

TENANT MOVE IN CHECKLIST

TENANT NAME(S): _____

PROPERTY ADDRESS: _____

LANDLORD NAME(S): _____

LIVING ROOM

- Door(s) and door hardware
- Lighting fixtures
- Window coverings
- Window locks/screens
- Smoke alarm/carbon monoxide detector
- Flooring

KITCHEN

- Refrigerator
- Dishwasher
- Stove/Oven
- Window coverings
- Counters
- Cabinets
- Fire extinguisher
- Sinks and plumbing
- Flooring
- Lighting

BATHROOM(S)

- Plumbing (tub, sink, toilet)
- Walls and ceiling
- Flooring
- Lighting
- Counters / surfaces

BEDROOM(S)

- Walls and ceiling
- Flooring

- Lighting
- Closet

OTHER (IF APPLICABLE)

- Heating
- Air conditioning
- Stairs
- Patio or terrace
- Laundry

REGULAR UPKEEP & MAINTENANCE

- Replacing burned-out lightbulbs, dirty light bulbs
- Repairing broken blinds
- Cleaning dirty appliances
- Removing all trash properly
- Smoke and carbon monoxide detectors
- Bathroom upkeep (plumbing, pipes, faucets, mildew/mold)
- Kitchen upkeep (leaking faucets, pipes)
- HVAC filters

ADDITIONAL COMMENTS/NOTES

SIGNATURES

LANDLORD(S): _____

TENANT(S): _____

DATE OF INSPECTION: _____