

# **NEPAL INFORMATION TECHNOLOGY [NIT]**

OVERSEAS STUDY CENTRE OF IGNOU

**OSC: 9604**

## **BACHELOR'S DEGREE PROGRAMME IN COMMERCE (B.COM)**

The University follows the credit System for its Bachelors Degree Program. Each Credit amounts to 30 hours of study comprising all learning activities. To successfully complete this Program, you will have to earn 96 credits over a period of 3 to 6 years depending on your convenience. However, you will not be allowed to earn more than 32 credits in a year.

**Structure:** All the courses of the BCOM program can be classified under three major Components.

### **A. Foundation Courses (Compulsory)**

BSHF-101	Foundation Course in Humanities and Social Sciences
FST-1	Foundation Course in Science and Technology
FEG-1/BEGF-01	Foundation Course in English-1
FEG-2	Foundation Course in English-2

### **B. Elective Course**

ECO-01	Business Organization
ECO-02	Accountancy- 1
ECO-03	Management Theory
ECO-05	Mercantile Law
ECO-06	Economic Theory
ECO-07	Elements of Statistics
ECO-08	Company Law
ECO-09	Money, Banking and Financial Institutions
ECO-10	Elements of Costing
ECO-11	Elements of Income Tax
ECO-12	Elements of Auditing
ECO-13	Business Environment
ECO-14	Accountancy- II

In the category of elective courses, the student has to obtain a minimum of 48 credits from the Elective Courses in Commerce and the remaining 8 or 16 credits from the elective courses. In order to enable you to complete B.Com Program within the minimum period of three years, you are allowed to take 32 credits worth of courses in each year. In the **first year** you should take 16 credits of Foundation Courses (BSHF 101, BEGF101 or FHD 2 and FEG 2 or any one of the MILs). Eight credits of Elective Courses in Commerce (ECO 1 and ECO 2) and 8 credits of Elective Courses in Other Disciplines either from Group 1 or 2. In the **second year** you should take 8 credits of Foundation Courses (FST 01) and 24 credits of Elective Courses in Commerce (ECO 3, ECO 5, ECO 6 or ECO 13, ECO 7, ECO 12 and ECO 14). In the

**third year** you should take 16 credit of Elective Courses in Commerce BCOE108, ECO 9, ECO 10 & ECO 11), and 8 to 16 credits in Application-Oriented Courses. You should take 8 credits in elective courses in other discipline. It shall be noted that the commerce based Application-Oriented courses are AMK 1, AED 1, AOM 1, ASP 1 and BCOA-1

### **C. APPLICATION-ORIENTED COURSES**

The complete list is given under School of Humanities of these the following have been developed by School of Management Studies.

AMK-1	Marketing
AED-1	Export Procedure and Documentation
ATR-1	Translation
AFW-E	Feature Writing
AOM-1	Office Organization and Management
ASP-1	Secretarial Practice
ACS-1	Consumer: Perspective on Protection Movement

### **MAXIMUM DURATION - 6 YEARS**

#### **The fee includes:**

1. Study Materials
2. Face-to-Face Counseling
3. Video Materials (are issued only from the library as per its availability.)

#### **EVALUATION :**

The evaluation system of the program is based on two components:

- i. Assignments (30%)  
There will be one graded assignment per course carrying 30% weightage. Submission of assignments is must for appearing in the examination.
- ii. Term-End Examination (TEE) (weightage : 70%)  
The examination will be taken on Semester basis. Examination will be held in **June** and **December** every year for all the courses.

#### **REQUIREMENTS FOR ADMISSION:**

##### **1. Two self -attested copies of each of the following documents\***

- i. Transcript and Pass Certificates of
  - SLC/ grade 10
  - Intermediate /+2
- ii. Citizenship / Passport

##### **2. Photograph (Recent)**

- i. 45 mm X 35 mm – 1 copy
- ii. 30 mm X 40 mm - 3 copies

**\*Candidates are required to bring their original certificates in time of submitting their application forms.**

