



# Character Reference Form

**THIS SECTION IS TO BE FILLED OUT BY APPLICANT.**

APPLICANT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

**THIS SECTION IS TO BE FILLED OUT BY REFERENCE.**

The individual named above has given your name as a reference in applying for entrance to Dallas Theological Seminary. We rely on people like you to help us accurately appraise our incoming students. This includes identifying positive or negative situations from the past or present conditions which affect the applicant's ministry effectiveness or suitability for admission into the Seminary community.

Instructions in the box at the end of this form explain how to submit this reference to us securely. We appreciate your honest estimate of this applicant's personality and character traits, and will treat your reply as confidential. It is the policy of DTS that reference forms are NOT made available to the applicant and will be destroyed when he or she begins studies.

How long have you known the applicant? \_\_\_\_\_

You have been the applicant's: Teacher Pastor Friend Employer Advisor Other: \_\_\_\_\_

Are you an alum of DTS? Yes No ID: \_\_\_\_\_

Please note: If you are related to the applicant please discontinue filling out this form and contact the applicant. The Admissions Committee requires that all references be unrelated to the applicant.

Please rate the candidate by placing a check mark by one or more items under each of the headings below. If you wish, describe briefly and concretely specific instances which support or interpret your judgment.

**A. Sociability or Friendliness**

- Avoided by others
- Tolerated by others
- Liked by others
- Well-liked by others
- Sought by others
- Don't know

**B. Intelligence**

- Learns and thinks slowly
- Average mental ability
- Alert; has a good mind
- Brilliant; exceptional capacity
- Don't know

**C. Achievement (ability to formulate, execute, and carry plans to conclusion)**

- Does only what is assigned
- Starts but does not finish
- Meets average expectations
- Resourceful and effective
- Superior creative ability
- Don't know

**D. Leadership (ability to inspire others and maintain their confidence)**

- Makes no effort to lead
- Tries but lacks ability
- Has some leadership promise
- Good leadership ability
- Unusual ability to lead
- Don't know

**E. Perseverance (in completing task)**

- Gives up easily or easily discouraged
- Needs encouragement to persevere
- Persists in most circumstances
- Persists even under adversity
- Don't know

**F. Self-image**

- Insecure
- Inferiority complex
- Self-confident
- May be prone to boast
- Modest, true estimate of self
- Don't know

**G. Teamwork (ability to work with others)**

- Frequently causes friction
- Usually cooperative
- Prefers to work alone
- Able to work with those of different personality or temperament
- Most effective in teamwork
- Don't know

**H. Responsiveness (to the feelings and needs of others)**

- Slow to sense how others feel
- Reasonably responsive
- Understanding and thoughtful
- Responds with unusual insight and consideration
- Don't know

**I. Emotional Adjustment**

- Yields to urges or cravings
- Tense, fearful, worried
- Easily angered, easily frustrated
- Downhearted, blue
- Maintains balance, self-controlled
- Don't know

**J. Teachability**

- Rigid, argumentative
- Highly opinionated
- Open-minded
- Willing to receive instruction
- Eager to receive instruction
- Don't know

Please comment with any insights/concerns you have regarding this applicant's qualifications in the previous areas.

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How is this person gifted for vocational Christian service? \_\_\_\_\_

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As representatives of Jesus Christ students are responsible to demonstrate a lifestyle consistent with His character and are expected to be men and women of high moral character whose sexual conduct is consistent with the standards of Scripture. This includes abstaining from any pattern of addiction and from homosexual, premarital, and extramarital sexual conduct.

Do you believe the applicant is living by the standards of conduct as stated above?    Yes    No    Uncertain

If not, please specify: \_\_\_\_\_

If the applicant is married or engaged, how would you evaluate their relationship?

Applicant not married    Don't know    Superficial    Detached, aloof    Reserved    Warm, growing    Good communication

Comments: \_\_\_\_\_

Listed below are some of the tendencies that may reduce the effectiveness of the student. Place a check mark by any characteristics or traits that you have noted in the applicant:

Impatient	Critical of others	Argumentative	Domineering	Nervous
Intolerant	Easily offended	Self-centered	Sullen	Given to exclusive
"Cocky"	Aloof	Discouraged	Rude	and absorbing
Easily embarrassed	Quick-tempered	Frequently worried	Rigid, not	friendships,
Impersonal	Lacking in humor	Prejudiced toward	adaptable	i.e., "crushes"
Tense	or inability to	groups, races, or	Lacking tact	
Unteachable	take a joke	nationalities	Irritable	

Comments: \_\_\_\_\_

What do you believe to be the applicant's reasons for applying to Dallas Theological Seminary? \_\_\_\_\_

**How would you rate the applicant's potential success in Christian ministry?**

Exceptionally good    Very good    Good    Fair    Poor

Do you have any reservations in recommending this person for admission to Dallas Theological Seminary?

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If there are additional facts which we should know, please write them on a separate sheet. You may include the names and addresses of additional references which you think would be of help in evaluating this application. Thank you.

SIGNATURE

POSITION & ORGANIZATION

NAME (PLEASE PRINT)

ADDRESS

DATE

CITY, STATE, ZIP

EMAIL

PHONE

*To maintain a confidential process, please (1) return the completed form by e-mail to admissions@dts.edu or (2) print a physical copy of the reference and place it in a sealed envelope with your signature across the flap before mailing it to our office.*

