**Academic Credit Transfer Policy**

Curtis Institute of Music is committed to creating an inclusive and vibrant learning community.

At Curtis, students are immersed in a dynamic curriculum that supports the crafting of individual voice, critical thinking, and deep engagement through rigorous coursework. Curtis values both what students glean from their studies and what they contribute to the learning environment, whether in a practice room, studio class, on stage, or in a classroom.

In order for students to hone critical thinking and expression skills, Curtis places emphasis on “learning by doing,” which prioritizes full participation in its unique curricular program.

**Transfer Students from Accredited Institutions**

Students who have studied at an accredited university may petition for some of their academic credits to be applicable to the requirements for the bachelor’s degree in Music at Curtis. The liberal arts curriculum in the Bachelor’s program consists of a ten-course requirement, with each course bearing three credits, totaling 30 credits.

**Petition to Transfer Credit**

Students must submit an official academic transcript to the Registrar at Curtis and fill out a *Transfer of Credit Petition Form* before July 1st of the academic year in which they will enroll at Curtis.

No more than 12 credits in the liberal arts (four courses) shall be transferable to the degree program at Curtis. Coursework in the following fields of academic scholarship may be considered: literature, art history, history, philosophy, languages, and social and environmental science.

For Musical Studies coursework, transfer students will take placement exams to determine the appropriate level of study.

**Dual-Enrollment College Courses**

Curtis does not accept transfer of credit for college or university courses completed while a student is enrolled in high school.

**AP Credit**

AP Credit, in all subjects except foreign languages, is not accepted for Bachelor of Music degree curricular credit at Curtis. An AP 5, earned in a single foreign language, may be accepted for one semester of elective credit.

**Summer Course Work**

The emphasis Curtis places on holistic learning in a robust program requires that coursework in the liberal arts be completed on campus during the academic school year. Summer courses will not be accepted for credit in the Bachelor of Music program.

**Medical Emergencies**

In the case of medical emergencies, the senior associate dean of academics, the senior associate dean of student life, and the provost will create an appropriate academic plan in consultation with a student’s medical advisors. The registrar will be kept apprised of new plans and timelines.