



Neighbourhood Action Team
Minutes – Regular Meeting
April 6th, 2017, 6:00 pm

In Attendance: Kay Gillis, Chair
Melissa Wakefield, Vice Chair
Ben Appleby
Gerry Lowe
Lachlan ough
Jeff Roach
Milad Pirayeger
Anne McShane
Sophie McAloon

Regrets: Donna Reardon

Staff: Phil Ouellette, Deputy Commissioner, Growth & Community Development
Jeffrey Cyr, Senior Planner
Jody Kliffer, Planner
Andrew Reid, Planner

2. Review of Committee Terms of References

Jeffrey Cyr provided a presentation outlining the Neighbourhood Action Team's terms of reference.

3. Election of Officers

On motion of Anne McShane, seconded by Gerry Lowe: RESOLVED that Kay Gillis be appointed Chair.

MOTION CARRIED.

On motion of Melissa Wakefield, seconded by Kay Gillis: RESOLVED that Melissa Wakefield be appointed Vice-Chair.

MOTION CARRIED.

4. Adoption of Agenda

On motion of Anne McShane, seconded by Kay Gillis: RESOLVED that the agenda be approved.

MOTION CARRIED.

5. Hopes for the Neighbourhood Plan

The Neighbourhood Action Team undertook an engagement exercise outlining preliminary hopes for the Neighbourhood Plan.

6. Consultant Overview

Jeffrey Cyr provided a presentation introducing the Neighbourhood Plan consultant team, Urban Strategies Inc.

7. Walking Tour Overview

Jody Kliffer provided a presentation outlining a proposed walking tour scheduled with the project consultant for April 20th. The Neighbourhood Action Team then participated in an engagement exercise to identify additional ideas for the walking tour.

8. Engagement Opportunities

Andrew Reid provided a presentation outlining a variety of engagement techniques. The Neighbourhood Action Team then participated in an engagement exercise to brainstorm important stakeholders for the engagement program.