

Axessor Apexx Keypad

Quick Start Guide

Axessor Apexx Keypad (Front View)



Numeric Keypad
(With Directional Arrows)

Back

Enter

Menu Display

Axessor Apexx Keypad
(Side/Bottom View)



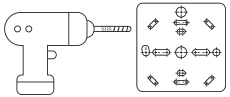
USB-C Port

Battery Access Button

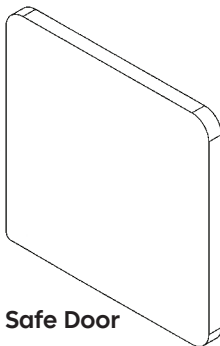
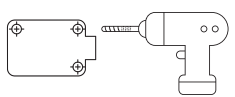
Axessor Apexx Keypad & Apexx Series Lock Installation

A

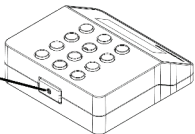
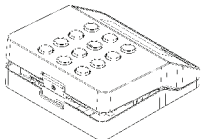
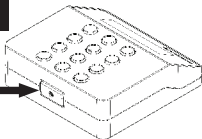
1 DRILL-DEBURR-TAP (Keypad holes)



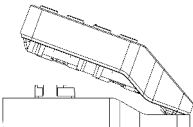
2 DRILL-DEBURR-TAP (Lock holes)



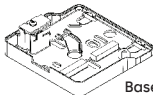
Safe Door

B**3 REMOVE SCREW****4 PRESS BUTTON****5 LIFT + SEPARATE**

Side View



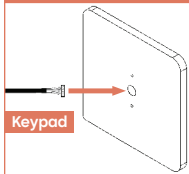
Faceplate



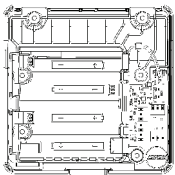
Baseplate

C**6**

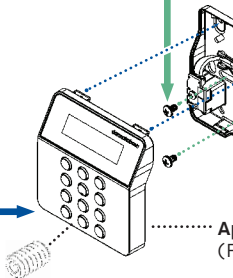
x2
Metric M4-07
US Customary
Unit #8-32

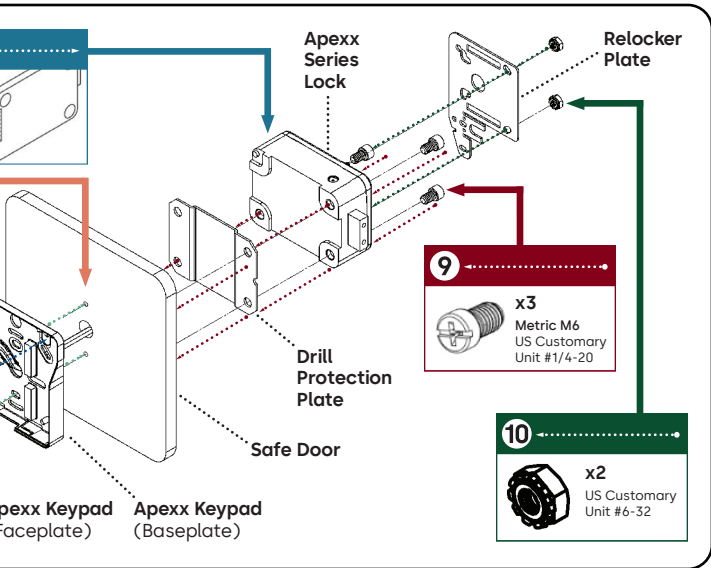
7**8****11**

Inside Faceplate



AA Batteries x4



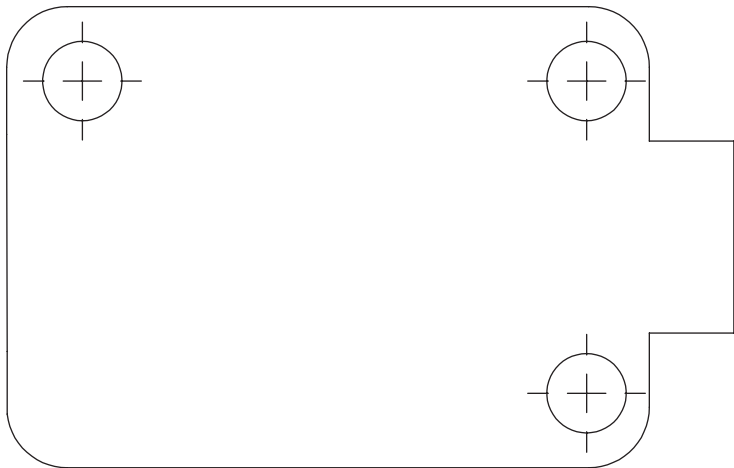


TEAR HERE



Drill-Deburr-Tap Templates

Apex Series Lock



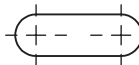
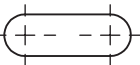
TEAR HERE



TEAR HERE



Axessor Apexx Keypad



TEAR HERE





Instructions

For detailed instructions go to: www.dormakaba.com



APEXX
INSTALLATION AND
OPERATION GUIDES

Languages

For translations of this guide in easy print format:

dormakaba-safelocks.link/apexx-quickstart

(EN, DE, ES, FR, IT, PL, PT)



Any questions? We would be happy to advise you.

Contact us: sales.safelocks.us@dormakaba.com

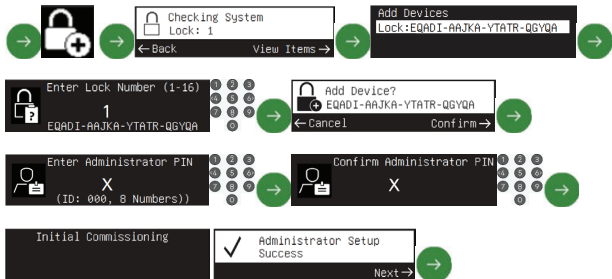
Tech Support: SALTechSupport@dormakaba.com

dormakaba USA Inc. | 2031 Georgetown Road, Suite 125 | Lexington, KY 40511
+1 800 950 4744 | +1 888 950 4715 (tech support) | dormakaba.com

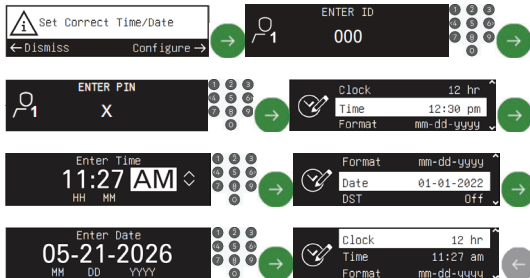
apexx.qsg.june2026
801.0123 REV B



1 Admin Setup



2 Set Time and Date



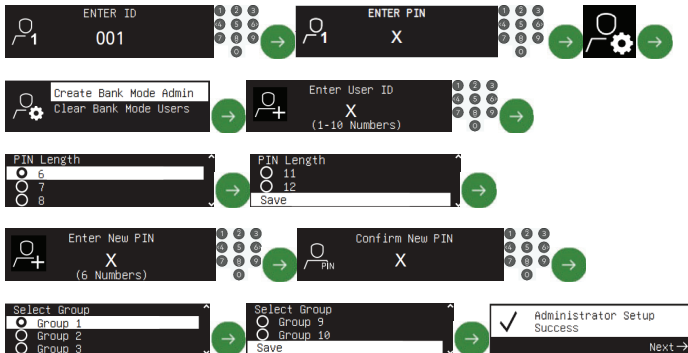
3 Set Tenant Modes: Bank, OTC, ICS



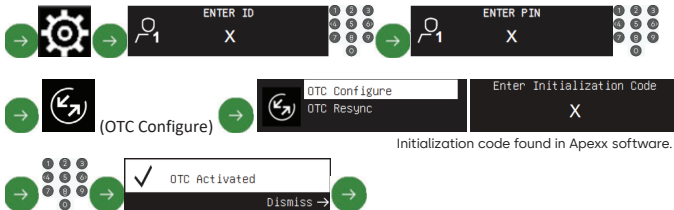
4 Change PIN



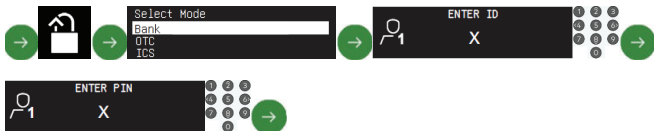
5 Set Bank Admin and PIN



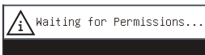
6 OTC Configure



7 Open Bank

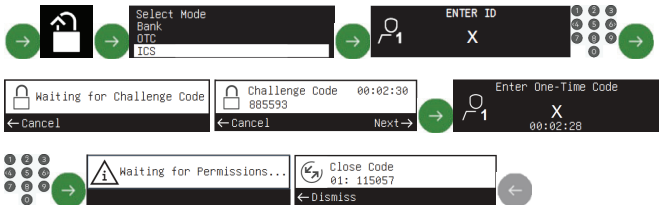


8 Open OTC



Step 8 requires Apex software.

9 Open ICS



Step 9 requires Apexx software.