining reasonable costs by maximizing occupancy of residential spaces.

All full-time undergraduate students are expected to reside in university housing for their freshman and sophomore years. For transfer students, residency is similarly expected. Allowable exceptions include: married or registered domestic partnership; single parent; student is older than 25 at time of acceptance; extreme medical condition; providing a caregiving function; and those students living at home within 30 miles of the university. If within 30 miles, the student will be asked to provide a letter of verification with signatures from a parent or guardian.

Please be advised, few exceptions to the live-on-campus requirement will be approved. To request an exception, [click here](#).

CONSOLIDATION

In the event that a roommate leaves a room or apartment, the remaining student(s) should expect another occupant to be assigned. The remaining student(s) should refrain from using the vacated bed and furniture. Failure to comply with this could result in referral to the University Discipline Process. If a new roommate is discouraged from living in the room or apartment because of noise, harassment, abuse, messiness, etc., the original roommate(s) may be reassigned in campus housing and/or may face disciplinary action.

HOUSING CANCELLATION FEES

Current students who cancel their housing agreement prior to July 15, 2025, at 11:59 p.m. CST are responsible for paying a non-refundable \$500 cancellation fee. Students who cancel their housing agreement after July 15, 2025 are responsible for paying the full amount of their room and board fees for the academic year. This cost will not be prorated.

- Students who do not meet the exemptions listed in the residency expectations are responsible for all room and board charges for the entirety of the academic year.
- Any student who completes an agreement as part of the Housing Sign-Up Process will receive a room assignment, regardless of whether they participate in room selection.
- Students who fully withdraw from the university may receive a refund according to the University refund policy.

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