

## Compliance Officer (40 – 60%)

TONI is an insurtech startup, that offers a fully digital insurance offering as a white-label solution. Our slogan “Make insurance simple” underlines our approach to focus on today’s customer requirements by offering a fully digitized and automated insurance solution. To strengthen our Legal & Compliance team, we are looking for a committed and team-oriented Compliance Officer who will proactively support the TONI team.

Your responsibilities include:

- Creating, monitoring and updating of TONI’s compliance processes, policies, risk framework including drafting of compliance reports for the Board of Directors.
- Advise senior management and employees on regulatory and compliance issues.
- Project lead in topics related to compliance and data protection.
- Support of the Head of Legal and Compliance in preparing for reporting, regulatory inspections and audits.
- Training of staff on compliance topics
- Undertake specific due diligence assignments and partner’s onsite audits
- Act as Data Protection Officer of the company

Your strengths and skills include:

- a successfully completed Master's degree in law from a Swiss university and preferably additional training in compliance or regulatory affairs.
- at least 3 years of professional experience in compliance, data protection or in a comparable function, ideally in the financial market or IT environment.
- very good analytical skills as well as a structured, careful and independent way of working
- a high degree of self-motivation, sense of responsibility and quality awareness
- excellent knowledge of German and English, both written and spoken

What we offer:

A varied challenge awaits you in a dynamic and exciting environment. You will have the opportunity to contribute your skills and experience and to develop them further within the framework of challenging tasks and projects. Active and entrepreneurial thinking is very much appreciated. We offer flexible working hours, home office working and offices in Zurich Seefeld.



TONI Digital Insurance Solutions AG is an equal opportunity employer. Welcoming diversity gives us a competitive advantage in the market and drives our success.

Please send your application to: Beatrice Vetsch, [vetsch@toni-dis.ch](mailto:vetsch@toni-dis.ch)