

Creating Your Professional Profile & Search Jobs ADVOCATE HEALTH CARE

APPLY ONLINE www.advocatehealth.com

If this is your first time applying as a non-associate, you will need to have an email account. You can obtain a free account through <u>yahoo.com</u> or <u>gmail.com</u>.

- Applicants are able to search and apply to jobs 24/7 at jobs.advocatehealth.com
 - Multiple search options help you target your job preferences
 - You can set up job alerts and have them sent to your email
- 2. Click "Check Application Status or Register Your Profile" (located directly below our search tool)
- 3. Register as a new user by clicking "Create an account"
 - Enter email address
 - Select a password and verify it
 - Enter first name and last name
 - Click "Create Account"
- 4. On the top left-hand side click "My Profile"
- 5. Enter required profile information indicated by an asterisk (*)
 - Be sure to enter phone number and full address
- 6. Click "save" on top right corner
- *TIP: Uploading a current resume enables us to fully review your qualifications.

Thank you for your interest in Advocate Health Care